

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING MINUTES OF APRIL 3, 2019**

The Elizabeth Township Board of Trustees held a Regular Meeting on April 3, 2019, at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	John R. Ryman	EMS Steve Trusty	Kris Mick
Vice Pres.	Greg D. Dilts	ETCC Nic Rice	Sheriff Deputy
Trustee	William D. Sutherly	Zoning Sam O'Neal	
Fiscal Officer	Mary Ann Mumford	Randy Mott	

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Presentation of Blanket Cert./Purchase Orders and Bills-Authorization for approval and payment
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of Minutes from the Meeting of March 20, 2019 and Special Meeting Minutes of March 25, 2019
- ITEM # 7 Fiscal Officer Report
- ITEM # 8 COMMITTEE REPORTS:
  - A. William D. Sutherly-Equipment and Cemeteries
  - B. John R. Ryman- Buildings and Personnel
  - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted.
- ITEM # 10 ADJOURNMENT

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**ITEM # 1** There was no new business to discuss.

**ITEM # 2** Mr. Trusty shared the March EMS report with the board. There were 6 EMS runs and 1 fire run for the month. Mr. Trusty said he is getting a quote for a new Stryker chair lift. The current lift is old and parts are no longer available. The board signed the new EMS Contract with the City of New Carlisle (previously approved on March 20, 2019).

**ITEM # 3** Receipts from March 22-April 1, 2019 totaled \$2,901.92. There are currently 370 members, including spouses and dependents. Nic presented the 2019 ETCC Summer brochure for approval. A Motion by John R. Ryman, Seconded by Greg D. Dilts to accept the 2019 ETCC Summer brochure as presented with classes, instructors, fees and updates as presented. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 4** Fiscal Officer submitted Bills for payment totaling \$23,223.24. A Motion by Greg D. Dilts, Seconded by William D. Sutherly, to approve the payment of bills totaling \$23,223.24 as submitted per attachment. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ELIZABETH TOWNSHIP MEETING MINUTES OF APRIL 3, 2019, CONTINUED**

**ITEM # 5** Mr. O'Neal was contacted by J&A Investments regarding a new residence on LeFevre Road. Mr. Kinsley on Dayton Brandt Road has 55 acres and is looking at a 44/11 split. Mr. O'Neal received a Declaration of Intent from Ted McDowell for a lean-to.

Mr. O'Neal met with Chris Englert and discussed Conditional Use Permits, Agri-Tourism, Junk Vehicles and other areas of the zoning manual. Mr. Englert said there have been no changes in statute for Conditional Use Permits since 2014. The verdict is still out on Canyon Run Ranch. Mr. Englert suggested we get some wordage in the books on Agri-Tourism so we have something to go on. The board discussed with Mr. O'Neal about the Zoning Commission Board meeting to draft wordage and to make necessary recommendations to the zoning manual. The board discussed the need for the zoning manual to be kept current, so new zoning inspectors coming in, have current information available.

Mr. O'Neal said a Resolution is required for each case that arises from junk vehicles/tall grass/trash before removal. A letter is drafted after the Resolution is passed, and sent by Certified Mail. If the letter goes unclaimed, a copy of the letter is posted on their door. Clean up costs are passed on to the homeowner through assessment of their property taxes. The board discussed an administrative fee to cover township costs incurred to get the situation resolved. A Motion by William D. Sutherly, Seconded by Greg D. Dilts to pass **RESOLUTION NUMBER 2019-004** to set the township administrative fee of \$500.00-\$750.00 for property cleanup and **RESOLUTION NUMBER 2019-005** to raise the current Zoning Permit fee from \$75.00 to \$150.00 effective immediately. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared RESOLUTION NUMBER 2019-004 and RESOLUTION NUMBER 2019-005 passed. Both Resolutions can be found in the Elizabeth Township Book of Resolutions.

**ITEM # 6** The Meeting Minutes of March 20, and March 25, 2019 were approved as presented.

**ITEM # 7** Mary Ann shared various financial reports with the board. The balanced March Bank Rec was shared with the board. Mary Ann said the usbank investment account made \$7,111.00 more in earnings than the Minster Bank investment account in 2018. EMS fees for 2018 were just under \$29,000.00. Mr. Sutherly asked if that covered incidentals at the EMS building and Mary Ann said the fees do not cover the costs.

**ITEM # 8 COMMITTEE REPORTS**

- A William D. Sutherly-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts-Roads

Mr. Sutherly said Noah Mitchell is returning to his seasonal position to mow the roads.

Mr. Ryman had no new business to discuss.

Mr. Dilts said he filled out an application for Miami East Community Outreach to pick-up trash on township roadways. Mr. Dilts said the bids for the Shaggybark Road Project would be opened at the next meeting on April 17, 2019.

**TEM # 9** The board discussed final set up details of the silent bid auction on the Children's Home Road property, taking place on April 4, 2019 at 7:00 p.m.

**ITEM # 10** With no other business to be transacted a Motion by William D. Sutherly, Seconded by Greg D. Dilts to adjourn. The meeting adjourned at 8:37 p.m.

**APPROVED APRIL 17, 2019**

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John R. Ryman, President

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William D. Sutherly, Trustee

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Greg D. Dilts, Vice President

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Mary Ann Mumford, Fiscal Officer

