

## **Instruction Sheet for Zoning Application Compliance**

### **Steps**

1. The Zoning Application will be delivered to property by the Elizabeth Township Zoning Inspector.
2. Complete the Elizabeth Township Zoning Application.
3. Structure Frontage is the length of the proposed structure
4. Structure Depth is the width of the proposed structure
5. Structure Height is the distance from the ground to the highest point of the structure
6. Lot Frontage is distance standing on the road looking at the property right to left
7. Lot Depth is distance from the road to the rear of the property
8. Boundary Set Back is the distance from the edge of the road to the nearest point of the proposed structure
9. Boundary Left Set Back is the distance from the left side of the proposed structure to the left property line
10. Boundary Right Set Back is the distance from the right side of the proposed structure to the right property line
11. Boundary Rear Set Back is the distance from the rear of the proposed structure to the rear property line
12. Include an 8 ½ x 11 drawing of the existing property and any additions or changes that will be made.
13. Contact the Zoning Inspector at 937-902-2017.
14. The Application will be picked up by the Zoning Inspector.
15. The fee for Zoning Application is \$75. Make check out to Elizabeth Township.
16. The Zoning Inspector will Approve or Disapprove the Application.
17. If approved, the Elizabeth Township Zoning Application will be signed by the Zoning Inspector and the Orange Zoning Certificate will be issued and delivered to the property.
18. Take the Elizabeth Township Zoning Application, Orange Zoning Certificate, and building plans to the Miami County Building Regulations Department at 510 W. Water Street in Troy located in the Hobart Government Center and apply for required permits.

Owner \_\_\_\_\_ Application # \_\_\_\_\_

Address of Construction \_\_\_\_\_

Name and Address of Constructor \_\_\_\_\_

**Is this property enrolled in the Farmland Preservation Program.** Yes / No

Project:	Construct <input type="checkbox"/>	Add To <input type="checkbox"/>	Change of Use <input type="checkbox"/>	Install <input type="checkbox"/>	Move <input type="checkbox"/>
Wreck <input type="checkbox"/>					

Dimensions of Structure in feet:	Frontage	Depth
Height		

Total Floor Area (exclusive of porches and garages)
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Intended Use	Estimated Cost of Construction
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Type of Construction:	Frame <input type="checkbox"/>	Brick <input type="checkbox"/>	Block <input type="checkbox"/>	Concrete <input type="checkbox"/>	Metal <input type="checkbox"/>
Other <input type="checkbox"/>					

Lot Dimensions in feet:	Frontage	Depth
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Boundary Clearances in feet:	Set Back	Left	Right
Rear			

Water and Sanitary Information:	Approved by Miami County Health Department <input type="checkbox"/>
Ohio EPA <input type="checkbox"/>	Date Approved

Zoning Plat Number	Present Zoning District	Acres
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Location of Project:	Range	Town	Section	Parcel #
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Notice: The applicant hereby certifies under penalty of perjury that he/she has read the information contained in the foregoing application and that it is true. Applicant further understands that he/she must comply with all requirements of Elizabeth Township, Miami County Building Regulations, and all-applicable statutes and resolutions of the State of Ohio and Miami County.

Date of Application \_\_\_\_/\_\_\_\_/\_\_\_\_ Applicant \_\_\_\_\_

The above application is Approved / Disapproved and this certificate is void if construction is not underway within six (6) months after the date of issue. If disapproved, statement will be attached.

By \_\_\_\_\_  
Zoning Inspector