

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING OF MARCH 2, 2022**

The Elizabeth Township Board of Trustees held a Regular Meeting on March 2, 2022 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. Greg D. Dilts, President, called the meeting to order the Fiscal Officer called the roll and the following members were present:

President	Greg D. Dilts	EMS-Steve Trusty	Randy Bridge
Vice Pres.	Randy Mott	ETCC-Nic Rice	Kris Mick
Trustee	John R. Ryman	Zoning-Sam O'Neal	
Fiscal Officer	Mary Ann Mumford		

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Presentation of Bills-Authorization for payment
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation for the previous Meeting Minutes of February 16, 2022
- ITEM # 7 Fiscal Officer's Report
- ITEM # 8 COMMITTEE REPORTS:
  - A. Randy Mott-Equipment and Cemeteries
  - B. John R. Ryman- Buildings and Personnel
  - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted
- ITEM # 10 ADJOURNMENT

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**ITEM # 1** There was no representative present from the sheriff's department.

**ITEM # 2** EMS-Mr. Trusty reported 16 EMS and no fire runs during the month of February. There have been 29 EMS and no fire runs to date.

Mr. Ryman said it has been brought to his attention that the EMS building is dirty and is not being cleaned. Mr. Trusty said that is unacceptable and he will have it addressed.

Randy Bridge: The contract with Elizabeth Township is expiring soon. AMR (Mutual Aid) might be a less expensive option. It's a two read ordinance for the City of New Carlisle, time is running out. Mr. Dilts asked what the cost would be to respond from New Carlisle to the township? Mr. Dilts said the contract reads that the city will be taken care of first, and said he has a not so good feeling about that. Both Mr. Dilts and Mr. Bridge agreed that it is hard to staff both departments. Mr. Dilts said we will be doing some research on a fire district before the next contract. It could be that all of Miami County goes to a district. Mr. Mott asked what is a fair increase in providing the township service? Mr. Bridge said cheaper than you running your own department. Mr. Bridge said \$400,000.00 to provide AMR from New Carlisle using the township medic and the township continues to carry insurance on the medic. Mr. Ryman said that's not a good offer. Mr. Mott said you would come if we were on a call, Mr. Trusty said no, you would get other mutual aid. Mr. Dilts said he is not comfortable doing an AMR. Mr. Dilts asked if Mr. Bridge could guarantee a paramedic and EMT? Mr. Bridge said he cannot guarantee that. Mr. Dilts said EMTs cannot give you live saving measures, and there will added response times. Mr. Mott said the long-time residents want the medic housed in the township. Mr. Trusty said he understands that they want to know when the medic shows up, it says Elizabeth Township. Mr. Ryman asked how many times will the medic be here and no man power to run it? Mr. Bridge said depends on staffing. Mr. Dilts said he is not ready to give an actual figure tonight. Mr. Dilts said he doesn't like being put on the spot without time to consider the options. Mr. Bridge said you don't have time to put it off. Mr. Bridge said he would have thought the

