

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING OF AUGUST 24, 2022**

The Elizabeth Township Board of Trustees held a Regular Meeting on August 24, 2022 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. Greg D. Dilts, President, called the meeting to order the Fiscal Officer called the roll and the following members were present:

President	Greg D. Dilts	EMS-Steve Trusty
Vice Pres.	Randy Mott	ETCC-Nic Rice
Trustee	John R. Ryman	Zoning-Sam O'Neal
Fiscal Officer	Mary Ann Mumford	

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS

- ITEM # 3 Meeting with representative from ETCC

- ITEM # 4 Presentation of Bills-Authorization for payment

- ITEM # 5 Meeting with representative from Zoning

- ITEM # 6 Presentation of the Meeting Minutes of August 10, 2022

- ITEM # 7 Fiscal Officer's Report

- ITEM # 8 COMMITTEE REPORTS:
 - A. Randy Mott-Equipment and Cemeteries
 - B. John R. Ryman- Buildings and Personnel
 - C. Greg D. Dilts-Roads

- ITEM # 9 Any other business to be transacted

- ITEM # 10 ADJOURNMENT

ITEM # 1 There was no representative present from the Sheriff's Department. The sheriff's department has received reports of grass being blown onto township roads. According to ORC 4511.74 there is to be no obstruction to the roadways, blowing grass into the roadway is considered an obstruction.

ITEM # 2 Mr. Trusty-The township station was manned either part of the time or full time 11 days out of the month of July. Mr. Trusty hired 5 new people with a 6th one possibly coming on board. Hopefully the township station can get better coverage with the addition of 5 new employees. July EMS report was shared with the board. There were 12 EMS and no fire runs during the month. To date there have been 96 EMS and 7 fire runs. Waiting on pump test, hose and ladder testing will take place in September. No new update on the grant funds.

ITEM # 3 ETCC- \$1,711.00 was receipted in since the last meeting. There are currently 393 members including spouses and dependents. Donation request from Miami East Elementary PTO for Fall Frenzy. Would like to advertise for closed bids for the sale of 4-12-foot old lunch room tables, and 6-8foot folding wood tables. Computer membership data has changed to the year 1900. Going back to hard copy records for membership expiration dates. A Motion by John R. Ryman, Seconded by Randy Mott to donate 2-6-month Single Memberships to the Miami East PTO for the Fall Frenzy. VOTE: Mr. Rymanyes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried. A Motion by Greg D. Dilts, Seconded by John R. Ryman to advertise for closed bids for the sale of 412foot old lunchroom tables and 6-8-foot wooden folding tables, with bids closing on September 21, 2022 and opened at the township meeting on the same date, at 7:00 p.m. VOTE: Mr. Ryman-yes, Mr. Mottyes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

ELIZABETH TOWNSHIP MEETING MINUTES OF AUGUST 24, 2022 CONTINUED:

ITEM # 4 The Fiscal Officer submitted the bills for payment for \$64,770.40. A Motion by Greg D. Dilts, Seconded by Randy Mott to approve payment of the bills for \$64,770.40, as presented. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried

ITEM # 5 Mr. O'Neal-Mr. Mott tried to address an issue of a camper being lived in at Richard King's on LeFevre Road, but the camper is still there. Received a second complaint and will be sending Mr. King a letter to remove the camper. If not moved by the deadline the camper will be towed off the property, at Mr. King's expense. 1455 Alcony Conover has received another complaint about trash, tall weeds etc. Mr. O'Neal to follow up on 1455 Alcony Conover Road. 2475 Dayton Brandt Road property has vehicles, trash and tall grass again. There is a tarp across the roof. Mr. Mott suggested calling the health department, Mr. O'Neal said they won't do anything about it. Will send another letter about the vehicles, trash, and tall grass.

ITEM # 6 The Meeting Minutes of the Regular Meeting of August 10, 2022 were approved as presented.

ITEM # 7 Mrs. Mumford-Various financial reports were shared with the board.

