

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING MINUTES OF MARCH 6, 2019**

The Elizabeth Township Board of Trustees held a Regular Meeting on March 6, 2019, at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	John R. Ryman	EMS Steve Trusty	Ryan Havenar
Vice Pres.	Greg D. Dilts	ETCC Nic Rice	Kevin Evans
Trustee	William D. Sutherly	Zoning Sam O'Neal	Paige Lawson
Fiscal Officer	Mary Ann Mumford	Don Hiegel	Gretchen Frock
		Mike Havenar	Gabrielle Hawkins
		Randy Mott	Sheriff Deputy

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 2A Kevin Evans and Students from Miami East High School
- ITEM # 2B Mike and Ryan Havenar
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Presentation of Blanket Cert./Purchase Orders and Bills-Authorization for approval and payment
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes of the previous Meeting of February 20, 2019
- ITEM # 7 Fiscal Officer Report
- ITEM # 8 COMMITTEE REPORTS:
  - A. William D. Sutherly-Equipment and Cemeteries
  - B. John R. Ryman- Buildings and Personnel
  - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted.
- ITEM # 10 ADJOURNMENT

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**ITEM # 1** There was no new business to discuss.

**ITEM # 2** Mr. Trusty shared the February EMS report with the board. There were 13 EMS and 2 Fire runs during the month. Mr. Trusty said it is time to have the annual Stryker Cot and Chair lift inspected and Emsar will charge approximately \$200.00. Mr. Bridge asked Mr. Trusty to check on the status of the New Carlisle contract. A Motion by Greg D. Dilts, Seconded by John R. Ryman to approve Emsar to perform the annual inspection of the cot and chair lift in the amount of \$200.00. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Sutherly said he is not in favor of the contract until the mileage in the township decreases. Mr. Sutherly said he is not sure the township needs a full time EMS; we are spending tons and not getting much back in return. The board discussed the number of runs, hourly rates, the ambulance going out for fast food, and the response times. Mr. Dilts said he is not in favor of going part-time and agreed that New Carlisle's service is good. Mr. Dilts said the mileage does not concern him; it is assuring that they are present in the township when needed. Mr. Dilts said he is not looking at changing EMS from the City of New Carlisle. The board tabled the contract.

**ITEM # 2A** Gretchen Frock, Gabrielle Hawkins, Paige Lawson, and Kevin Evans were present to discuss May 16<sup>th</sup> as being a Community Outreach Day, with a rain date of May 17<sup>th</sup>. Miami East High

## ELIZABETH TOWNSHIP MEETING MINUTES OF MARCH 6, 2019, CONTINUED

School students will be providing services to the elderly and those in need of help. Services include painting, mulching, raking leaves, etc. Flyers were left with the board describing the upcoming event.

**ITEM # 2B** Mike and Ryan Havenar were present on behalf of Bruns Realty Group. Bruns offered to list and sell the Children's Home Road property at 2% with the township incurring the advertising costs. Mr. Havenar said they are full service auctioneers and recommend selling now or waiting until fall. Mr. Dilts said in his opinion we can look at auction vs bid options. Mr. Havenar said Hartzell tried bids vs auction. Mr. Havenar said they would advertise a month and half before the sale.

**ITEM # 3** Receipts from February 21,-March 5, 2019 totaled \$1,991.00. There are currently 365 members, including spouses and dependents.

Nic Rice reported there are 33 people interested in TRX. Nic said he and Frank determined the stage area will work for the TRX area. The cost for TRX will be \$30.00 for members and \$40.00 for non-members for a month. Nic said he would like to have a corn-hole tournament on Saturday, June 22, 2019 from 11-2 and serve hot dogs. Entry costs would be \$5.00-\$7.00 per team and funds would be needed to cover the hotdogs/buns etc. Laura Sutherly said changing the pricing for room rentals will be an additional cost to the township for updating the ETCC brochure. Nic reported that Loma Farms are out of business and gave no explanation as to what happened. Nic requested a commercial grade microwave for the ETCC kitchen for \$265.00 from Amazon, and approval to be Level 2 certified in ServSafe at a cost of \$180.00.