## ELIZABETH TOWNSHIP MEETING MINUTES OF MARCH 2, 2022 CONTINUED:

board would have already met to discuss the matter, and be able to make a decision tonight. It's been two weeks since the last meeting, there was plenty of time to meet. Mr. Dilts said until a few weeks ago, we knew we were up for renew, but recently finding out the cost is going up \$200,000.00 to \$600,00.00 was a huge surprise. Mr. Ryman said we should have heard that price several months ago. Mr. Bridge said he's sure the board could have held Special Meetings to have decided on this. Mr. Bridge said he and the Chief have been talking about it for three months. Mr. Ryman said we should have known three months ago, that you were looking at this type of increase. Mr. Dilts said he cannot make a decision tonight. Mr. Dilts asked what happens if the contract lapses? Mr. Bridge said he had hoped the board had made some progress by now on a decision. Mr. Dilts said he is not feeling that warm fuzzy feeling right now. Mr. Bridge said the City of New Carlisle is having a Special Meeting and a draft of the contract will need to be in place by March 10, 2022. Mr. Bridge said \$425,000.00 to keep the coverage at the EMS building in the township, Mr. Dilts asked \$350,000.00, Mr. Bridge said AMR \$225,000.00 and regular contract \$390,000.00 with New Carlisle keeping all billing income, with no guarantee there will be a paramedic and EMT on staff 24/7. Mr. Birdge said the residents in New Carlisle pay taxes for service and they come first to be covered. Mr. Mott said the board needs to have a Special Meeting by next week to have time to decide. Mr. Dilts said we can always use the early release clause in the contract, if it comes down to where we want our staffing. Mr. Mott said New Carlisle has always given excellent service. Mr. Bridge said it's no secret, New Carlisle will be putting millage on so it's there for more staff. Mr. Trusty said he hired three new paramedics, one new EMT. Mr. Bridge said he needs to know who to send a contract draft to. Mr. Dilts said the board might be able to decide after discussing it in more detail during the meeting.

**ITEM # 3** ETCC- Mr. Rice -\$940.00 was receipted in since the last meeting. There are currently 376 members including spouses and dependents. The water leak in the gym is bad and have spent hours on it. Mr. Mott said we have to get someone here who understands the roof. The leak is on the North wall of the stairway, and may need to have the roof peeled back, down spouts and gutters pulled off to find the leak. Mr. Ryman said it is a high priority to get it fixed. Mr. Rice said the card room also has damage.

Mr. Rice asked to hire Jessica Linn and Ethan Howell at \$9.30 per hour for front desk and \$15.00 per hour for After Hours. Ethan Howell said he could come in more after baseball. Mr. Mott said it's taking more people to cover the same jobs. A Motion by Greg D. Dilts, Seconded by Randy Mott to approve Jessica Linn and Ethan Howell at \$9.30 per hour for front desk and \$15.00 for After Hours, pending background checks. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts President, declared the Motion carried.

Mr. Rice said the treadmills are getting some wear. Mr. Dilts said the treadmills can display the hours. Mr. Rice said the treadmills could be refurbished if we want to go that way

**ITEM # 4** The Fiscal Officer submitted the bills for payment for \$17,705.08. A Motion by Greg D. Dilts, Seconded by John R. Ryman to approve payment of the bills for \$17,705.08 as presented. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

**ITEM # 5** Mr. O'Neal: Met up with Doug Koble regarding the storage box. Mr. Mott said it is up to Sam first then it could go to the appeals board. It's not a semi-trailer, or something on wheels. Mr. O'Neal said it would be for a renter and they will use it for storage. A guy contacted Tom Wallace about having a petting zoo on 201. Mr. O'Neal said it does not fall under Agri-Tourism.

**ITEM # 6** The Meeting Minutes of the Regular Meeting of February 16, 2022 were approved as presented.

**ITEM # 7** Various financial reports were shared with the board. Mary Ann told the board that usbank sent over a \$100,000.00 transfer from the investment account to the Minster checking account in error. Upon usbank investigating how this happened without a request or approval by the board, the bank found that a transfer from last year was erroneously marked as being an annual transfer. The bank apologized for the error. Mary Ann told the board we can keep the money in the checking account as it is, or move the money back to the usbank investment account. A Motion by Randy Mott, Seconded by John R. Ryman, to keep the funds in the Minster checking account for General Fund expenditures. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

### **ITEM # 8** COMMITTEE REPORTS

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel

**ELIZABETH TOWNSHIP MEETING MINUTES OF MARCH 2, 2022 CONTINUED:**

C. Greg D. Dilts- Roads

Mr. Mott: -The Kenworth is at KE Rose for the light, steps and the baffles are being checked because they may have been installed wrong. We may or may not be charged depending what they find. Dustin Holder said they are having a hard time getting tanks. Holder Oil will deliver two 100 gallon tanks for the ETCC kitchen. Mr. Rice said what if we get rid of the gas stove and replace it with an electric one, we wouldn't need gas. The stove is barely used anyway. Mr. Mott said then we would need a new commercial grade stove and people like cooking on gas. Fire house light bulbs are in the process of being changed, the truck and tractor have been cleaned. Will work on getting the tires for the engine.

