

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING OF DECEMBER 15, 2021**

The Elizabeth Township Board of Trustees held a Regular Meeting on December 15, 2021 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order and Mr. Randy Mott, in the absence of the Fiscal Officer called the roll and took the minutes for the meeting. The following members were present:

President	John R. Ryman	ETCC	Nic Rice	ET Zoning	Sam O'Neal
Vice Pres.	Greg D. Dilts			Deputy	Randy Swisher
Trustee	Randy Mott			EMS	Absent
Fiscal Officer	Mary Ann Mumford	Absent			

The following order of business was established:

- ITEM # 1A Meeting with representative from Miami County Sheriff's Department
- ITEM # 1B Meeting with Laura Sutherly, dba Agtivation LTD.
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Presentation of Bills-Authorization for payment
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes from the Regular Meeting on December 1, 2021
- ITEM # 7 Fiscal Officer's Report
- ITEM # 8 COMMITTEE REPORTS:
 - A. Randy Mott-Equipment and Cemeteries
 - B. John R. Ryman-Buildings and Personnel
 - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted
- ITEM # 10 ADJOURNMENT

ITEM # 1 Randy Swisher, Deputy Sheriff, reported that things are very quiet in the County. The Trustees didn't have anything to add.

ITEM # 1A Laura Sutherly was unable to attend but Mr. Ryman talked with her on the phone previous to the meeting. The Trustees were interested in increasing their online presence and Mrs. Sutherly reported that she could help with that. The Trustees would need to pick a few subjects that they wanted to highlight such as fitness, rentals, etc. For \$500.00 set up fee and \$350.00 per month for about 6 months she could increase our online presence of the website when surfing for ETCC. She offered to come to the next meeting.

Mr. Mott stated that the Trustees needed to follow up on the issue of changing the township and ETCC current email server to a different one since Mrs. Sutherly would not be able to continue that service to the township after January 1. After discussion, a motion was made by Mr. John R. Ryman and seconded by Mr. Greg D. Dilts to hire IMS Technology & Security, Mr. Charles Brennan, to host our email servers at the rate of \$5.00 per email address per month. It was discussed that IMS would host 4 township email address, 1 zoning address, and 2 ETCC addresses. He will contact Mrs. Sutherly for information he would need to transfer our email service to his servers. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. Mr. John R. Ryman, President declared the motion carried.

ITEM # 2 EMS, Mr. Trusty was absent, no report.

ITEM # 3 **ETCC**, Mr. Nic Rice presented a written and oral report. The ETCC currently has 377 members with attendance as follows: 40 daily, 31 fitness, 5 gym 2 other, 4 class. The ETCC brought in \$2005.00 since the last report. He reported that the Daycare room is cold when the weather outside is cold and there is a problem with the insulation. The Trustees suggested that he contact a company that specializes in insulation and after discussion, Mr. Rice is going to contact Liberty Insulation for a consultation.

Mr. Rice reported that Rowen Gipe has passed his 90 days. A Motion was made by Mr. Greg D. Dilts and seconded by Mr. John R. Ryman to increase Rowen's compensation to \$9.50 per hour. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. Mr. John R. Ryman, President, declared the motion carried.

ELIZABETH TOWNSHIP MEETING MINUTES OF DECEMBER 15, 2021 CONTINUED:

Mr. Rice reported that he would like to purchase a plastic bucket with scoop and lid, a half ball balance trainer, a shop vac, 2 exit signs, and 4 wire guards. A motion was made by Mr. John R. Ryman and seconded by Mr. Greg D. Dilts to purchase a shop vac quoted at \$119.98 from Lowes, 2 exit signs at \$78.49 each and 4 wire guards at \$66.95 each from City Electric, a half ball balance trainer quoted at \$49.99 (using the township credit card) and to donate 2-6 month memberships to the community center to the Miami East After Prom Committee. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. Mr. John R. Ryman, President, declared the motion carried.

Mr. Rice would like to hire Carly Olson to help in the office and do minor maintenance at the ETCC. A motion was made by Mr. John R. Ryman and seconded by Mr. Greg D. Dilts to hire Carly Olson at the rate of \$9.30 per hour. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. Mr. John R. Ryman, President, declared the motion carried.

Mr. Rice reported that the freezer in the ETCC kitchen has ceased working and suggested that it be replaced due to the costs of repairs to keep it going. Two quotes were presented, an Avantco unit with a purchase price of \$1999.99 and a Beverage Air, which is what we have now, at the purchase price of \$3559.99, both supplied by WebstaurantStore. After discussion, a motion was made Mr. Randy Mott and seconded by Mr. John R. Ryman to purchase the Avantco freezer for \$1999.99 from WebstaurantStore. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. Mr. John R. Ryman, President, declared the motion carried.

ITEM # 4 The Fiscal Officer provided a written report stating that sum of the bills for payment was \$52,631.59. A motion was made by Mr. Greg D. Dilts and seconded by Mr. John R. Ryman to approve payment of the bills for \$52, 631.59 as presented in the report. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. Mr. John R. Ryman, President, declared the motion carried.

ITEM # 5 Mr. O'Neal reported that the Nuisance removal work had started on Monday, December 13, 2021 at the property located at 2475 Dayton Brandt Road and that one 30 yard dumpster had been filled and that the second one was $\frac{3}{4}$ full and that it was going to stay there until the vehicles were moved so that the rest of the nuisance items could be removed and put in the dumpster.