A Motion by John R. Ryman, Seconded by Greg D. Dilts to have Laura Sutherly update the ETCC brochure with new room rental rates at a cost to be determined by the amount of time it takes for the update. VOTE: Mr. Sutherly-abstained, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

A Motion by John R. Ryman, Seconded by William D. Sutherly to approve the purchase of a commercial grade microwave from Amazon up to \$265.00 with the township credit card, certification costs of \$180.00 for Nic to be certified as Level 2 in ServSafe, and the purchase of TRX Equipment up to \$2,500.00. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 4** Fiscal Officer submitted Purchase Orders/Blanket Certificates for approval and Bills for payment totaling \$45,096.79. A Motion by Greg D. Dilts, Seconded by John R. Ryman, to approve the Purchase Orders/Blanket Certificates as submitted, and payment of bills totaling \$45,096.79 as submitted per attachment. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 5** Mr. O'Neal reported that he had a visit from his neighbor and he is aware of Agri-Tourism. Mr. O'Neal is getting three quotes for cleanup of the Dayton Brandt Road property. David Osborne is used in Troy, but not sure if he does the type of cleaning we need. A court hearing of March 27<sup>th</sup> has been set for the house in Alcony.

**ITEM # 6** The Meeting Minutes of February 20, 2019 were approved as presented.

**ITEM # 7** Mary Ann shared various financial reports with the board.

### **ITEM # 8** COMMITTEE REPORTS

- A William D. Sutherly-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts-Roads

Mr. Sutherly had no new business to discuss.

Mr. Ryman said the water test at the EMS building tested safe. John said he will look at flooring in the machine room at the ETCC in the future.

Mr. Dilts said Rick Christy charges \$150.00 per hour for brush cutting. Various roads and possibly the allies in Alcony will need cut back. A Motion by Greg D. Dilts, Seconded by William D. Sutherly to allow Rick Christy to brush cut at \$150.00 per hour roads/allies as needed. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Dilts said the engineer's office suggests not adding the paving of inside curves, and culvert at Rudy Road to the Shaggybark bid project.

**ELIZABETH TOWNSHIP MEETING MINUTES OF MARCH 6, 2019, CONTINUED**

**ITEM # 9** A Motion by John R. Ryman, Seconded by William D. Sutherly to sell the Childrens Home Road property, located at 291 S. Childrens Home Road, Troy, OH, as the township accomplished the purchase and easement preventing development of the land as **RESOLUTION NUMBER 2019-003**. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared RESOLUTION NUMBER 2019-003 passed. The board discussed the 2% offer from Bruns as being reasonable. Mr. Sutherly said the people interested in purchasing the property are serious about it. A Motion by John R. Ryman, Seconded by William D. Sutherly to have a Special Meeting on April 4, 2019 at 7:00 p.m. for Auctioning by Silent Bid the Children’s Home Road property, located at 291 S. Children’s Home Road, Troy, OH. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. Mr. Ryman said he would like to see us sell it on our own first. The board came up with details for a flyer including a sale date of April 4, 2019 at 7:00 p.m. and the location to be at the ETCC gym. The board will hold an Open House on Sunday, March 24<sup>th</sup> from 2-4 p.m. at the Children’s Home. Bidding options, earnest money, and having a Purchase Agreement signed at the end of the sale was discussed.

The board discussed the easement on the property in detail. The board revised the sample easement to form an easement to fit the goals of the township to preserve the land without being too restrictive. Mr. Ryman said he would have the updated easement revision at the next meeting. The board discussed having Mr. Mott prepare the flyers and help with questions that might arise. Mr. Ryman suggested a sign from Western Ohio Graphics to advertise the farm for sale and said Vectren requires a deposit to turn on service at the Children’s Home property at a cost of \$980.00.

After discussion on the above matters; a Motion by John R. Ryman, Seconded by William D. Sutherly to have a sign prepared by Western Ohio Graphics up to \$415.00 to advertise the sale of the farm, to pay Randy Mott \$50.00 per hour to prepare the “farm for sale” flyers and help with answering questions as they may arise, to allow Mary Ann to ACH from the Minster Bank checking account up to \$980.00 to Vectren for security deposit of service at the Children’s Home property and to set the earnest money for the sale of the property at \$30,000.00. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 10** With no other business to be transacted a Motion by Greg D. Dilts, Seconded by John R. Ryman to adjourn. The meeting adjourned at 9:45 p.m.

**APPROVED MARCH 20, 2019**

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John R. Ryman, President

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Greg D. Dilts, Vice President

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William D. Sutherly, Trustee

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Mary Ann Mumford, Fiscal Officer

