

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
2021 ORGANIZATIONAL MEETING MINUTES
OF JANUARY 11, 2021-6:30 P.M.**

The Elizabeth Township Board of Trustees held an Organizational Meeting on January 11, 2021 at 5710 E. Walnut Grove Road, Troy, Ohio at 6:30 p.m.

Greg D. Dilts, President, called the meeting to order. The Fiscal Officer called the roll and the following members were present:

President	Greg D. Dilts	Randy Mott
Vice Pres.	William D. Sutherly	
Trustee	John R. Ryman	
Fiscal Officer	Mary Ann Mumford	

The following order of business was established:

- ITEM # 1 Organization of the Board of Trustees for 2021
Acceptance of the 2021 Compensation Chart per ORC 505.24 & 507.09
- ITEM # 2 Recording of Zoning Board Members and Expiration Dates
- ITEM # 3 Adopt Zoning Board Compensation for 2021
- ITEM # 4 Schedule Dates of 2021 Meetings
- ITEM # 5 Authorize Expenditures for Fiscal Officer and Trustees to attend
Workshops-Mileage Reimbursement guidelines/Medical
InsurancePremiumReimbursement
- ITEM # 6 Authorize the investment of money certificates, CD's and other StarOhio
Investments of money certificates and Treasury Notes, Bonds, and other to
generate additional revenue in the township
- ITEM # 7 Compliance of Sunshine Law and Non-Discrimination, handicapped, and elderly
- ITEM # 8 Any other business to be transacted
- ITEM # 9 Adjournment

ITEM # 1 A Motion by Greg D. Dilts, Seconded by John R. Ryman to move William D. Sutherly to President, John R. Ryman to Vice President, and Greg D. Dilts to Third Trustee. VOTE: Mr. Dilts-yes, Mr. Sutherly-yes, Mr. Ryman-yes. Greg D. Dilts, President, declared the Motion carried.

A Motion by William D. Sutherly, Seconded by Greg D. Dilts, to keep Greg D. Dilts, Roads, John R. Ryman, Buildings and Personnel, and William D. Sutherly, Cemeteries and Equipment, with the acceptance of the following:

Roads:

Mill Road	.78 miles	Rudy Road	2.58 miles
		Benham Road	.36 miles
Widener Road	1.40 miles	Gearhart Road	.98 miles
<u>Haven View Plat</u>		Shaggy Bark Road	.31 miles
Marshall Road	.16 miles	Hickory Hollow Road	.30 miles
Lehman Road	.16 miles	Cedar Cove Road	.31 miles
Sanders Road	.21 miles	<u>Total Miles Dist. 2</u>	<u>4.84 miles</u>
Adams Road	.15 miles		

Alcony

Hart Street	.17 miles	Hufford Road	2.99 miles
Cramer Street	.36 miles	McCandliss Road	1.28 miles
<u>Total Miles Dist. 1</u>	<u>3.39 miles</u>	Weddle Road	1.02 miles
		E. ½ Sayers Road	.47 miles
		<u>Total Miles Dist. 3</u>	<u>5.76 miles</u>

**ELIZABETH TOWNSHIP ORGANIZATIONAL MEETING MINUTES OF JANUARY 11, 2021
CONTINUED:**

Cemeteries:

Dist. 1 Davis Cemetery (on Widener Road) & Davy Cemetery (on Rudy Road)

Dist. 2 Kyle Cemetery (on Tipp-Elizabeth Road) and Mann Cemetery (on Tipp Elizabeth Road)

Dist. 3 Hart Cemetery (on Walnut Grove Road) and McKendree (on Dayton-Brandt Road)

VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

A Motion by William D. Sutherly, Seconded by John R. Ryman, to accept the 2021 ORC 505.24 and 507.09 2019 Compensation of the board of trustees at \$22,676.00 for Mr. Dilts and Mr. Sutherly per year, \$23,886.00 for Mr. Ryman per year, fiscal officer at \$32,724.00 per year as presented. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

ITEM # 2 Zoning Commission board members and expiration dates to be submitted by Zoning Inspector, after compiling resignation and appointment dates.

ITEM # 3 A Motion by John R. Ryman, Seconded by Greg D. Dilts to approve zoning compensation at \$50.00 per member, per meeting attended, and \$150.00 per meeting attended for the Zoning Secretary. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

ITEM # 4 A Motion by Greg D. Dilts, Seconded by John R. Ryman, to hold township meetings on the First and Third Wednesdays of the month, beginning at 7:00 p.m. Work Shop Meetings to be held on an as needed basis. All meetings to be held at the Township Building 5710 E. Walnut Grove Road, Troy, Ohio 45373. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

ITEM # 5 A Motion by Greg D. Dilts, Seconded by John R. Ryman to allow mileage reimbursement at a rate to follow the IRS Mandates. Mileage reimbursement is offered to employees of the township who are using their own personal vehicle for conducting township business. The mileage reimbursement policy can be viewed in the Elizabeth Township Policy Manual in detail. The current mileage reimbursement rate for mileage compensation is .56 per mile as of January 1, 2021. This rate may change at any time as set in the IRS Mandates, this Motion includes allowing Trustees and the Fiscal Officer to attend workshops that may further their development to perform their jobs with expenses reimbursed following the IRS Mandate allowances. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

ITEM # 6 A Motion by Greg D. Dilts, Seconded by William D. Sutherly, to allow the trustees to Authorize the investment of money certificates, CD's and other StarOhio Investments of money certificates and Treasury Notes, bonds, and other to generate additional revenue in the township. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

ITEM # 7 A Motion by Greg D. Dilts, Seconded by John R. Ryman, that all meetings of the Elizabeth Township Board of Trustees be held in compliance with Section 121-122 of the Ohio Revised Code of the Sunshine Law and Non-Discrimination, handicapped, and elderly guidelines for the State of Ohio. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

ITEM # 8 There was no other business to be transacted

ITEM # 9 With no further business to be conducted a Motion by John R. Ryman, Seconded by Greg D. Dilts, to adjourn. The meeting adjourned at 6:37 p.m.

**ELIZABETH TOWNSHIP ORGANIZATIONAL MEETING MINUTES OF JANUARY 11, 2021
CONTINUED:**

APPROVED: FEBRUARY 3, 2021

William D. Sutherly, President

John R. Ryman, Vice President

Greg D. Dilts, Trustee

Mary Ann Mumford, Fiscal Officer