

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING OF MARCH 16, 2022**

The Elizabeth Township Board of Trustees held a Regular Meeting on March 16, 2022 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. Greg D. Dilts, President, called the meeting to order the Fiscal Officer called the roll and the following members were present:

President	Greg D. Dilts	EMS-Steve Trusty	Sheriff Deputy
Vice Pres.	Randy Mott	ETCC-Nic Rice	
Trustee	John R. Ryman	Zoning-Sam O'Neal-Absent	
Fiscal Officer	Mary Ann Mumford		

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Presentation of Bills-Authorization for payment
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation for the previous Meeting Minutes of March 2, 2022
- ITEM # 7 Fiscal Officer's Report
- ITEM # 8 COMMITTEE REPORTS:
  - A. Randy Mott-Equipment and Cemeteries
  - B. John R. Ryman- Buildings and Personnel
  - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted
- ITEM # 10 ADJOURNMENT

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**ITEM # 1** The sheriff's department had nothing new to report. It was reported that 1515 S. Dayton Brandt Road has furniture sitting on the side of the road. Mr. O'Neal to send a letter to the property owner.

**ITEM # 2** Mr. Dilts said he wanted the wordage that the City of New Carlisle has, that they will always try to have a paramedic on staff for Elizabeth Township.

Mr. Dilts said Steve Agenbroad from Clear Creek Fire District in Springboro is also a Fire District Consultant. Mr. Agenbroad can conduct the feasibility study for exploring a fire district for the township. Mr. Agenbroad would be glad to meet with the trustees to discuss the process and what the township is looking for. The cost for the study and consulting fees would run between \$5,000.00-\$10,000.00. The board discussed splitting the consultation fee with other townships, if they were interested in joining the fire district. Mr. Agenbroad suggested starting out small and branch out to add others, after Elizabeth Township needs are established. A Motion by Greg D. Dilts, Seconded by Randy Mott to hire Steve Agenbroad for consultation services for a feasibility study for exploring a fire district for the township, up to \$10,000.00. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried. Mr. Dilts will contact Mr. Agenbroad and set-up a workshop for discussing the study.

**ITEM # 3** ETCC- Nic Rice -\$786.00 was receipted in since the last meeting. There are currently 378 members including spouses and dependents. Rentals are up, so Google Search must be working.

The Fitness Doctor was in. The cardio room has been checked, and today they found the plastic coating on the weight machine is cracked. Fitness Doctor can get parts, but may take a few months for them to come in. Due to the cables being fine, Nic will post a sign up that says use at your own risk.

## ELIZABETH TOWNSHIP MEETING MINUTES OF MARCH 16, 2022 CONTINUED:

Seven ballasts have been replaced and 100 light bulbs have been changed at the Ems building. There are currently no working smoke detectors at the EMS building. The smoke detectors have been purchased and will be installed. Mr. Rice said he would like to get a mop/bucket, Shop Vac and some paint for the EMS building. The board discussed the need for Mr. Rice to have a locking cabinet for employee personnel files. A Motion by Greg D. Dilts, Seconded by Randy Mott to allow Nic to get a mop/bucket, Shop Vac and painting supplies using the Lowe's account or township credit card depending where he purchases the items up to \$500.00, and to purchase a 2 drawer locking cabinet from Brower's Stationer's up to \$300.00. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

Mr. Mott said Charles Brennan is working on a quote for fixing the tech issues at the ETCC. Mary Ann asked the board if they were having trouble with spam mail since changing our email provider? Mary Ann said she has emailed Mr. Brennan few times, but has not heard back from him. Mary Ann said she averages 50-60 emails a day and less than ten are legit emails. Mr. Mott will mention to Mr. Brennan the amount of spam that is being received.

**ITEM # 4** The Fiscal Officer submitted the bills for payment for \$25,400.51, which includes \$3,800.72 to Best One Tire for the engine tires. A Motion by Greg D. Dilts, Seconded by Randy Mott to approve payment of the bills for \$25,400.51 which includes \$3,800.72 to Best One Tire for engine tires, as presented. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

**ITEM # 5** Mr. O'Neal was absent. The building on Sanders Road will be going before the Zoning Appeals Board.

**ITEM # 6** The Meeting Minutes of the Regular Meeting of March 2, 2022 were approved as presented.

**ITEM # 7** Various financial reports were shared with the board. Mary Ann reported she is still having trouble increasing the credit limit to \$10,000.00 with usbank. A Motion by Greg D. Dilts, Seconded by John R. Ryman to have Mary Ann apply for township credit cards through Minster Bank with a total limit of \$10,000.00. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried. Mr. Dilts swore in Mrs. Mumford for her term beginning April 1, 2022.

