

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING MINUTES OF AUGUST 4, 2021**

The Elizabeth Township Board of Trustees held a Regular Meeting on August 4, 2021 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, Vice President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President		EMS Steve Trusty	Kris Mick
Vice Pres.	John R. Ryman	ETCC Nic Rice	Jeremy Paulus
Trustee	Greg D. Dilts	Zoning Sam O'Neal-Absent	
Fiscal Officer	Mary Ann Mumford	Randy Mott	

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Presentation of Bills-Authorization for payment
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes of the previous Meetings on July 21, 2021
- ITEM # 7 Fiscal Officer's Report
- ITEM # 8 COMMITTEE REPORTS:
  - A. William D. Sutherly-Equipment and Cemeteries
  - B. John R. Ryman- Buildings and Personnel
  - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted.
- ITEM # 10 ADJOURNMENT

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**ITEM # 1** Mr. Ryman said it was with sadness to note that Mr. Sutherly, President of the board had passed away on July 31<sup>st</sup>. Mr. Ryman and the board discussed the knowledge and love of Farm Land Preservation Mr. Sutherly had for Elizabeth Township. Mr. Ryman said he spoke with Chris Englert, Miami County Assistant Prosecutor regarding appointment of Mr. Sutherly's unexpired term through December 31, 2021. Mr. Englert advised that Mr. Ryman and Mr. Dilts could appoint an individual who met the criteria. After discussing the open seat a Motion by John R. Ryman, Seconded by Greg. D. Dilts, to appoint J. Randolph (Randy) Mott for Mr. Sutherly's unexpired term ending December 31, 2021, VOTE: Mr. Ryman-yes, Mr. Dilts-yes. John R. Ryman, Vice President, declared the Motion carried. Mr. Ryman swore in Mr. Mott. Mr. Mott said he would resign from his current maintenance position with the township, and his seat on the Elizabeth Township Zoning Appeals Board. A Motion by Randy Mott, Seconded by John R. Ryman to move John R. Ryman to President, Greg D. Dilts to Vice President- and Mr. Mott trustee. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

There was no representative present from the Miami County Sheriff's Department.

**ITEM # 2** Mr. Trusty shared the July 2021 EMS report with the board. There were 26 EMS and 1 fire run during the month of July. Mr. Trusty received word that the medic could be delivered by October 15<sup>th</sup>. Mr. Trusty said the date has changed twice in the last month. Mr. Trusty said the medic will need picked up in Elk Heart, Indiana. Mr. Trusty said he recommends Greg to go to spot check the medic from front to back, due to his knowledge of the medic, before taking ownership. Mr. Trusty said flaws will be corrected on the spot, before the medic leaves the plant. Mr. Trusty will check on how payment is expected and set a pickup plan when the time gets closer. Mr. Trusty is working on how to get our FDI number back and will be contacting the State Fire Marshall's Office for advice. Mr. Trusty said the LifePak was serviced and there was no charge due to carrying the maintenance coverage.

**ELIZABETH TOWNSHIP MEETING MINUTES OF AUGUST 4, 2021 CONTINUED:**

A Motion by Greg D. Dilts, Seconded by John R. Ryman to go into Executive Session for the purpose of EMS personnel at 7:24 p.m. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. A Motion by John R. Ryman, Seconded by Randy Mott to return from Executive Session at 7:34 p.m. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. There was no action taken from the Executive Session.

Mr. Dilts asked Mr. Trusty to check why Troy was called to the ETCC for a fire alarm, rather than Casstown. Mr. Trusty said the township was out on a call and he will look into the matter.

**ITEM # 3** Mr. Rice said \$875.00 was receipted in during the last two weeks. There are currently 369 members including spouses and dependents. Mr. Rice said Skinner Painting is working on a quote for the playground. Mr. Rice said he would like to hire Rowan Gipe as front desk/maintenance at the ETCC at \$9.00 per hour and \$15.00 per hour for after hours if needed. A Motion by John R. Ryman, Seconded by Greg D. Dilts to hire Rowan Gipe for front desk/maintenance at \$9.00 per hour and \$15.00 per hour for After Hours when needed at the ETCC pending a clean background check. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. Mr. Rice shared the quote from American Barbell, LLC in the amount of \$5,753.05 for Rubber Olympic Plates. After discussing the need for a few additional rubber plates, and the need for new bars, a Motion by John R. Ryman, Seconded by Greg D. Dilts, to approve the quote from American Barbell, LLC for up to \$7,000.00 using CARES Act Funds for the submitted quote and the additional plates to be added to the order. Up to \$2,000.00 for new bars from American Barbell, LLC if they have them, or allow purchase from another vendor who carries them, allowing Nic and Mr. Dilts to use their township credit cards for the purchase of said items. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. The freezer is still waiting on repair and there has been no odor of gas in the kitchen since the pilot was lit.

