

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING MINUTES OF JANUARY 14, 2019**

The Elizabeth Township Board of Trustees held a Regular Meeting on January 14, 2019, at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	John R. Ryman	EMS	Steve Trusty	Paul Hershberger
Vice Pres.	Greg D. Dilts	ETCC	Zlata Garrison/Nic Rice	
Trustee	William D. Sutherly	FRPP	Randy Mott	
Fiscal Officer	Mary Ann Mumford	Zoning	Sam O'Neal	

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Meeting with representative from Farmland Preservation
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes of the previous Meeting of December 19, 2018 and Yearend Meeting of December 31, 2018
- ITEM # 7 Presentation of Bills and Authorization for Payment
- ITEM # 8 Fiscal Officer Report
- ITEM # 9 COMMITTEE REPORTS:
 - A. William D. Sutherly-Equipment and Cemeteries
 - B. John R. Ryman- Buildings and Personnel
 - C. Greg D. Dilts-Roads
- ITEM # 10 Any other business to be transacted.
- ITEM # 11 ADJOURNMENT

ITEM # 1 No representative present from the sheriff's department.

ITEM # 2 Mr. Trusty shared the December EMS report with the board. There were 16 EMS calls and one fire call for the month. Mr. Trusty attributed the increase in EMS runs to more mutual aid calls to Christiansburg, Troy and Tipp City. There were a total of 101 EMS calls and 14 Fire calls for 2018.

Mr. Trusty shared the area pay scales as of January 15, 2019 with the board. Mr. Trusty said the department is the lowest paid in the county. Mr. Trusty said steps are in place to help eliminate bringing bed bugs in to the building.

The board set a workshop meeting on Wednesday, February 20, 2019 at 6:30 to meet with Mr. Bridge and Mr. Trusty to discuss the upcoming contract renewal.

ITEM # 3 Zlata reported receipts from January 2,- January 11, 2019 totaled \$3,400.50. There are currently 379 members, including spouses and dependents.

Zlata asked board approval to dispose of the old broken StarTrac upright bike and the broken TV at the ETCC. A Motion by John R. Ryman, Seconded by Greg D. Dilts to allow Zlata to dispose of the old StarTrac upright bike and to dispose of the broken TV at the ETCC. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

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Zlata submitted a contract prepared by Kevin Krejny who conducts the water sample tests at the ETCC. Mr. Krejny is requesting a contract between him and the board. The board tabled the matter until more information is gathered. Mary Ann will have the prosecutor's office review Mr. Krejny's contract and report back to the board.

A Motion by William D. Sutherly, Seconded by John R. Ryman to allow the Miami County Fair Queen Contest take place at the ETCC on March 2, 2019 at no charge. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Zlata requested a roll of postage stamps, two pair of handle cables at \$36.12, and applicable shipping costs from Amazon, and to authorize Nicholas Rice to make purchases for supplies needed to operate the ETCC from various vendors. A Motion by William D. Sutherly, Seconded by John R. Ryman to have Mary Ann purchase a roll of stamps, the purchase of 2 pair of cable handles from Amazon at \$36.12, plus shipping, and to authorize Nicholas Rice to make purchases for operating supplies for the ETCC from various vendors. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

A Motion by William D. Sutherly, Seconded by John R. Ryman to remove Zlata Garrison from the usbank Visa Credit Card and to add Nicholas Rice to the usbank Visa Credit Card as an authorized signer, following board credit card policies. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 4 Mr. Mott reported that AEP has money to distribute this year and interested parties should contact Kraig Smail.

ITEM # 5 Mr. O'Neal said he received a call about the Knoop Road property being used for a women's shelter. There has been no further contact. Mr. Curtis submitted an incomplete application and Mr. O'Neal is in the process of contacting Mr. Curtis about the application. Mr. O'Neal was contacted about a white house in Alcony that is about to fall down on State Route 41. A property on Sanders Road has trucks, trailers, etc. parked in their front yard and the property on Dayton Brandt is going down again. The board discussed getting the word out that the township will not tolerate junk cars and event barns.

