

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
SPECIAL MEETING MINUTES OF SEPTEMBER 22, 2021**

The Elizabeth Township Board of Trustees held a Special Meeting on September 22, 2021 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:30 p.m. John R. Ryman, President, called the meeting to order and Randy Mott called the roll. The following members were present:

President	John R. Ryman	EMS	Steve Trusty-Absent	Travis Kerg
Vice Pres.	Greg D. Dilts	ETCC	Nic Rice-Absent	
Trustee	Randy Mott	Zoning	Sam O'Neal-Absent	
Fiscal Officer	Mary Ann Mumford-Absent			

The following order of business was established:

- ITEM # 1 Interview Travis Kerg
- ITEM # 2 Any other business to be transacted
- ITEM # 3 ADJOURNMENT

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**ITEM # 1** Mr. Mott moved to go into Executive Session at 7:35 p.m. for the purpose of conducting a job interview with Mr. Kerg, Mr. Dilts seconded the motion. The role was called: Mr. Mott, yes, Mr. Dilts, yes Mr. Ryman, yes Motion carried.

Mr. Ryman moved to go out of Executive Session at 8:00 p.m., Mr. Dilts seconded the motion. The role was called Mr. Mott, yes Mr. Dilts, yes Mr. Ryman, yes Motion carried.

After discussion with Mr. Kerg, Mr. Dilts moved to hire Mr. Travis Kerg for the open Maintenance position at the pay rate of \$15.00 per hour, seconded by Mr. Ryman. The role was called: Mr. Mott, yes Mr. Dilts, yes Mr. Ryman, yes Motion carried.

Mr. Kerg accepted the offer and will complete the appropriate paperwork required by Mrs. Mumford as soon as possible. Mr. Kerg thanked the Board and is excited to start the position.

**ITEM # 2** The Elizabeth Township Board of Trustees has been asked to donate one ETCC single membership by the Miami East Elementary PTO. After discussion by the Trustees, Mr. Ryman moved to donate two (2) 6 month ETCC single memberships to the Miami East Elementary PTO, the motion seconded by Mr. Dilts. The role was called: Mr. Mott, yes, Mr. Dilts, yes, Mr. Ryman, yes Motion carried.

Mr. Ryman addressed the Board about the establishment of an LAR account at the Lowes Store in Troy so that named individuals can purchase supplies for use at the Township without having to carry a credit card on their person. Mr. Nic Rice had contacted Lowes about the establishment of such an account and that the Fiscal Officer will have to complete appropriate paperwork and submit it to Lowes to complete the establishment of the account. After discussion Mr. Ryman moved to establish an LAR account at the Troy Lowes with the total limit on the account of \$5000.00 and with the following personnel to have access to the account: The three Trustees, the Fiscal Officer, the Administrator of ETCC, and the Maintenance Supervisor. The motion was seconded by Mr. Dilts. The role was called: Mr. Mott, yes Mr. Dilts, yes Mr. Ryman, yes Motion carried.

Mr. Mott stated that an inspection of the school bus that is parked at 8063 E. St. Rt. 41 in Alcony and being inhabited by a family was completed by Sam O'Neal, a representative of the Miami County Public Health, a representative from Miami County Children Services, and a representative of the Sherriff department. It was determined from this inspection that the school bus met the minimum standards required for inhabitation and that the deputy and the representative from Children Services had no issues with the family living there at this time. Mr. Mott stated that the school bus, in this situation, would be classified in our Township Zoning Code as a temporary mobile home and be in violation of that code because the temporary status requires that a Conditional Use Permit be acquired for the school bus to remain there as a temporary mobile home. After discussion it was determined

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that Mr. O'Neal should contact the inhabitants of the school bus to explain to them that they are in violation of our zoning code that they need to acquire a Conditional Use Permit or remove the bus from the premises. If they choose to pursue the permit, they will have to pay the appropriate fees to have a hearing before the Board of Zoning Appeals.

**ITEM # 3** A Motion by John R. Ryman, Seconded by Randy Mott, to adjourn at 8:10 p.m.

**APPROVED OCTOBER 6, 2021**

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John R. Ryman, President

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Greg D. Dilts, Vice President

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Randy Mott, Trustee

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Mary Ann Mumford, Fiscal Officer

**\*\*MINUTES TAKEN AND PREPARED BY RANDY MOTT\*\***