

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING OF MAY 15, 2024**

The Elizabeth Township Board of Trustees held a Regular Meeting on May 15, 2024 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. Randy Mott, President, called the meeting to order and the Fiscal Officer called the roll and the following members were present:

President	Randy Mott	EMS/Fire-Adam Marchal/Art Blackmore-Absent
Vice Pres.	Greg D. Dilts	ETCC-Nic Rice-Absent
Trustee	John R. Ryman	Zoning-Jim Cozatt
Fiscal Officer	Mary Ann Mumford	

Also in attendance: Nancy Sparks, Jim Powers, Kathy Nartker Limerick, Keith Brown, Mike Then, Leslie Kodysz-Then, Laura Sutherly, Josh Luthman, Paul Hershberger, Bill Hershberger

The following order of business was established:

ITEM # 1A Representative from Miami County Sheriff's Department

ITEM # 1B Josh Luthman-Imagine Networks

ITEM # 2 Representative from EMS/Fire

ITEM # 3 Meeting Representative from ETCC

ITEM # 4 Meeting Presentation of Bills-Presentation of bills for payment

ITEM # 5 Meeting with representative from Zoning

ITEM # 6 Presentation of the Minutes from the Regular Meeting on May 1, 2024

ITEM # 7 Fiscal Officer's Report

ITEM # 8 COMMITTEE REPORTS:

- A. Randy Mott-Equipment and Cemeteries
- B. John R. Ryman- Buildings and Personnel
- C. Greg D. Dilts-Roads

ITEM # 9 Any other business to be transacted

ITEM # 10 ADJOURNMENT

ITEM # 1A There was no new business to discuss.

ITEM # 1B Josh Luthman from Imagine Networks was present to request that the contract between Imagine Networks and Elizabeth Township be terminated, due to fiber internet being installed in the township and the need to keep internet equipment mounted on the ETCC building is no longer needed. A Motion by John R. Ryman, Seconded by Greg D. Dilts, to terminate the contract with Imagine Networks for internet equipment space rental at the ETCC. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 2 Mr. Marchal/Mr. Blackmore-Absent Mr. Marchal reported we will receive \$8,300.00 from the Miami County Foundation for protective fire gear. Mr. Marchal hopes to purchase 2 additional sets of fire gear with the proceeds from the grant. A Motion by John R. Ryman, Seconded by Greg D. Dilts to purchase protective fire gear with the proceeds from the Miami County Foundation Grant. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

Mr. Marshall presented a quote/amendment from Locality Media, Inc., dba First Due, (our current EMS software provider). The amendment will allow our EMS reports to be submitted straight to the hospital from our reporting software. The initial system that was quoted would have resulted in an annual subscription fee of \$750. The amendment will require a \$1,200 connection fee and no annual fee after that. The \$1,200.00 gives us direct connection to the 7 hospitals that we will transport to. There was a \$450 start-up fee that was waived due to us already being a customer. A Motion by

ELIZABETH TOWNSHIP MEETING MINUTES OF MAY 15, 2024 CONTINUED:

Randy Mott, Seconded by Greg D. Dilts to accept the quote/amendment from Locality Media, Inc., dba First Due, for the amendment to our software at a cost of \$ 1,200.00. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

Mr. Marshal presented **RESOLUTION NUMBER 2024-010** for the purpose to maintain fees for EMS and related services at their maximum permitted level, that authorizes the Fire Chief to make such fee rate adjustments on an as needed basis to maintain billing rates at their highest possible level. A Motion by Greg D. Dilts, Seconded by Randy Mott to accept Resolution Number 2024-010 for allowing the Fire Chief to maintain fees for EMS and related services at their maximum permitted level, that authorizes the Fire Chief to make such fee rate adjustments on an as needed basis to maintain billing rates at their highest possible level. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared RESOLUTION NUMBER 2024-010 passed. The Resolution can be found in its entirety in the Elizabeth Township Book of Resolutions.

The board discussed the following: Bethel Township would like to meet to discuss working together with EMS/Fire services. Moving forward with a Volunteer fire department program. The next Miami County Township Meeting will be June 13th at 7:00 p.m. at Washington Township, highlighting EMS/Fire challenges.

ITEM # 3 ETCC- Mr. Rice-Absent- The following report was left. \$1,425.80 was receipted in 5/1-5/15/2024. There are currently 321 members, including spouses and dependents.

