

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING MINUTES OF DECEMBER 30, 2021**

The Elizabeth Township Board of Trustees held a Regular Meeting on December 30, 2021 at 5710 E. Walnut Grove Road, Troy, Ohio at 9:00 a.m. John R. Ryman, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	John R. Ryman	EMS	Steve Trusty-Absent
Vice Pres.	Greg D. Dilts-Absent	ETCC	Nic Rice-Absent
Trustee	Randy Mott	Zoning	Sam O'Neal -Absent
Fiscal Officer	Mary Ann Mumford		

The following order of business was established:

- ITEM # 1 Swearing in of newly elected officials-Approval of Compensation
- ITEM # 2 Year-end payment of bills
- ITEM # 3 Temporary Budget 2022 Blanket Certificates
- ITEM # 4 2022 QSEHRA Resolution 2021-013
- ITEM # 5 Meeting Minutes of December 15, 2021
- ITEM # 6 Any other business
- ITEM # 7 ADJOURNMENT

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**ITEM # 1** Mr. Dilts and Mr. Mott were sworn in at the Miami County Township Meeting on December 9, 2021 by Miami County Prosecutor, Anthony Kendall. Per ORC 505.24 and 507.09 the 2022 Compensation Chart was shared with the board. A Motion by John R. Ryman, Seconded by Randy Mott to approve the 2022 Compensation Chart per ORC 505.24 and 507.09 for Trustee yearly salary of \$24,304.00 and Fiscal Officer yearly salary of \$33,297.00. VOTE: Mr. Mott-yes, Mr. Dilts-Absent, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 2** Mary Ann presented the bills for payment totaling \$56,038.02. A Motion by John R. Ryman, Seconded by Randy Mott to pay the bills as presented for \$56,038.02. VOTE: Mr. Mott-yes, Mr. Dilts-Absent, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 3** Mary Ann presented Blanket Certificates for approval for the 2022 Temporary Budget. A Motion by John R. Ryman, Seconded by Randy Mott to accept the Blanket Certificates as presented for the 2022 Temporary Budget. VOTE: Mr. Mott-yes, Mr. Dilts-Absent, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mary Ann shared year end reports with the board and requested board approval to Amend the Certificate with the Miami County Auditor after the closure of the 2021 fiscal year. A Motion by John R. Ryman, Seconded by Randy Mott to allow Mary Ann to Amend the Certificate with the Miami County Auditor. VOTE: Mr. Mott-yes, Mr. Dilts-Absent, Mr. Mott-yes. John R. Ryman, President declared the Motion carried.

**ITEM # 4** A Motion by John R. Ryman, Seconded by Randy Mott to approve **RESOLUTION NUMBER 2021-013** for the 2022 QSEHRA limits of \$11,050.00 for a family plan and \$5,450.00 for an individual plan, per legal guidance of the Miami County Prosecutor's Office as presented for elected/appointed trustees/fiscal officer, and full-time employees of the township. VOTE: Mr. Ryman-yes, Mr. Dilts-Absent, Mr. Mott-yes. John R. Ryman, President, declared RESOLUTION NUMBER 2021-013 passed. Resolution Number 2021-013 can be found in its entirety in the Elizabeth Township Book of Resolutions.

**ITEM # 5** The previous Meeting Minutes of December 15, 2021 were approved as presented.

**ELIZABETH TOWNSHIP MEETING MINUTES OF DECEMBER 30, 2021 CONTINUED:**

**ITEM # 6** Mary Ann asked board approval to hire Carly Olson at \$15.00 per hour for After Hour events. Carly was approved on December 15, 2021 at \$9.30 per hour for maintenance/front desk at the ETCC. A Motion by Randy Mott, Seconded by John R. Ryman to hire Carly Olson for After Hour events at a rate of \$15.00 per hour. VOTE: Mr. Mott-yes, Mr. Dilts-Absent, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mary Ann requested using the township credit card to purchase 3 rolls of stamps. A Motion by Randy Mott, Seconded by John R. Ryman, to allow Mary Ann to use the township credit card to purchase 3 rolls for stamps. VOTE: Mr. Mott-yes, Mr. Dilts-Absent, Mr. Ryman-yes. John R. Ryman, President declared the Motion carried. Mary Ann gave Lynda Mott, Zoning Secretary 1 roll of 100 stamps for zoning mailings.

Mr. Ryman said he talked to Josh at Imagine Networks and Josh would like to see a Letter of Intent that we are going to use our ARP funding toward the fiber optic internet project in the township. Mr. Ryman said he is looking at a total of three payments, one payment per year, for the next three years. Josh told Mr. Ryman it will take 1.5 million to build the township.

A Motion by John R. Ryman, Seconded by Randy Mott to set the monthly office space rental rate at the EMS building at \$850.00 per month including utilities, excluding internet and \$900.00 per month, if the bay is rented with the office space including utilities, excluding internet. VOTE: Mr. Mott-yes, Mr. Dilts-Absent, Mr. Mott-yes. John R. Ryman, President, declared the Motion carried. Nic to pickup For Rent Signs at Lowe's and place the notification on the township Face Book page. Mr. Ryman will contact the Prosecutor's office to create a contract for the office space rental.

Mr. Mott shared quotes from Midwest Maintenance and Brian Brothers for the repairs needed at the ETCC. Mr. Mott said the approximate cost of the repairs will be between \$100,000.00-\$150,000.00. Mr. Mott said the trustees can look over the quotes and additional items may need to be added. Nic Rice said the gym has some real issues and the daycare windows are bad.

Nic Rice asked to purchase paint and supplies for the ETCC using the township credit card. A Motion by John R. Ryman, Seconded by Randy Mott to allow Nic Rice to use the township credit card to purchase paint and supplies for the ETCC at Sherwin Williams and Lowe's if needed. VOTE: Mr. Ryman-yes, Mr. Dilts-Absent, Mr. Mott-yes. John R. Ryman, President, declared the Motion carried.

Mr. Mott said the email migration is set up on the server and the history will be moved over too. Mary Ann said she has had a problem loading the Meeting Minutes to the township website since the first of December. Mary Ann said it will not connect for her from various computers. Mary Ann has notified Laura about the issue.

Mr. Mott said the tanks at the EMS building have been changed and the fuel nozzle has been switched. There will be stickers placed on each tank indicating the fuel type that is in that tank. The new medic is in service as of yesterday. Mary Ann said that Ford Fleet rejected the insurance certification that OTARMA sent over. OTARMA will contact Ford Fleet to help with the certification of insurance. The tanks owned by Earhart are still in place due to RD Holder not being able to get tanks in, and the cab light will be installed on the salt truck at KE Rose.

A Motion by Randy Mott, Seconded by John R. Ryman to go into Executive Session at 9:58 a.m. for the purpose of payroll and possible upcoming litigation on a farm in FRPP. VOTE: Mr. Mott-yes, Mr. Dilts-Absent, Mr. Ryman-yes. John R. Ryman, President declared the Motion carried. A Motion by Randy Mott, Seconded by John R. Ryman to return from Executive Session at 10:35 a.m. VOTE: Mr. Mott-yes, Mr. Dilts-Absent, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. There was no action taken from Executive Session.

**ITEM # 7** A Motion by John R. Ryman, Seconded by Randy Mott to adjourn at 10:56 a.m.

**APPROVED JANUARY 10, 2022**

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John R. Ryman, President

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Greg D. Dilts, Vice President

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Randy Mott, Trustee

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Mary Ann Mumford, Fiscal Officer

