

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING OF APRIL 20, 2022**

The Elizabeth Township Board of Trustees held a Regular Meeting on April 20, 2022 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. Randy Mott, Vice President, called the meeting to order the Fiscal Officer called the roll and the following members were present:

President	Greg D. Dilts-Absent	EMS-Steve Trusty	Deputy Tabitha Thompson
Vice Pres.	Randy Mott	ETCC-Nic Rice	Cindy Gibson Tyler Motter
Trustee	John R. Ryman	Zoning-Sam O'Neal	David Motter Owen VanHorn
Fiscal Officer	Mary Ann Mumford		Jeremy Paulus

The following order of business was established:

ITEM # 1 Meeting with representative from Miami County Sheriff's Department

ITEM # 2A Meeting with representative from EMS

ITEM # 2B Imagine Network

ITEM # 3 Meeting with representative from ETCC

ITEM # 4 Presentation of Bills-Authorization for payment

ITEM # 5 Meeting with representative from Zoning

ITEM # 6 Presentation of the Meeting Minutes of April 6, 2022

ITEM # 7 Fiscal Officer's Report/2023 Tax Budget

ITEM # 8 COMMITTEE REPORTS:

- A. Randy Mott-Equipment and Cemeteries
- B. John R. Ryman- Buildings and Personnel
- C. Greg D. Dilts-Roads

ITEM # 9 Any other business to be transacted

ITEM # 10 ADJOURNMENT

ITEM # 1 Deputy Thompson reminded the board to have residents keep their valuables locked up. Burn ban is in place from 6:00 a.m. to 6:00 p.m.

ITEM # 2A Mr. Trusty-There were 13 EMS and 2 Fire calls during the month of March, YTD total 58 EMS and 5 fire. Time for hose \$564.00 and Ladder \$162.25 testing by National Hose Testing. Lifepak 15 \$1,800.00 and Lucas Tool \$1,404.00 Maintenance/Service plans with Stryker. A Motion by John R. Ryman, Seconded by Randy Mott to approve National Hose Testing to test hoses at \$564.00 and ladder at \$162.25 for a total of \$726.25 and approve the Stryker Maintenance/Service plans for the Lifepak 15 for \$1,800.00 and Lucas Tool for \$1,404.00 for a total of \$3,204.00. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-Absent. Randy Mott, Vice President, declared the Motion carried.

Received \$25,000.00 from Miami County for fire department. The funds can be used to purchase equipment, new hose for the engine, or a new Combi Tool. Mr. Ryman said he would like to wait until Mr. Dilts returns to make any decisions on how best to spend the \$25,000.00.

Would like two new mattresses and box springs for the EMS building.

ITEM # 2B Josh Luthman-Close to first hookups being ready, hopefully by the end of May. The entire project is to be wrapped up by the end of 2024, could be sooner. The MOU and Exhibit A, that was approved by the Miami County Prosecutor's Office was presented. A Motion by Randy Mott, Seconded by John R. Ryman to move that the Board of Elizabeth Township Trustees enter into this Memorandum of Understanding with Imagine Networks LLC, for the purpose of using the American Rescue Plan Act funds in the amount of \$179,857.58 to build broadband fiber internet infrastructure that will bring service to all residents within the township that are desirous of this service and that are currently not served or are underserved by broadband infrastructure as **RESOLUTION NUMBER 2022-003**. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-Absent. Randy Mott, Vice President, declared RESOLUTION NUMBER

ELIZABETH TOWNSHIP MEETING MINUTES OF APRIL 20, 2022 CONTINUED:

2022-003 passed. Resolution Number 2022-003 can be found in its entirety in the Elizabeth Township Book of Resolutions. Imagine Network to be paid \$89,928.79 of ARP Funds on May 4, 2022.

ITEM # 3 ETCC- Nic Rice -\$1,846.50 was receipted in since the last meeting. There are currently 382 members including spouses and dependents. Rentals are up. Book Locker has been placed in lobby. Someone wants to donate a pool table to the Leah Schaefer room. Would like to upgrade and replace treadmills and ellipticals at the ETCC. Alex from the Fitness Doctor could part out some equipment and use on others. Replace some now and get on a replacement schedule, so equipment is not all down at the same time. StarTac is no longer made. Will have quotes for the next meeting, commercial grade treadmills run \$3,599 to \$5,299 and ellipticals run \$2,899-\$4,899.

Would like to run a Summer College/High School Special from May 1, - August 31, 2022 for residents at \$80.00 and non-residents at \$120.00. A Motion by John R. Ryman, Seconded by Randy Mott to approve the Summer College/High School Special from May 1, - August 31, 2022 for residents at \$80.00 and non-residents at \$120.00. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-Absent. Randy Mott, Vice President, declared the Motion carried.

Would like to give Carly Olsen and Jessica Linn both raises. Carly is at her 90 days and Jessica is around 60 days. Would like them both to go to \$10.00 per hour. Mary Ann reminded the board that raises are granted after 90 days, per the Elizabeth Township Employee Handbook. Mr. Ryman said we need to follow the handbook. A Motion by Randy Mott, Seconded by John R Ryman to approve Carly Olsen a \$.70 cent per hour raise to \$10.00 per hour beginning April 30, 2022. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-Absent. Randy Mott, Vice President, declared the Motion carried.

