

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING MINUTES OF DECEMBER 18, 2019**

The Elizabeth Township Board of Trustees held a Regular Meeting on December 18, 2019, at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

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|----------------|---------------------|-----------|---------------------|----------------|
| President | John R. Ryman | EMS | Steve Trusty-Absent | Laura Sutherly |
| Vice Pres. | Greg D. Dilts | ETCC | Nic Rice | |
| Trustee | William D. Sutherly | Zoning | Sam O'Neal | |
| Fiscal Officer | Mary Ann Mumford | MCSD-Dep. | Novellino | |

The following order of business was established:

- ITEM # 1A Meeting with representative from Miami County Sheriff's Department
- ITEM # 1B Laura Sutherly, dba Agtivation
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Presentation of Bills-Authorization for approval and payment
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes of the previous Meeting held on December 4, 2019
- ITEM # 7 Fiscal Officer Report
- ITEM # 8 COMMITTEE REPORTS:
 - A. William D. Sutherly-Equipment and Cemeteries
 - B. John R. Ryman- Buildings and Personnel
 - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted.
- ITEM # 10 ADJOURNMENT

ITEM # 1A Mr. Sutherly asked Dep. Novellino if the at fault individual who hit the structure in Alcony has insurance. Dep. Novellino said he did not know. Mr. Sutherly said a resident called and said the structure cannot be rebuilt. There are various aspects to look at before rebuilding can take place.

ITEM # 1B The board discussed with Laura Sutherly from Agtivation about different secure web site plans for the township. A Motion by John R. Ryman, Seconded by Greg D. Dilts, was made to approve the basic plan which included cookies, privacy mechanics, and is ADA accessible at a rate of \$790.00 for the first year, \$590.00 for the second year, an additional \$27.00 per year for GDPP, and \$1,800.00 to migrate our current website over to the new secured website. VOTE: Mr. Sutherly-abstained, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 2 Mr. Trusty was absent. Mr. Dilts texted Casstown Fire Department for final year invoicing.

ITEM # 3 Mr. Rice reported \$2,736.00 was receipted in December 1, - December 13, 2019. There are currently 357 members including spouses and dependents. Mr. Rice reported the health department was and there were no findings. Mr. Rice requested \$288.00 to purchase letter head and envelopes from Digital Graphics, \$300.00 for Breakfast with Santa supplies, including drinks, doughnuts, coloring books, and candy canes, and \$50.00 to pay Jerry Hirt to play Santa. Mr. Rice said the setup fee for T-shirts from Western Ohio Graphics is \$40.00 and Mr. Rice suggested taking orders for shirts, rather than the township having the up-front costs of the T-shirt order. A Motion by John R. Ryman, Seconded by Greg D. Dilts to approve \$300.00 for Breakfast with Santa supplies, including drinks, doughnuts, coloring books and candy canes, \$50.00 for Jerry Hirt to play Santa and \$40.00 set up fee for T-shirts from Western Ohio Graphics. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ELIZABETH TOWNSHIP MEETING MINUTES OF DECEMBER 18, 2019 CONTINUED

A Motion by John R. Ryman, Seconded by Greg D. Dilts to approve \$288.00 for letterhead and envelopes for the ETCC from Digital Graphics. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 4 Fiscal Officer submitted Bills for payment totaling \$15,577.96. A Motion by Greg D. Dilts, Seconded by William D. Sutherly, to approve the payment of bills totaling \$15,577.96 as submitted. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 5 Mr. O'Neal had no new business to discuss.

ITEM # 6 The Meeting Minutes of December 4, 2019 were approved as presented.

ITEM # 7 Mary Ann shared various financial reports with the board.

ITEM # 8 COMMITTEE REPORTS

- A William D. Sutherly-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts-Roads

Mr. Sutherly said he has been working with John Coomer, a financial planner. Mr. Coomer said he would look at the investment accounts to evaluate if more earnings could be earned. Mr. Sutherly said he is very reputable.

Mr. Ryman said Frank adjusted the lights on the plow.

Mr. Dilts had no new business.

ITEM # 9 There was no other business to be discussed.

ITEM # 10 With no other business to be transacted a Motion by John R. Ryman, Seconded by William D. Sutherly to adjourn. The meeting adjourned 7:37 p.m.

APPROVED JANUARY 13, 2020

John R. Ryman, President

William D. Sutherly, Trustee

Greg D. Dilts, Vice President

Mary Ann Mumford, Fiscal Officer

