

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING MINUTES OF JULY 7, 2021**

The Elizabeth Township Board of Trustees held a Regular Meeting on July 7, 2021, at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. William D. Sutherly, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	William D. Sutherly	EMS	Steve Trusty-Absent	Kris Mick
Vice Pres.	John R. Ryman	ETCC	Nic Rice	
Trustee	Greg D. Dilts	Zoning	Sam O'Neal	
Fiscal Officer	Mary Ann Mumford		Randy Mott	

The following order of business was established:

- ITEM # 1A Public Hearing on Agritourism
- ITEM # 1B Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Presentation of Bills-Authorization for payment
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes of the previous Meetings on June 16, 2021
- ITEM # 7 Fiscal Officer's Report
- ITEM # 8 COMMITTEE REPORTS:
  - A. William D. Sutherly-Equipment and Cemeteries
  - B. John R. Ryman- Buildings and Personnel
  - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted.
- ITEM # 10 ADJOURNMENT

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**ITEM # 1A** There were no public comments on the presented Agritourism Policy approved by the Elizabeth Township Zoning Commission. With there being no public comments, a Motion by John R. Ryman, Seconded by Greg D. Dilts to accept the presented Agritourism Policy as **RESOLUTION NUMBER 2021-009** as presented. VOTE: Mr.Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared Resolution Number 2021-009 passed. Resolution 2021-009 can be found in its entirety in the Elizabeth Township Book or Resolutions.

**ITEM # 1B** There was no representative present from the Miami County Sheriff's Department.

**ITEM # 2** Mr. Trusty was absent. Mr. Sutherly said the medic was taken to Lee's Garage in Tipp City for brake repairs.

**ITEM # 3** Mr. Rice said \$925.00 was receipted in during the last three weeks. There are currently 371 members including spouses and dependents. Mr. Rice said he would like to hire Mandy Johnston at \$20.00 per hour to teach aerobics and possible other fitness classes at the ETCC and Kinley Lavender at \$9.00 for front desk/maintenance. A Motion by John R. Ryman, Seconded by Greg D. Dilts to hire Mandy Johnston at \$20.00 per hour to teach aerobics and possible other fitness classes at the ETCC and Kinley Lavender for front desk/maintenance at \$9.00 per hour, depending on clean background checks for both individuals. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D Sutherly, President, declared the Motion carried. Mr. Rice to continue class pricing.

Mr. Rice shared a quote of \$9,276.00 from Stanley Steemer for flooring on the second-floor room, hall and steps for \$9,276.00. A Motion by John R. Ryman, Seconded by William D. Sutherly to accept the quote from Stanley Steemer in the amount of \$9,276.00 for flooring on the second-floor

**ELIZABETH TOWNSHIP MEETING MINUTES OF JULY 7, 2021 CONTINUED:**

room, hall and steps in the free style pattern using CARES Act Funds. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

Mr. Rice said he was contacted by the Miami County Library and they would like to install a book locker at the ETCC. Mr. Rice said he thinks it is a good idea. People could drop off and pickup reading materials from the library during ETCC hours. Mr. Rice will collect more information and size of the locker and report back to the board.

Mr. Rice said he would like to discuss raises for the ETCC employees; some of them have not had a raise for 2 years. Mr. Dilts said he is for giving the raises, but would like to table the request until more information is received from the American Rescue Plan that the township is eligible for.

Mr. Dilts said he is still collecting information for the playground repairs.

**ITEM # 4** Fiscal Officer presented bills for payment for \$32,070.13, which includes an overage of \$28.33 on the Apple Farm Invoice for the wheel and adapter. A Motion by Greg D. Dilts, Seconded by William D. Sutherly to approve the bills for \$32,070.13, which includes the overage to Apple Farm Service is the amount of \$28.33 for the wheel and adapter as presented. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

**ITEM # 5** Mr. O'Neal said Carol Westfall turned in a half completed zoning application, and he has not heard from her since. Mr. O'Neal was contacted about a parcel split on the Berry property at the corner of Tipp Elizabeth and State Route 201. Mr. O'Neal was also contacted by Mr. Adams, the property owner on the east side of State Route 201 and Tipp Elizabeth about a parcel split. Mr. Sutherly said it might be time to open Farm Land Preservation again, to deter people from selling off parcels for building purposes. Mr. O'Neal said there is ten acres for sale on Dayton Brandt.

Mr. Dilts said Randy Alexander contacted him about spraying the hill and Mr. Dilts referred him to the county.

**ITEM # 6** The previous Regular Meeting Minutes on June 16, 2021 were approved as presented.

**ITEM # 7** Mary Ann shared various financial reports with the board and they were duly noted.

Mary Ann shared audit results with the board. There were no findings, corrections or adjustments to the township records for the audit years of 2019 and 2020. Mary Ann requested approval to amend the depository resolution on file to remove the \$3,000.00 threshold of cash/checks for deposit in 3 days to \$1,000.00 or more for cash/check deposits to be made next day. A Motion by William D. Sutherly, Seconded by Greg D. Dilts to amend the current depository resolution from \$3,000.00 to \$1,000.00 limit of cash/checks to next day deposit, as **RESOLUTION NUMBER 2021-010**, as presented. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared RESOLUTION NUMBER 2021-010 passed. Resolution Number 2021-010 can be found in its entirety in the Elizabeth Township Book of Resolutions.

**ITEM # 8 COMMITTEE REPORTS**

- A William D. Sutherly-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts-Roads

Mr. Sutherly said the Casstown Cemetery looks good. Mr. Rice said Luke Hershberger has been hired at \$17.00 per hour to mow the cemetery as needed and it will slow down in the winter. Mr. Rice said Laura Gates was appointed as Fiscal Officer of the Village of Casstown. Mrs. Gates will be taking calls from funeral homes and individuals needing burial plots. Nic said he is going to be spraying for weeds. Mary Ann and Greg shared cemetery grant application information with Nic, so Casstown could apply for help, due to their current financial need.

Mr. Sutherly said the mowing tractor is at Wagner Service due to an expected hydraulic leak.

Mr. Ryman asked Mr. Mott to have A-1 Able come out and check the township office, for possible termite damage.

**ELIZABETH TOWNSHIP MEETING MINUTES OF JULY 7, 2021 CONTINUED:**

Mr. Dilts said the Shaggy Bark project has not been started yet. The board discussed a complaint in Shaggy Bark about a drainage problem. Any problem may be resolved once the catch basin project is completed. Mr. Dilts said some pot holes have been repaired through-out the township.

The board discussed a property on State Route 201 with noxious weeds, and the Kennedy property on Dayton Brandt Road needing mowed, both due to voicemail messages regarding the properties.

**ITEM # 9** There was no other business to be discussed.

**ITEM # 10** A Motion by William D. Sutherly, Seconded by Greg D. Dilts, to adjourn at 8:04 p.m.

**APPROVED JULY 21, 2021**

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William D. Sutherly, President

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John R. Ryman, Vice President

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Greg D. Dilts, Trustee

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Mary Ann Mumford, Fiscal Officer