ITEM # 4 The Fiscal Officer submitted the bills for payment for \$94,043.59 A Motion by John R. Ryman, Seconded by Randy Mott to approve payment of the bills for \$94,043.59 as presented. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-Absent. Randy Mott, Vice President, declared the Motion carried.

ITEM # 5 Mr. O'Neal-BZA will be meeting on the Griffith property on Sanders Road. The request was tabled, due to not having the information they needed. Was denied due to size of building requested. Mr. Mott said Mr. Benham has spoken to Chris Englert from the Miami County Prosecutor's Office, but was not involved in that conversation.

ITEM # 6 The Meeting Minutes of the Regular Meeting of April 6, 2022 were approved as presented.

ITEM # 7 Various financial reports were shared with the board. Mary Ann requested a draw in the amount of \$200,000.00 from the usbank investment account to the Minster checking account for General Fund expenses. A Motion by John R. Ryman, Seconded by Randy Mott to allow Mary Ann to request a \$200,000.00 draw from the usbank investment account to the Minster Bank checking account for General Fund expenses. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-Absent. Randy Mott, Vice President, declared the Motion carried.

Mary Ann-shared a copy of the 2023 Tax Budget. Mary Ann had previously asked for board input on 2023 expenses. The board could take a final look over the next 2 weeks and we can fine tune it with any additions. After revisions, a Legal Notification will be posted ten days prior to approval in the Miami Valley News and the Tax Budget could be approved at the May 18th meeting. After months of trying to get the usbank credit card line increased to \$10,000.00, I was notified that it was done. The board was ready to move to Minster Bank for the credit card. A Motion by John R. Ryman, Seconded by Randy Mott to keep the credit card in the amount of \$10,000.00 at usbank. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-Absent. Randy Mott, Vice President, declared the Motion carried.

Mr. O'Neal said he is getting a large amount of spam mail and asked if anyone else was having trouble. Mary Ann said she has been having trouble since we moved over to Mail Enable. Mr. Mott said he would contact Charles Brennan. There may be an additional cost involved to resolve the issue.

ITEM # 8 COMMITTEE REPORTS

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts- Roads

ELIZABETH TOWNSHIP MEETING MINUTES OF APRIL 20, 2022 CONTINUED:

Mr. Mott: - Ready to go out and do the first mowing, brush has been picked up. Dump truck has been moved to the empty bay, old medic is in township garage and Travis is stripping the decals off of it. Photos have been taken and it is ready to go.

Mr. Ryman-The For Rent sign was put up at the EMS building. The gentleman who was going to rent it, apparently changed his mind after we requested him to carry a million-dollar liability insurance on his policy.

Mr. Dilts-Absent

Mr. Mott said the original quote of \$11,015.00 from T. C. Holzen previously approved had an addition error and the actual cost of the 3660 S. Rudy Road project is \$11,120.00. A Motion by Randy Mott, Seconded by John Ryman was made to approve the additional cost of \$105.00 for the addition error in the T.C. Holzen quote. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-Absent. Randy Mott, Vice President, declared the Motion carried.

Mr. Mott said 3740 S. Rudy Road, has a cavity that is ready to cave in. This job will be similar to the last job, but more extensive. A Motion by Randy Mott, Seconded by John R. Ryman, to approve up to \$17,000.00 for T.C. Holzen to fix the culvert at 3740 S. Rudy Road. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-Absent. Randy Mott, Vice President, declared the Motion carried.

ITEM # 9 A complaint on the burnt trailer on State Route 201, just past Widener Road was received. Sam O'Neal to send BJ Joseph a letter/call him to have the trailer removed.

Cindy Gibson-What will the township do with Casstown Cemetery? The board said they have been in contact with the Miami County Prosecutor's Office, and they have advised the board not to take on anything the township is not responsible for. Nic Rice said they have about 2 years of money left. Cindy said there is a lot of pressing issues there that need taken care of, and it doesn't seem they even care. Cindy asked if an Eagle Scout had ever asked to do a project regarding the cemeteries. The board was unaware that anyone had ever inquired. Mr. Ryman said Stone Huggers were in the township cemeteries working a few years ago and did a good job. Cindy asked if the township has a generator at the ETCC in case of a wide spread power outage. The ETCC does have a generator, and is a place of shelter if needed.

Mr. Ryman reminded that the feasibility study presentation will be May 2nd at 6:00 p.m. at the ETCC.

Tyler Motter from Miami East High School was present and said high school Junior and Seniors will be having a Community Help Day. Students will be doing yardwork, mulching, etc. for the elderly in the Miami East Community.

ITEM # 10 A Motion by Randy Mott, Seconded by John R. Ryman, to adjourn. The meeting adjourned at 7:55 p.m.

APPROVED MAY 4, 2022

Greg D. Dilts, President

Randy Mott, Vice President

John R. Ryman Trustee

Mary Ann Mumford, Fiscal Officer