Mr. O'Neal reported that the grace period for the owner to remove the vehicles would expire on Monday, December 20, 2021 and that if they were not removed by the owner prior to that date, that our contractor would have them towed to Poling's impound yard where they would be held until the owner decided the disposition of them.

The Township received a request by Mr. Matt Gearhardt, Miami County Auditor, for copies of all zoning and building permits for the calendar year 2021. Mr. O'Neal said that he would provide those copies to Mr. Gearhardt's office.

Mr. O'Neal reported that he had been in contact with Mr. Jay Benham, chairman of the Elizabeth Township Zoning Board of Appeals and Mr. Tom Wallace, chairman of the Elizabeth Township Zoning Commission for the purpose of setting up a date early in January for the organizational meetings for both groups. They will communicate with each other, find a date and let Mrs. Lynda Mott, secretary, know so that she can send out letters and publicize the meeting in the paper.

ITEM # 6 The Meeting Minutes of December 1, 2021 were approved as presented.

ITEM # 7 A written monthly financial report was provided by the Fiscal Officer and it was duly noted.

ITEM # 8 COMMITTEE REPORTS

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts- Roads

Mr. Mott:

The running boards on the Ford F-350 pickup are rusted badly and need to be replaced due to the safety issue entering and leaving the truck cab. A new pair will cost up to \$350.00 from NAPA. Mr. Dilts made a motion and Mr. Ryman seconded to purchase a new pair of running boards for the F-350 pickup not to exceed \$350.00 from NAPA. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. Mr. John R. Ryman, President, declared the motion carried.

The Kenworth dump truck body has been installed. Mr. Mott installed the sideboards on the stainless steel dump bed. Mr. Mott and Mr. Ryman loaded a small amount of salt on the truck and tested the auger and spinner spreader so that it could be set properly. The testing was completed with the a few minor adjustments. The old truck bed had LED flashing lights installed on the front of the truck bed but the new bed does not. KE Rose was contacted and an emergency light mounted to the cab roof appeared to be a good option. A motion was

ELIZABETH TOWNSHIP MEETING MINUTES OF DECEMBER 15, 2021 CONTINUED:

made Mr. Randy Mott and seconded by Mr. Greg D. Dilts to order and install an LED flashing light for the cab roof of the dump truck from KE Rose for the purchase price of \$1245.00. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. The light will be installed early in January since their schedule for the remainder of the year was full.

Mr. Mott reported that Travis Kerg has cleaned out the rental office bay, office area, and bathroom at the firehouse. He also moved the mower trailer with mowers to that location as a temporary measure until the new ambulance is removed from the normal storage bay.

Mr. Ryman:

Mr. Ryman brought up the issue of the rental of the office area at the firehouse and there was discussion that followed about the possible rental rate for the office area, parking, utility costs, and the need for a contract. No final decisions were made at this time.

A Motion by John R. Ryman, Seconded by Randy Mott to approve Greg Dilts to use the township credit card to purchase 16 Visa Debit Cards from Walmart for appreciation gifts for ETCC active employees in the amount of \$50.00 plus a \$4.94 per card fee in the amount of \$879.04. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Dilts:

Mr. Dilts reported that Jim Cozatt is currently working on the catch basins in Shaggy Bark.

ITEM # 9 Any other business to be transacted. Mr. Ryman discussed the progress of Imagine Network's construction of the broadband fiber optics cable in the township. Mr. Ryman suggested that after having talked with Mr. Chris Englert, Miami County Assistant Prosecuting Attorney that it might be a good idea to have a meeting with the Trustees, Josh Luthman from Imagine Network, and Mr. Englert to discuss the formation of a contract between the Trustees and Imagine Network before the Trustees would provide any funding for the installation of fiber optics broadband within the township.

Mr. Dilts reported that both he and Mr. Mott had attended a Miami County Township Trustee Association meeting on Thursday, December 9, 2021 where Mr. Richard Osgood of the Miami County Department of Development gave an update on what their department was working on. Mr. Dilts had asked a question about broadband when Mr. Osgood brought up the subject in his presentation. Mr. Osgood said that Miami County was going to send out a survey to all Miami County residents in early January to get feedback on their need for internet services. He suggested that the commitment of ARPA funds to broadband be postponed until the results of the survey have been published and Miami County has determined what they will provide towards the expansion of broadband.

Mr. Rice stated that his term on Casstown Council will end on December 31, 2021. He also stated that there will possibly be a public meeting in the spring of 2022 to discuss the future of Casstown Cemetery since the funding is about to run out. They are competitive with the rates of other cemeteries in the area for grave openings, closings, and monument foundation installations. They are having an average of six burials per week and at six man hours of time for each, there isn't much time for their employee to do any other work for the village. He also noted that their tractor has broken down and that the costs of repairs could be significant.

ITEM # 10 Mr. Greg D. Dilts made a motion to adjourn the meeting at 8:40 p.m. and it was seconded by Mr. John R. Ryman. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes.

APPROVED DECEMBER 30, 2021

John R. Ryman, President

Greg D. Dilts, Vice President

Randy Mott, Trustee

Mary Ann Mumford, Fiscal Officer

MINUTES TAKEN AND PREPARED BY RANDY MOTT