ITEM # 8 COMMITTEE REPORTS:

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel C.
- Greg D. Dilts- Roads

Mr. Mott-Members of the Historical Society would like to attend the September 7, 2022 meeting in regard to signage, repairs, and to ask questions. The Historical Society recommended replacing the additions and corrections they originally made on July 6, 2022 to now read as follows:

Davis Cemetery Section 7, Widener Road
Winters Cemetery (AKA Davy, Kepper, Ochs) Section 19, S. Rudy Road
Hart Cemetery (AKA Martin, New Light, Walnut Grove) Section 27, Walnut Grove Road
McKendree Chapel Cemetery Section 2, Dayton Brandt Road
Gearheart (AKA Gearhart, Sheets) Cemetery Section 33, Knoop Road
Kyle Cemetery Section 20, Tipp Elizabeth Road
Mann Cemetery (AKA Honey Creek) Section 25, Tipp Elizabeth Road

Work at the ETCC is progressing. Under Lock and Key came to replace the broken door handle on the township building. Ditches have been mowed again, will be mowed again after Labor Day. Mr. Dilts said he would like to see the maintenance men weed whack around the road signs and he hopes the ditches could be mowed again before Labor Day, so the roads continue to look nice. Mr. Dilts said we usually mow 6 times a season.

Mr. Mott said the Risk Management Report has 2 sections. One is technology and the second is everything else including the staff handbook, private vehicle insurance, employee driving record checks, equipment, buildings, etc. Mr. Mott said several items can be taken care of and we will work on it as we go. Looking for help with the technology section, and issues we have with email filtering.

Mr. Ryman-Will get a quote for mulch, and will mulch after ETCC repairs are complete. ETCC repairs should be done by tomorrow. Seal Coating is completed. A Motion by Randy Mott, Seconded by Greg D. Dilts to pay \$150.00 to have the men working on the ETCC move the lift to the EMS building so our maintenance men can fix the flashing and wash the gutters. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

Mr. Dilts-Jurgens won the bid through the county for paving. South Gearhart Road will be paved for \$143,187.00. A Motion by Greg D, Dilts, Seconded by John R. Ryman to pass **RESOLUTION**

ELIZABETH TOWNSHIP MEETING MINUTES OF AUGUST 24, 2022 CONTINUED:

NUMBER 2022-008 for the approval of Jurgens bid through the Miami County Engineer’s Office in the amount of \$143,187.00, for paving South Gearhart Road. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared RESOLUTION NUMBER 2022-008 passed. The Resolution can be found in its entirety in the Elizabeth Township Book of Resolutions.

Mr. Dilts requested Nic and Travis pass out a letter he prepared to the residents on Sanders and Adams Roads, letting them know surveyors will be in the area surveying for the ditch drainage project.

whether the tree is in our right of way. Mr. Dilts said he has no problem in taking it down, so it doesn’t cause issues in the future. A Motion by Randy Mott, Seconded by Greg D. Dilts to have T.C. Holzen repair the drainage issue on S. Rudy Road for a cost of \$13,906.00. Cost may increase if tree needs to come down. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes, Greg D Dilts, President, declared the Motion carried.

ITEM # 9 Mr. Dilts shared a contract from S3D Public Safety Consultants for continuing with us to proceed with the next leg of what we are going to do regarding EMS. The contract is \$85.00 per hour on an as needed basis, plus expenses, such as travel, lodging, etc., with expense costs being authorized prior to being charged. A Motion by Greg D. Dilts, Seconded by John R. Ryman to pass **RESOLUTION NUMBER 2022-009** to accept the contract from S3D Public Safety Consultants, as presented. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared RESOLUTION NUMBER 2022-009 passed. The Resolution can be found in its entirety in the Elizabeth Township Book of Resolutions.

ITEM # 10 A Motion by Greg D. Dilts, Seconded by Randy Mott to adjourn. The meeting adjourned at 7:50 p.m.

APPROVED SEPTEMBER 7, 2022

Greg D. Dilts, President

Randy Mott, Vice President

John R. Ryman Trustee

Mary Ann Mumford, Fiscal Officer