

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING OF NOVEMBER 2, 2022**

The Elizabeth Township Board of Trustees held a Regular Meeting on November 2, 2022 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. Greg D. Dilts, President, called the meeting to order, Mary Ann Mumford called the roll and the following members were present:

President	Greg D. Dilts	EMS-Steve Trusty	Nancy Sparks
Vice Pres.	Randy Mott	ETCC-Nic Rice	
Trustee	John R. Ryman	Zoning-Sam O'Neal-Absent	
Fiscal Officer	Mary Ann Mumford		

The following order of business was established:

ITEM # 1 Meeting with representative from Miami County Sheriff's Department

ITEM # 2 Meeting with representative from EMS

ITEM # 3 Meeting with representative from ETCC

ITEM # 4 Presentation of Bills-Authorization for payment

ITEM # 5 Meeting with representative from Zoning

ITEM # 6 Presentation of the Meeting Minutes of October 19, 2022

ITEM # 7 Fiscal Officer's Report

ITEM # 8 COMMITTEE REPORTS:

- A. Randy Mott-Equipment and Cemeteries
- B. John R. Ryman- Buildings and Personnel
- C. Greg D. Dilts-Roads

ITEM # 9 Any other business to be transacted

ITEM # 10 ADJOURNMENT

ITEM # 1 There was no new business to discuss.

ITEM # 2 Mr. Trusty-18 EMS and 14 Fire runs during the month of October. Year to date totals 138 EMS runs and 14 Fire Runs. The Fire house was manned part or full shift 25 days out of the month of October. To receive ARPA funds from the county the equipment has to be purchased first, receipts submitted to the county and then the township will be reimbursed for the expenses up to \$25,000.00. A list of various EMS tools was submitted to the board for purchase from the ARPA Grant. A Motion by Greg D. Dilts, Seconded by John R. Ryman to accept the list of EMS tools as submitted using ARPA funds from the Miami County EMS ARPA Grant, with payment being paid upfront and then reimbursed by the county up to \$25,000.00. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Mr. Trusty to make purchases, Mary Ann to submit receipts to the county for reimbursement.

Medic is due for an oil change, pump test has been completed, hose testing will be tomorrow. Mr. Trusty requested a new 100' garden hose, nozzle, and 2 floor squeegees for the EMS building. A Motion by Greg D. Dilts, Seconded by John R. Ryman to have Nic Rice purchase a 100' garden hose, nozzle and 2 squeegees from Lowe's for the EMS building. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

ITEM # 3 ETCC- Mr. Rice-\$857.00 was receipted in since the last meeting. There are currently 352 members including spouses and dependents. Kevin Krejny had Nic Rice submit 2 Contract Options for the trustees to consider or he would give A 60-day notification of his resignation. One option was to hire him as an employee to complete the water testing or two increase the pay for being a Self-Employed Contractor. After discussion of both options, a Motion by Greg D. Dilts, Seconded by John R. Ryman to accept Kevin Krejny's Contract Option A hiring Krejny Environmental Solutions, LLC for all sampling, meeting OEPA minimum staffing requirements of 3 trips per week for 1.5 hours per week to the ETCC, weekly coordination with ETCC, communication of testing results, monthly submission of electronic Drinking Water Reports to OEPA, serve as Operator of Record for the above PWS, check system, collecting

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samples/readings, proper record keeping, and inform when water supplies are needed. The fee for the proceeding work is \$549.00 (\$549.00 x 12=\$6,588 for 2023) per month for 2023 and a monthly rate increase of 2.5% on January 1st of each new year. Payments due monthly, invoices will be submitted for record, additional work required outside of the scope for the system can be performed by mutual agreement and agreed upon compensation before work is performed. Either party can break the contract for any reason with 60-day written notice, effective January 1, 2023, for one year as **RESOLUTION NUMBER 2022-013**. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared **RESOLUTION NUMBER 2022-013** passed. The Resolution can be found in its entirety in the Elizabeth Township Book of Resolutions.

Low Voltage submitted a Proposal in the amount of \$9,635.08 for an Audio upgrade at the ETCC. Mr. Mott said with the new fiber we should be able to eliminate Directv at both the ETCC and EMS building and stream to the rooms. No action taken on Low Voltage Proposal.

ITEM # 4 Fiscal Officer submitted the bills for payment for \$27,493.50, A Motion by Greg D. Dilts, Seconded by Randy Mott, to approve payment of the bills for \$27,493.50 as presented. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried

ITEM # 5 Mr. O'Neal-Absent-no new business to discuss

ITEM # 6 The Meeting Minutes of the Regular Meeting of October 19, 2022 were approved as presented.

ITEM # 7 Mary Ann-Various financial reports were shared with the board. Mary Ann requested using the township credit card to purchase 3 rolls of Forever Stamps for the township and 2 rolls of Forever Stamps for the ETCC. A Motion by John R. Ryman, Seconded by Randy Mott to allow Mary Ann to use the township credit card for the purchase of a total of 5 rolls of Forever Stamps as requested. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

ITEM # 8 COMMITTEE REPORTS:

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts- Roads

Mr. Mott-JD utility tractor is in at Koenig in Tipp City and is almost ready for pickup. The drive mechanism for the mower will come in separately and will be invoiced separately by Koenig. The utility tractor will be invoiced from Deere. The tractor will be stored in the empty bay at the EMS building. Flail mower should be delivered in March 2023. Has someone in mind to haul the tractor to Kalida to have the flail mower attached. Mary Ann suggested to Mr. Mott to get a copy of the cargo insurance policy, from the individual who will be hauling the tractor to Kalida. Dump truck has been check and is ready for snow plowing.

The historical society has chosen 5 cemetery signs at \$83.95 from My Security Sign.Com that are 18x18 in size. A picture sample of the sign was shared with the board. A Motion by John R. Ryman, Seconded by Greg D. Dilts to allow Mr. Mott to purchase the 5 cemetery signs at \$83.95 from My Security Sign.com with the township credit card for the historical society. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

Mr. Ryman-No new business to discuss.

Mr. Dilts-Talked to Kurt Wolf, hopes to be finished trimming in the next couple of weeks. Side ditch spraying has been completed for the fall. Britt at the engineer's office has the readings for Sanders and Adams Roads.

ITEM # 9 Mr. Dilts-talked to S3D about the 5 fire/ems options for the township. The best option for the township would be to start our own fire department. The last contract experience with the City of New Carlisle, was not what was hoped for. Mr. Dilts said a collaborative agreement with a local department looks promising. The township would get equal or better service than what we currently have with New Carlisle. Creating our own department will definitely be more expensive. Looking at using the General Fund for a short period of time at implementation of the department. We will be looking at a Fire Levy in the future to cover the costs of the department. Mr. Mott said the costs are going up no matter the choice we make. Mr. Dilts does not expect New Carlisle to renew

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another contract with us. Has contacted the county prosecutor's office about getting out of our contract with New Carlisle early. Will go to city meeting to express our desire to terminate our contract early and will follow up with a letter making the request to terminate. Consultants stated we could be in place with our own fire department by July 1, 2023.

ITEM # 10 A Motion by Greg D. Dilts Seconded by Randy Mott, to adjourn. The meeting adjourned at 7:48 p.m.

APPROVED NOVEMBER 16, 2022

Greg D. Dilts, President

Randy Mott, Vice President

John R. Ryman Trustee

Mary Ann Mumford, Fiscal Officer