Mr. Ryman-No new business to discuss.

Mr. Dilts- ODOT turned down our stimulus grant application. Mr. Dilts will contact the Miami County Engineer's Office to be included in the county bid for paving. Mr. Dilts and Kirk Wolf checked for dead trees along the roads. There are 19 dead in easement areas. A quote of \$12,325.00 was submitted by Kirk Wolf for tree trimming, cutting back honeysuckle, picking up the logs and removal of two dead Ash trees. Mr. Ryman said we could do the trees in the right of way and send letters to property owners who have dead trees letting them know they have been marked as being dead and they are the property owner's responsibility if they fall. Mr. Dilts said Kirk Wolfe would be on call if needed for tree removal. Mr. Dilts said he will mark the trees in the right of way. Steve Cozatt has finished the first nine culverts in Shaggy Bark.

**ITEM # 9** The board discussed the New Carlisle contract in more detail. Mr. Ryman said we could offer \$350,000.00 and top out at \$390,000.00. A Motion by Greg D. Dilts, Seconded by John R. Ryman to make an offer of \$350,000.00 for the new three-year contract dated April 1, 2022-March 31, 2025 (with New Carlisle keeping EMS billing fees), with the City of New Carlisle for EMS/Fire services, and top out at \$390,000.00 (with New Carlisle keeping the EMS billing fees), if the \$350,000.00 offer is refused for the three-year period of April 1, 2022-March 31, 2025, unless the early release clause is requested. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

Mr. Mott said we have not approved Nic Rice as a salaried employee at \$760.00 per week yet. Mr. Mott revised his original 5 paid holidays to 6 paid holidays to include New Year's Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving Day, Christmas Day, working 40 hours a week, 5 days of vacation, no paid over time and no over-time compensation. Mr. Dilts asked Mr. Rice if this covered everything, Mr. Rice said yes it's good. Mr. Mott said he is concerned about Nic being put in the Kenworth and it's not his job. Mr. Dilts asked how is it not his job? Nic is part time maintenance and was hired full time with the understanding he would get his CDL. There are only 2 CDL drivers now, John is a liability to the township by not having his CDL. Mr. Mott suggested we look at Travis getting his CDL. Mr. Dilts said that could cost the township triple the money, for the new CDL requirements. Nic was already approved to paid by the township under the old guidelines to take the class and get licensed. Mr. Dilts said there was plenty of time for Nic to get his CDL, it will be a year in April he made the commitment of getting it. Mr. Dilts asked Mr. Rice if he had any questions on the salary offer being presented, Mr. Rice said no, this will work. A Motion by Randy Mott, Seconded by John R. Ryman to hire Nic Rice as a salaried employee at \$760.00 per week, 6 paid holidays as noted above, 5 days of paid vacation per year, working 40 hours per week, with no over-time payment and no compensation over 40 hours. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

Mr. Dilts told Mr. Rice he did have something to say. Mr. Dilts said, "he is disappointed in the fact that you had long enough to get your CDL and didn't. It was a commitment you made with the trustees when you were hired full time last April. It is a let-down to know you didn't keep your word with the board. Mr. Dilts said I was counting on you to fall back on, when extra help was needed."

Mr. Ryman said the Memorandum of Understanding with Imagine Network will be sent to the prosecutor for review. Exhibit A to follow by the next meeting. First payment could be paid when the first phase is completed and second payment after all residents have service. Mr. Luthman is to provide a map for our use. Mr. Dilts will share New Carlisle's contract with the prosecutor for an opinion when it is received.

**ITEM # 10** A Motion by Greg D. Dilts, Seconded by Randy Mott, to adjourn. The meeting adjourned at 8:39 p.m.

**APPROVED MARCH 16, 2022**

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Greg D. Dilts, President

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Randy Mott, Vice President

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John R. Ryman Trustee

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Mary Ann Mumford, Fiscal Officer