A Motion by John R. Ryman, Seconded by Randy Mott to move the time of the August 18, 2021 meeting to 4:00 p.m. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 4** Fiscal Officer presented bills for payment for \$124,326.09, which includes a Memorial Donation for \$200.00 to Dayton Hospice in memory of Frank Bowman, long time maintenance man of the township. A Motion by Greg D. Dilts, Seconded by Randy Mott to approve the bills for \$124,326.09 as presented, including the \$200.00 Memorial donation to Dayton Hospice in memory of long-time employee Frank Bowman. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. The board discussed the many years Mr. Bowman worked for the township, and that he was someone who would and could do just about anything he was asked to do. A Motion by Greg D. Dilts, Seconded by John R. Ryman to donate \$250.00 to Cove Spring Church Music program in memory of William D. Sutherly. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

A Motion by Greg D. Dilts, Seconded by John R. Ryman to allow Mary Ann to close Frank Bowman's township credit card, and to authorize and open a credit card for Randy Mott with a limit up to \$3,000.00 at usbank. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 5** Mr. O'Neal was absent. The property at the corner of Tipp Elizabeth and State Route 201 is full of thistle. The trustees will have Mr. O'Neal send a letter. The board discussed there has been no quotes received for cleaning up the 2 properties in the township. Mr. Ryman said he had a call from the neighbor of the Dayton Brandt Road property. It appears someone is living in a camper and trash is getting into the neighbor's pond. Mr. Mott will talk to the prosecutor's office about the property.

**ITEM # 6** The previous Regular Meeting Minutes on July 21, 2021 were approved as presented.

**ITEM # 7** Mary Ann shared various financial reports with the board and they were duly noted.

Mary Ann said we were approved for the American Rescue Plan funds. Mary Ann asked board approval to fully appropriate the amount of \$89,928.79 from fund 2273-599 when received and asked to Amend our Certificate with the Miami County Auditor's Office to reflect the \$89,928.79 increase in revenue to fund 2273-511, and the appropriation from fund 2273-599 for \$89,928.79. A Motion by Greg D. Dilts, Seconded by John R. Ryman to allow Mary Ann to fully appropriate \$89,928.79 to fund 2273-599 when received and to Amend our Certificate reflecting the above with the

**ELIZABETH TOWNSHIP MEETING MINUTES OF AUGUST 4, 2021 CONTINUED:**

Miami County Auditor's Office. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mary Ann requested 2 rolls of stamps and Nic requested 2 rolls of stamps. A Motion by Greg D. Dilts, Seconded by John R. Ryman to allow Mary Ann to purchase 4 rolls of stamps using the township credit card. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mary Ann reminded the board we have the OTARMA More Grant for \$500.00 to spend by the end of the year. Mary Ann said the StarOhio account has closed and rolled to StarSMA, and a transfer of just under \$7 million rolled from the Minster investment to StarSMA. A Motion by John R. Ryman, Seconded by Greg D. Dilts to allow Mary Ann to continue to close/roll over the rest of the Minster investment to usbank. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 8 COMMITTEE REPORTS**

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts-Roads

Mr. Mott said the tractor is back from Wagner Service. The radiator was flushed, cleaned and new hoses were put on and Noah has mowed again. Mr. Mott said Howard's came and was able to release the brake on the salt truck and it will be taken to Howard's for repair. Mr. Mott is getting quotes for replacing the salt spreader from KE Rose. The cold patch was picked up for road repair. Mr. Mott said there are some stones in a couple cemeteries that need repaired and Mann Cemetery needs a name sign. Mr. Mott will check with Stone Huggers and the person Casstown Cemetery uses for their foundation work. The ETCC still needs some tuck point and brick repair along the back-stair way.

Mr. Mott shared a quote of \$10,232.00 from D & D Rodriguez for a new roof, soffit and fascia at the old township building across the road from the ETCC. A Motion by Greg D. Dilts, Seconded by Randy Mott to accept the quote from D & D Rodriguez for \$10,232.00 for a new roof, soffit and fascia at the old township building. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. The board will explore if the American Rescue Plan funds can be used for the roof.

Mr. Dilts said the roads have been striped. Shaggy Bark has still not been started. The board discussed lawn treatments, spraying/nitrogen/fertilizing the lawns and cemeteries. Mr. Mott will get a quote from Buckeye Eco Care for treatment at designated sites.

Mr. Dilts asked Mr. Mott if he looked at the alley in Alcony and Mr. Mott said he had not looked at it yet.

**ITEM # 9** There was no other business to be discussed.

**ITEM # 10** A Motion by John R. Ryman, Seconded by Randy Mott, to adjourn at 8:42 p.m.

**APPROVED AUGUST 18, 2021**

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John R. Ryman, President

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Greg D. Dilts, Vice President

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Randy Mott, Trustee

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Mary Ann Mumford, Fiscal Officer

