

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING OF DECEMBER 4, 2024**

The Elizabeth Township Board of Trustees held a Regular Meeting on December 4, 2024 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. Randy Mott, President, called the meeting to order and called the roll and the following members were present:

President	Randy Mott	EMS/Fire-Adam Marchal/Art Blackmore
Vice Pres.	Greg D. Dilts	ETCC-Nic Rice
Trustee	John R. Ryman	Zoning-Jim Cozatt
Fiscal Officer	Mary Ann Mumford	

Also in attendance: Michael Then, Kathy Nartker-Limerick, Jim Powers, Keith Brown, Bill Hershberger, Paul Hershberger, Leslie Kodysz-Then. Tom and Cheri O'Malley

The following order of business was established:

ITEM # 1 Representative from Miami County Sheriff's Department

ITEM # 2 Representative from EMS/Fire

ITEM # 3 Meeting Representative from ETCC

ITEM # 4 Meeting Presentation of Bills-Presentation of bills for payment

ITEM # 5 Meeting with representative from Zoning

ITEM # 6 Presentation of the Minutes from the Regular Meeting on November 20, 2024

ITEM # 7 Fiscal Officer's Report

ITEM # 8 COMMITTEE REPORTS:

- A. Randy Mott-Equipment and Cemeteries
- B. John R. Ryman- Buildings and Personnel
- C. Greg D. Dilts-Roads

ITEM # 9 Any other business to be transacted
Executive Session-Personnel Compensation

ITEM #10 ADJOURNMENT

ITEM # 1 There was no representative from the sheriff's department present.

ITEM # 2 South stairway air flow to be checked by HVAC guy.
New radio out for programming.
Hiring 3 additional part time EMS/Fire employees. Will be making adjustments to staffing.
If employees don't sign up to work, they will be removed from the roster.
17 Total runs for November as follows:
14 EMS calls
1- Casstown
1- to Tipp City
12 in the township, (2 - Mutual aid received into township)
3 Fire calls
1- Mutual to Troy
1- Mutual aid to Casstown
1-Gas leak in the township

Mr. Marchal was offered some donated fire hose from a department that was getting new. The hose has no real value. A Motion by Randy Mott, Seconded by Greg D. Dilts to accept the donated fire hose as no value. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ELIZABETH TOWNSHIP MEETING MINUTES OF DECEMBER 4, 2024 CONTINUED:

A Motion by Randy Mott, Seconded by John R. Ryman to allow Adam to purchase 5 more fire helmets from Phoenix up to \$2,500.00 using The Miami County Foundation Grant and OTARMA MORE Grant. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

- ITEM # 3** ETCC- Nic reported \$1,660.00 was receipted in from 11/20-12/4/24. There are currently 358 members including spouses and dependents.

Any update to hire Kevin as an employee? None at this time.

A Motion by John R. Ryman, Seconded by Greg D. Dilts to allow Nic to use the township credit card for Breakfast with Santa supplies up to \$150.00. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

Mr. Mott noted there is going to be a second round of funding for vacant and ran down properties. It may help the property owner on Alcony Conover.

- ITEM # 4** Bills submitted for payment totaled \$67,570.52, which includes noted ACH payments. A Motion by Greg D. Dilts Seconded by Randy Mott to approve the payment of bills for \$67,570.52 as presented, including all ACH payments. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

- ITEM # 5** Mr. Cozatt-No new zoning applications have been submitted. Does the township want to take a position on solar panels? More information and documentation is being collected.

- ITEM # 6** Meeting Minutes of the Regular Meeting on November 20, 2024 were approved as presented.

- ITEM # 7** Mrs. Mumford- Financial reports were shared with the board.

Mary Ann requested a draw from the Usbank Investment Account in the amount of \$250,000.00 to the Minster Bank Checking Account for General Fund expenses. A Motion by Greg D. Dilts, Seconded by Randy Mott, to allow Mary Ann to transfer \$250,000.00 from the Usbank Investment Fund to the Minster Bank Checking Account for General Fund expenses when needed. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

- ITEM # 8** **COMMITTEE REPORTS:**

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts- Roads

Mr. Mott-The 2001 F350 pickup sold for \$18,800.00 on Govdeals.com

Mr. Ryman-The fix to the daycare ceiling seems to be working and the temperature is staying steady.

IMS Tech cameras have been ordered. Cost for the cameras came in at \$613.70, which is under the approved amount.

Mr. Dilts-No new business to discuss.

- ITEM # 9** Mrs. Then thanked the trustees for hiring Stephanie Richardson back. The grate on Mill Road was discussed.

A Motion by Randy Mott, Seconded by John R. Ryman to go into Executive Session at 7:22 p.m. for the purpose of Personnel Compensation. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ELIZABETH TOWNSHIP MEETING MINUTES OF DECEMBER 4, 2024 CONTINUED:

A Motion by Randy Mott, Seconded by Greg D. Dilts to return from Executive Session at 7:46. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, declared the Motion carried.

After returning from Executive Session a Motion by Greg D. Dilts, Seconded by John R. Ryman to approve a \$.50 per hour raise to EMS/Fire employees deemed in good standing with participation within the schedule, by Adam Marchal. Making EMT/Fire \$20.00 per hour from \$19.50 and PM/Fire \$22.50 per hour from \$22.00. Along with implementing holiday pay for seven holidays throughout the year to include: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day paying an hourly rate of one and one-half times the normal pay rate, effective with the payroll date of December 7, 2024. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

Paying of the increased holiday pay rate will cost the township approximately \$3,780.00 and the additional hourly pay increase will cost the township no more than \$8,760.00 annually.

A Motion by Randy Mott, Seconded by John R. Ryman to allow Nic to purchase employee Merit gift cards in the amount of \$50.00 for those employees whom Nic deems eligible for a job well done, including himself. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 10 A Motion by Randy Mott, Seconded by Greg D. Dilts to adjourn. The meeting adjourned at 7: 55 p.m.

APPROVED DECEMBER 18, 2024

Randy Mott, President

Greg D. Dilts, Vice President

John R. Ryman, Trustee

Mary Ann Mumford, Fiscal Officer