Would like to hire Ava Rudy at \$11.00 per hour for front desk and \$17.00 per hour for after hours. A Motion by Greg D. Dilts, Seconded by John R. Ryman to hire Ava Rudy at \$11.00 for front desk and \$17.00 for after hours, providing a clean background check is received. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

Presented a tentative list of employees and rate increases. The board will discuss at the next meeting when Nic is present.

Would like to increase the ETCC basic deposit rate from \$50.00 to \$100.00 and charge a \$500.00 deposit for all major events. There was a major rental two weeks ago and the center was left in an adverse condition. A Motion by Randy Mott, Seconded by John R. Ryman to make the following increases to deposits: basic deposit rate from \$50.00 to \$100.00 and charge a \$500.00 deposit for all major events. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 4 Bills submitted for payment totaled \$39,304.74. A Motion by Greg D. Dilts, Seconded by John R. Ryman to approve the payment of bills for \$39,304.74 as presented. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 5 Mr. Cozatt-Heard form Chris Englert was advised to send a 30-day letter of Notification of being in Violation of the township zoning code for the property on Alcony Conover Road. Grant money to pay for demolition is off the table due to all property owners not being available to sign off and requires a clear deed. Mr. Moon on Tipp Elizabeth requested a Temporary Permit, due to his previous permit expiring. The barn was to be a storage barn and now changing the nature to a shop. Rob England from the county is involved to insure all regulations will be followed. A new permit was needed to make any changes to the current structure.

Mr. Mott said there are a couple of other properties with vacant houses in deplorable shape including Gearhart Road and the house/old store in Alcony. Mr. Cozatt will talk with the Widener Family regarding the Gearhart Road property and Ben Sutherly found that the old store/house in Alcony has no historical value.

ITEM # 6 Meeting Minutes of the Regular Meeting on May 1, 2024 were approved as presented.

ITEM # 7 Various financial reports were shared with the board.

Mary Ann asked each department for their 2025 Budget amounts. \$100,000 was noted for fire engine upgrades and fire gear, Roads and Parking lots \$250,000.00, \$17,000.00 for a new riding mower.

ITEM # 8 COMMITTEE REPORTS:

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel

ELIZABETH TOWNSHIP MEETING MINUTES OF MAY 15, 2024 CONTINUED:

C. Greg D. Dilts- Roads

Mr. Mott-Grave marking ceremony at Knoop Cemetery on May 19th at 1:00 p.m. 2 grave stones need repaired. Stonehuggers will be in the area in late summer and will repair one stone at Hart Cemetery and one stone at McKendree Cemetery.

Mr. Ryman-Shared a quote from IMS adding the extra camera in the kitchen and 2 additional cameras outside for a new quote of \$13,927.25 from the original quote of \$9,762.83. A Motion by John R. Ryman, Seconded by Greg D. Dilts to accept the new quote of \$13,927.25 from IMS for cameras and installation. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried. The quote of \$4,206.24 will remain the same for the installation and materials for the access points.

Mr. Dilts-Justin Hines from J and A Construction will come out and check the roads and parking lots.

Durst Brothers are behind due to the rain. Will be starting the Sanders Road project the first of June. It was noted a resident went on Social Media asking when the project was going to be started.

Mr. Mott-An invoice was received from IMS for the monthly email service. A Motion by Randy Mott, Seconded by Greg D. Dilts to pay IMS one annual payment of \$45.00 x 12 months for a total of \$540.00. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 9 Laura Sutherly discussed upcoming blasts. Upcoming blasts will include information for hosting a family reunion at the ETCC, green and white address signs, college rates, the July Softball Game/Ice Cream Social. Information regarding the Volunteer fire department program, and new rental deposit rates.

Mr. Dilts said Chris Englert is looking into the missing radio. We did not have legal language in the contract that specifies the return of all equipment is expected at termination.

The Village of Casstown has still not reached out, even though their certified letter was signed for. Service with the Village of Casstown will terminate on May 31, 2024, if an agreement is not reached.

Thank you to all who participated in the trash pickup along township roads.

A Motion by John R. Ryman, Seconded by Greg D. Dilts to accept The 2024 Miami - County 9-1-1 Final Plan as presented by the Miami County Commissioners, as **RESOLUTION NUMBER 2024-011**. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared RESOLUTION NUMBER 2024-011 passed. A copy of the Resolution can be found in its entirety in the Elizabeth Township Book of Resolutions.

ITEM #10 A Motion by Randy Mott, Seconded by Greg D. Dilts to adjourn. The meeting adjourned at 7:55 p.m.

APPROVED JUNE 5, 2024

Randy Mott, President

Greg D. Dilts, Vice President

John R. Ryman, Trustee

Mary Ann Mumford, Fiscal Officer