

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
2023 ORGANIZATIONAL MEETING MINUTES  
OF JANUARY 09, 2023-6:30 P.M.**

The Elizabeth Township Board of Trustees held an Organizational Meeting on January 9, 2023 at 5710 E. Walnut Grove Road, Troy, Ohio at 6:30 p.m.

Greg D. Dilts, President, called the meeting to order. The Fiscal Officer called the roll and the following members were present:

President	Greg D. Dilts	Nancy Sparks
Vice Pres.	Randy Mott	
Trustee	John R. Ryman	
Fiscal Officer	Mary Ann Mumford	

The following order of business was established:

- ITEM # 1 Organization of the Board of Trustees for 2023
- ITEM # 2 Recording of Zoning Board Members and Expiration Dates
- ITEM # 3 Adopt Zoning Board Compensation for 2023
- ITEM # 4 Schedule Dates of 2023 Meetings
- ITEM # 5 Road Assignments for 2023-Authorization to maintain roads through Force Account
- ITEM # 6 Authorize Expenditures for Fiscal Officer and Trustees to attend Workshops-Mileage Reimbursement
- ITEM # 7 Authorize Fiscal Officer to make payments for EMS and Fire Dept. for 2023 at contracted amounts
- ITEM # 8 Authorize the issuance of 2023 Blanket Certificates and Purchase Orders
- ITEM # 9 Authorize the investment of money certificates, CD's and other Investments of money certificates and Treasury Notes, Bonds, and other to generate additional revenue in the township
- ITEM # 10 Adoption of Cemeteries
- ITEM # 11 Compliance of Sunshine Law and Non-Discrimination, handicapped, and elderly
- ITEM # 12 Any other business to be transacted
- ITEM # 13 Adjournment

---

**ITEM # 1** A Motion by Greg D. Dilts Seconded by Randy Mott to move John R. Ryman to President, Randy Mott to Vice President, and Greg D. Dilts to Third Trustee. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. Greg D. Dilts, President, declared the Motion carried.

A Motion by Randy Mott, Seconded by Greg D. Dilts, to keep Greg D. Dilts, Roads, John R. Ryman, Buildings and Personnel, and Randy Mott, Cemeteries and Equipment, VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

A Motion by Greg D. Dilts, Seconded by John R. Ryman to adjust any employee currently making under \$10.10 per hour, to \$10.10 following the increase to Ohio's Minimum Wage guidelines for non-tipped employees as of January 1, 2023. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ELIZABETH TOWNSHIP ORGANIZATIONAL MEETING MINUTES OF JANUARY 9, 2023  
CONTINUED:**

**ITEM # 2** A Motion by Randy Mott, Seconded by Greg D. Dilts to accept the presented Zoning Boards and Expiration Dates as presented with Jay Benham staying on Appeals Board and Donald Hiegel staying on Commission Board. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 3** A Motion by John R. Ryman, Seconded by Greg D. Dilts to approve zoning compensation at \$50.00 per member, per meeting attended, and \$150.00 per meeting attended for the Zoning Secretary. VOTE: Mr. Dilts-yes, Mr. Mott-Abstained, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 4** A Motion by Greg D. Dilts Seconded by Randy Mott, to hold township meetings on the First and Third Wednesdays of the month, beginning at 7:00 p.m. Work Shop Meetings to be held on an as needed basis. All meetings to be held at the Township Building 5710 E. Walnut Grove Road, Troy, Ohio 45373. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 5** A Motion by Greg D. Dilts, Seconded by Randy Mott, to approve the roads as presented and to authorize to maintain roads through the Force Account.

**Roads:**

Mill Road .78 miles  
Widener Road 1.40 miles

Rudy Road 2.58 miles  
Benham Road .36 miles  
Gearhart Road .98 miles  
Shaggy Bark Road .31 miles  
Hickory Hollow Road .30 miles  
Cedar Cove Road .31 miles  
E. ½ Sayers Road .47 miles  
Hufford Road 2.99 miles  
McCandliss Road 1.28 miles  
Weddle Road 1.02 miles

**Haven View Plat**

Marshall Road .16 miles  
Lehman Road .16 miles  
Sanders Road .21 miles  
Adams Road .15 miles

**Alcony**

Hart Street .17 miles  
Cramer Street .36 miles

VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 6** A Motion by Greg D. Dilts, Seconded by Randy Mott to allow mileage reimbursement at a rate to follow the IRS Mandates. The mileage reimbursement policy can be viewed in the Elizabeth Township Policy Manual in detail. The current mileage reimbursement rate for mileage compensation is \$.65.5 cents per mile as of January 1, 2023. This rate may change at any time as set in the IRS Mandates, this Motion includes allowing Trustees and the Fiscal Officer to attend workshops that may further their development to perform their jobs with expenses reimbursed following the IRS Mandate allowances. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 7** A Motion by John R. Ryman, Seconded by Greg D. Dilts to authorize the Fiscal Officer to make payments for EMS and Fire Services per contracted amounts. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 8** A Motion by Greg D. Dilts, Seconded by Randy Mott to approve the issuance of Blanket Certificates and Purchase Orders for expenditures. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 9** A Motion by Greg D. Dilts, Seconded by Randy Mott, to allow the trustees to Authorize the investment of money certificates, CD's and other Investments of money certificates and Treasury Notes, bonds, and other to generate additional revenue in the township. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 10** A Motion by Greg D. Dilts, Seconded by John R. Ryman to approve the Cemeteries as follows:

**Dist. 1** Davis Cemetery (on Widener Road) & Davy Cemetery (on Rudy Road)

**Dist. 2** Kyle Cemetery (on Tipp-Elizabeth Road) and Mann Cemetery (on Tipp Elizabeth Road)

**Dist. 3** Hart Cemetery (on Walnut Grove Road) and McKendree (on Dayton-Brandt Road)

**ELIZABETH TOWNSHIP ORGANIZATIONAL MEETING MINUTES OF JANUARY 9, 2023  
CONTINUED:**

VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 11** A Motion by Greg D. Dilts, Seconded by John R. Ryman, that all meetings of the Elizabeth Township Board of Trustees be held in compliance with Section 121-122 of the Ohio Revised Code of the Sunshine Law and Non-Discrimination, handicapped, and elderly guidelines for the State of Ohio. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 12** There was no other business to be transacted

**ITEM # 13** With no further business to be conducted a Motion by John R. Ryman, Seconded by Greg D. Dilts, to adjourn. The meeting adjourned at 6:37 p.m.

**APPROVED: JANUARY 18, 2023**

\_\_\_\_\_  
John R. Ryman, President

\_\_\_\_\_  
Randy Mott, Vice President

\_\_\_\_\_  
Greg D. Dilts, Trustee

\_\_\_\_\_  
Mary Ann Mumford, Fiscal Officer