Mr. Dilts contacted Ted McDowell about his lean to, and according to the zoning manual it appeared that a clause indicates if used for agricultural purposes no paperwork is required, however, a Letter of Intent is still required. Mr. Dilts will contact Mr. McDowell to have a Letter of Intent signed.

Mr. O'Neal reported that Jay Benham is the President of the Appeals Board and Thomas Wallace is the President of the Commission Board. The zoning manual will be reviewed and updated in the future.

Mr. Sutherly said he read an article that Indiana was talking about township consolidation. At this time, no action has been taken. With that in mind, Mr. Sutherly said he would like to reiterate that funds Elizabeth Township has in accounts are used for the operation of township business and for securing the future of the township and its residents.

ITEM # 6 The Meeting Minutes of December 19, and December 31, 2018 were approved as presented.

ITEM # 7 Bills submitted for payment totaled \$10,112.48. A Motion by Greg D. Dilts, Seconded by William D. Sutherly, to approve the payment of bills for \$10,112.48 as submitted per attachment. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mary Ann submitted **RESOLUTION NUMBER 2019-000** to the board representing House Bill 312, regarding the use of township credit cards. Mary Ann explained to the board that the township currently has a credit card policy in place. House Bill 312 cleans up fine lines and practices for credit card usage. A Motion by John R. Ryman, Seconded by William D. Sutherly to approve **RESOLUTION NUMBER 2019-000** as submitted for credit card usage following House Bill 312. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared Resolution Number 2019-000 passed. Resolution Number 2019-000 can be found in the book of Resolutions.

ITEM # 8 Various financial reports were shared with the board and were duly noted. A Motion by Greg D. Dilts, Seconded by John R. Ryman was made to hold the next township meeting on February 6, 2019, due to the first meeting of January being held late in the month, and the first payroll

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of the month being issued. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 9 COMMITTEE REPORTS

- A William D. Sutherly-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts-Roads

Mr. Sutherly said the salt truck needs a hydraulic hose repaired. Mr. Sutherly had no new business on cemeteries.

Mr. Ryman suggested we replace the pickup this year. If we start replacing one vehicle a year, it will eliminate replacing three at the same time. Mary Ann asked how much the board would like to budget for the replacement. The board estimated \$95,000.00 would cover the purchase. Mary Ann said \$95,000.00 would be put into the Permanent 2019 Budget for the purchase.

The board discussed using A1 Able Pest Control in place of Orkin. A Motion by John R. Ryman, Seconded by Greg D. Dilts to accept the proposal from A1 Able Pest Control for basic service at the EMS, ETCC and Township Buildings in an amount of \$1,140.00 with additional charges as listed for additional services. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Ryman said Turn Key Environmental has added an Addendum to the original environmental inspection at the Children’s Home, due to two pipes or ports discovered near the driveway. The Addendum concludes that based on the additional information, it does not warrant any change to the conclusions stated in the Phase I ESA.

Mr. Dilts shared a quote from Trojan Tree Service for trimming back trees on the roads. Mr. Dilts said we are looking at the road project in Shaggybark this year. Some of the trees/brush will need cut back for the project.

ITEM # 10 Mr. Sutherly thanked Mr. Hershberger for his years of service with the township as the zoning inspector.

Mary Ann asked approval to purchase three rolls of stamps for the township, at the time she is purchasing one roll of stamps for the ETCC with the credit card. A Motion by William D. Sutherly, Seconded by Greg D. Dilts to allow Mary Ann to purchase four rolls of stamps with the township credit card. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

A Motion by John R. Ryman, Seconded by William D. Sutherly to move the ETCC Report to Item 3 and payment of bills to Item 4 of the Agenda. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. Mary Ann will update the Agenda beginning with the next meeting on February 6, 2019.

ITEM # 11 With no other business to be transacted a Motion by John R. Ryman, Seconded by Greg D. Dilts was made to adjourn. The meeting adjourned at 8:45 p.m.

FEBRUARY 6, 2019

John R. Ryman, President

Greg D. Dilts, Vice President

William D. Sutherly, Trustee

Mary Ann Mumford, Fiscal Officer

