

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING OF AUGUST 7, 2024**

The Elizabeth Township Board of Trustees held a Regular Meeting on August 7, 2024 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. Randy Mott, President, called the meeting to order and called the roll and the following members were present:

President	Randy Mott	EMS/Fire-Adam Marchal-Absent/Art Blackmore
Vice Pres.	Greg D. Dilts	ETCC-Nic Rice-Absent
Trustee	John R. Ryman	Zoning-Jim Cozatt
Fiscal Officer	Mary Ann Mumford	

Also in attendance: Keith Brown, Leslie Kodysz-Then, Mike Then, Kathy Nartker Limerick, Jim Taylor, Nancy Sparks, Deputy Shane McGlinch

The following order of business was established:

ITEM # 1A Chris Englert, Miami County Assistant Prosecuting Attorney

ITEM # 1B Representative from Miami County Sheriff's Department

ITEM # 2 Representative from EMS/Fire

ITEM # 3 Meeting Representative from ETCC

ITEM # 4 Meeting Presentation of Bills-Presentation of bills for payment

ITEM # 5 Meeting with representative from Zoning

ITEM # 6 Presentation of the Minutes from the Regular Meeting on July 17, 2024

ITEM # 7 Fiscal Officer's Report

ITEM # 8 COMMITTEE REPORTS:

- A. Randy Mott-Equipment and Cemeteries
- B. John R. Ryman- Buildings and Personnel
- C. Greg D. Dilts-Roads

ITEM # 9 Any other business to be transacted

ITEM # 10 ADJOURNMENT

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**ITEM # 1A** Chris Englert, Miami County Assistant Prosecuting Attorney was present to meet with the board. A Motion by Randy Mott, Seconded by Greg D. Dilts to move into Executive Session to discuss pending litigation with legal counsel Chris Englert, at 7:02 p.m. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried. A Motion by John R. Ryman, Seconded by Greg D. Dilts to return from Executive Session at 7:14 p.m. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried. There was no action taken from Executive Session.

**ITEM # 1B** Deputy Shane McGlinch was present from the Sheriff's Department. Deputy McGlinch had no business to report. Mr. Mott reported there were 2 suspicious cars at the ETCC after hours, that concerned women who were walking. Deputy McGlinch said he would note it, and mention it to have the area watched when patrolling.

**ITEM # 2** Adam-Absent/Art-Chris Englert presented the revised copy of the EMS Contract between Elizabeth Township and The Village of Casstown. Mr. Englert pointed out there is an early termination clause of 30 days for either party. It is clearly noted that services will be provided based on Elizabeth Township needs. A Motion by Greg D. Dilts Seconded by John R. Ryman to allow Art Blackmore to present the revised contract to The Village of Casstown. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President declared the Motion carried.

**ELIZABETH TOWNSHIP MEETING MINUTES OF AUGUST 7, 2024 CONTINUED:**

Mr. Blackmore shared the July EMS/Fire Report. There were 13 calls during the month of July. 1 Fire mutual aid to Tipp City, with medic on scene. 1 Auto Accident-Mutual Aid, semi on I75-Adam responded with hazmat team. 11 EMS-7-in township, 2-Troy-Mutual Aid, 2-Casstown-Mutual Aid.

Had a 9-hour window with 1 person on duty.

Fire boots have been ordered using Miami County Foundation Grant funds for \$818.65. In need of uniform items. Previous T-shirts are fading and falling apart from Western Ohio Graphics. Will need ¼ zip work shirts, T-shirts, etc. A Motion by Greg D. Dilts, Seconded by Randy Mott, to allow Art Blackmore to purchase replacement uniform apparel, ¼ zip shirts, t-shirts, etc., from a vendor of choice and `better quality, up to \$4,500.00. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

5 New hires-26 total.

1<sup>st</sup> Qtr. of 2024 EMS fees received from Casstown

July coverage was between 93-95%

**ITEM # 3** ETCC- Mr. Rice-Absent.

Mr. Mott reported- \$1,558.00 was receipted in 7/18-8/7/24. There are currently 310 members, including spouses and dependents.