### **ITEM # 8 COMMITTEE REPORTS**

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts- Roads

Mr. Mott: - Would like business cards. Mr. Mott to get a quote from Western Ohio Graphics and report back to the board. The tires from Best One are on the engine. K E Rose quoted \$835.00 more for stainless steel side exterior baffles to be added to prevent salt from spilling from the dump bed. A Motion by Randy Mott, Seconded by John R. Ryman to approve the additional cost of \$835.00 from K E Rose for stainless side exterior baffles on the dump bed. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

Midwest Maintenance quoted \$1,600.00 to change the spouting and increase the size of the spouting at the ETCC. A Motion by Randy Mott, Seconded by John R. Ryman to accept the quote of \$1,600.00 from Midwest Maintenance for larger spouting at the ETCC. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts President, declared the Motion carried.

A light at 1717 Shaggy Bark is out and it will be 3-5 days before it is changed. 2 one-hundred-pound propane tanks have been delivered at the ETCC, pilot light needs lit. Bart Gessaman will submit quote for the sink hole on S. Rudy Road.

Mr. Ryman-Waiting on a Lease Agreement from the prosecutor's office. Mr. Ryman said the rental space at the EMS building has been rented for \$850.00 per month by Robert's Repair and Service beginning April 1, 2022. Mr. Ryman said he may keep a trailer parked in the back. Mary Ann asked the gentleman's name who rented the space? Mr. Ryman was not sure of his name, but said he runs a repair service. He will need the bay to service equipment and will not need heat in the bay. Mr. Ryman to get his name for Mary Ann. A Motion by John R. Ryman, Seconded by Randy Mott to rent the EMS rental space to Robert's Repair Service, for \$850.00 per month, with Lease Agreement approved by the prosecutor. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried. Mr. Dilts requested the renter carry rental and liability insurance. Mr. Ryman to ensure that happens.

Discussed water collecting at the flagpole at the ETCC. Sidewalk and porch need power washed. Nic said the porch could use some paint, and there is a one-inch gap around the front doors and may need replaced before next winter. Mr. Dilts suggested for Nic to get a spinner for the power washer, because it is so much faster when power washing. A Motion by Greg D, Dilts, Seconded by Randy Mott

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to allow Nic to purchase a spinner from Lowe's or Amazon using the township credit card or Lowe's card at a cost to be determined after pricing. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

Mr. Mott said we need to think about getting the medic sold. We need the space and the new medic is working great. A Motion by Randy Mott, Seconded by Greg D. Dilts, to sell the medic through GovDeals.com setting the minimum at a later date. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

Mr. Dilts-Wolf Tree Service submitted a quote of \$12,975.00 for tree removal, trimming and picking up logs and wood in the easement areas along the township roads. If a fence is in the right of way, the township will not be responsible for fence damage. The pine trees on Mill Road need trimmed, the homeowner knows they were planted too close. If property owner doesn't cut them back, we will. Kirk Wolf is interested in being on call for emergency tree removal for the township. A Motion by Greg D. Dilts, Seconded by John R. Ryman to accept the quote of \$12,975.00 from Wolf's Tree Service for tree removal, trimming, trimming the Pines on Mill Road, and pickup of wood/debris in the easement area along township roads. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

Mr. Dilts will have the county draw up plans for the drainage issues on Sander's Road, to get ready to bid next year. Discussed of the corner of Weddle Road and Casstown Clark Road drainage issues to be looked into.

**ITEM # 9** Mr. Mott said it's time to look at the bids from Bryan Brothers and Midwest Maintenance for ETCC repairs.

Mr. Ryman said Imagine is making headway through the rock on Hufford Road. Imagine Network will email residents, when ready to hook up.

**ITEM # 10** A Motion by Greg D. Dilts, Seconded by Randy Mott, to adjourn. The meeting adjourned at 8:15 p.m.

**APPROVED APRIL 6, 2022**

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Greg D. Dilts, President

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Randy Mott, Vice President

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John R. Ryman Trustee

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Mary Ann Mumford, Fiscal Officer