Painting and ceiling work at the Day Care is complete. Some ceiling tiles need replaced. Playground slide is deteriorating due to the sun. Estimates for repair to follow.

Security Camera install will be mid-August.

Losing 3 part-time employees who will be going to college. Would like to hire Anna Davis at \$10.45 per hour, pending background check for Front Desk, and \$17.00 per hour for After Hours. A Motion by Greg D. Dilts, Seconded by John R. Ryman, to approve the hiring of Anna Davis at \$10.45 per hour for Front Desk, \$17.00 per hour for After Hours, pending her background check. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

**ITEM # 4** Bills submitted for payment totaled \$48,790.48, A Motion by Greg D. Dilts Seconded by Randy Mott to approve the payment of bills for \$48,790.48 as presented. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

**ITEM # 5** Mr. Cozatt-Received a Letter of Intent from Wallace Family Farms on Hufford Road for the construction of a 60x100 barn.  
Spoke with Piqua rep and they have adopted a code regarding nuisances. Will get something together, so we have something to stand by.

**ITEM # 6** Meeting Minutes of the Regular Meeting on July 17, 2024 were approved as presented.

**ITEM # 7** Various financial reports were shared with the board.  
The board discussed the use of ACH from the Minster Checking Account for the payment of bills. During the COVID period the board passed Resolution Number 2020-001 to allow the fiscal officer to pay bills through ACH or by use of the township credit card for the payment of bills. Fees associated with paying by credit card, late fees, meeting dates and due dates were discussed. A Motion by Randy Mott, Seconded by John R. Ryman to **Amend RESOLUTION NUMBER 2020-001 with RESOLUTION NUMBER 2024-015** to include the following: to allow fiscal officer to continue making payments by credit card to avoid late fees/interest, with the knowledge that a fee may be charged for making such payments and to allow ACH payments from the Minster Bank checking account for the payment of the following, but not limited to: IRS for the payment of Social Security/Medicare 941 tax, OPERS for the payment of Ohio Public Employees Retirement System payments, State of Ohio for the payment of Ohio state tax payments, State of Ohio for the payment of school district taxes, with amounts varying month to month due to the amount of wages being earned. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Amendment to Resolution Number 2020-001 passed. Resolution Number 2024-015 can be found in its entirety in the Elizabeth Township Book of Resolutions.

**ITEM # 8** COMMITTEE REPORTS:

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts- Roads

Mr. Mott-The gates for Hart Cemetery are ready to be installed.

Mr. Ryman-No new business to discuss.

**ELIZABETH TOWNSHIP MEETING MINUTES OF AUGUST 7, 2024 CONTINUED:**

Mr. Dilts-Contacted Bryan Francis at Buckeye Eco Care regarding the weeds that were sprayed. The weeds are not dying off and are coming back in some areas. Mr. Francis to go back and look at them and respray areas of need.

The Miami County Engineer's Office made changes to Sanders Road project, due to the surveyor being threatened. The change is in regard to the path that the culvert will take to the ditch. The path will now be Sanders Road to Mill Road and then to the creek. Chris Durst and the engineer's office is working out the details of the change. Would like to be wrapped up this week. It may or may not set back the completion date.

**ITEM # 9** Mr. Mott reported that The Cenky property on Tipp Elizabeth Road 66.05 acres and the Swigart property on Hufford Road 10.589 acres have made it through the first round for farmland preservation. This is no guarantee they will be chosen. Other participants were encouraged to apply through the Federal program.

Cameras being installed will cover the end and backside of the ETCC.  
Annexation of land into Bethel Township was discussed.  
Repaving of Mill Road after ditch work is completed was discussed.

**ITEM # 10** A Motion by Randy Mott, Seconded by Greg D. Dilts to adjourn. The meeting adjourned at 7:48 p.m.

**APPROVED AUGUST 21, 2024**

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Randy Mott, President

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Greg D. Dilts, Vice President

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John R. Ryman, Trustee

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Mary Ann Mumford, Fiscal Officer