

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
2019 ORGANIZATIONAL MEETING MINUTES
OF JANUARY 14, 2019-6:30 P.M.**

The Elizabeth Township Board of Trustees held an Organizational Meeting on January 14, 2019 at 5710 E. Walnut Grove Road, Troy, Ohio at 6:30 p.m.

The meeting was called to order by John R. Ryman, President. The Fiscal Officer called the roll and the following members were present:

President	John R. Ryman
Vice Pres.	Greg D. Dilts William D. Sutherly
Fiscal Officer	Mary Ann Mumford

The following order of business was established:

- ITEM # 1 Organization of the Board of Trustees for 2019
 Acceptance of the 2019 Compensation Chart per ORC 505.24 & 507.09
- ITEM # 2 Recording of Zoning Board Members and Expiration Dates
- ITEM # 3 Adopt Zoning Board Compensation for 2019
- ITEM # 4 Schedule Dates of 2019 Meetings
- ITEM # 5 Road Assignments for 2019
- ITEM # 6 Authorize Expenditures for Fiscal Officer and Trustees to attend
 Workshops-Mileage Reimbursement guidelines/Medical Insurance
 Premium Reimbursement
- ITEM # 7 Authorize Fiscal Officer to make payments for EMS and Fire Dept. for
 2019 at contracted amounts
- ITEM # 8 Authorization of Purchase Orders
- ITEM # 9 Authorize the investment of money certificates, CD's and other StarOhio
 Investments of money certificates and Treasury Notes, Bonds, and other
 to generate additional revenue in the township
- ITEM # 10 Adoption of Cemetery Superintendent
- ITEM # 11 Compliance of Sunshine Law and Non-Discrimination, handicapped, and
 elderly
- ITEM # 12 Any other business to be transacted
- ITEM # 13 Adjournment

ITEM # 1 A Motion by William D. Sutherly, Seconded by Greg D. Dilts to keep the 2018 trustee assignments in place for 2019 John R. Ryman, President, Greg D. Dilts, Vice President, and William D. Sutherly, third trustee. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

 A Motion by William D. Sutherly, Seconded by Greg D. Dilts, to keep Greg D. Dilts, Roads, John R. Ryman, Buildings and Personnel, and William D. Sutherly, Cemeteries and Equipment. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

 A Motion by William D. Sutherly, Seconded by John R. Ryman, to accept the ORC 505.24 and 507.09 2019 Compensation of the board of trustees at \$22,676.00 per year and fiscal officer at \$31,064.00 as presented. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ELIZABETH TOWNSHIP ORGANIZATIONAL MEETING MINUTES OF JANUARY 14, 2019
CONTINUED:**

ITEM # 2 Mary Ann shared the current members of the Zoning Board of Appeals and Zoning Commission Boards with their respective boards and expiration dates. A Motion by Greg D. Dilts, Seconded by William D. Sutherly was made to accept the Zoning Board of Appeals and Zoning Commission Boards as presented. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

<u>Zoning Commission Board</u>	<u>Expiration Date</u>
Amy Eidemiller	2020
William Hamiel	2020
Wilbert Hershberger	2020
Thomas Wallace	2019
Donald Hiegel	2020
Teena Hensley, Secretary	
<u>Zoning Board of Appeals</u>	<u>Expiration Date</u>
James Brumbaugh	2022
Robert Quinton	2020
Robert J. Benham	2019
Randy Mott	2019
George Woods	2022
Teena Hensley, Secretary	

ITEM # 3 A Motion by William D. Sutherly, Seconded by John R. Ryman to keep the Zoning Commission Board Members and Zoning Board of Appeals compensation rates at \$50.00 per each meeting attended and \$75.00 per each meeting attended for the Zoning Board of Appeals and Zoning Commission Board Secretary. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 4 A Motion by William D. Sutherly, Seconded by John R. Ryman, to hold township meetings on the First and Third Wednesdays of the month, beginning at 7:00 p.m. Work Shop Meetings will be held on an as needed basis. All meetings will be held at the Township Building 5710 E. Walnut Grove Road, Troy, Ohio 45373. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Ryman-yes. John R. Ryman, President, declared the Motion carried

ITEM # 5 A Motion by John R. Ryman, Seconded by Greg D. Dilts, all road assignments remain the same for 2019. The Assignments are as follows:

<u>William D. Sutherly</u>	<u>John R. Ryman</u>
Mill Road .78 miles	Rudy Road 2.58 miles
Dayton Brandt .90 miles	Benham Road .36 miles
Widener Road 1.40 miles	Gearhart Road .98 miles
<u>Haven View Plat</u>	Shaggy Bark Road .31 miles
Marshall Road .16 miles	Hickory Hollow Road .30 miles
Lehman Road .16 miles	Cedar Cove Road .31 miles
Sanders Road .21 miles	<u>Total Miles Dist. 2 4.84 miles</u>
Adams Road .15 miles	
<u>Alcony</u>	<u>Greg D. Dilts</u>
Hart Street .17 miles	Hufford Road 2.99 miles
Cramer Street .36 miles	McCandliss Road 1.28 miles
<u>Total Miles Dist. 1 4.28 miles</u>	Weddle Road 1.02 miles
	E. ½ Sayers Road .47 miles
	<u>Total Miles Dist. 3 5.76 miles</u>
<u>Total Township Miles 14.88</u>	

VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ELIZABETH TOWNSHIP ORGANIZATIONAL MEETING MINUTES OF JANUARY 14, 2019
CONTINUED:**

ITEM # 6 A Motion by William D. Sutherly, Seconded by Greg D. Dilts to allow mileage reimbursement at a rate to follow the State Mandates. Mileage reimbursement is offered to employees of the township who are using their own personal vehicle for the purpose of conducting township business. The mileage reimbursement policy can be viewed in the Elizabeth Township Policy Manual in detail. The current mileage reimbursement rate for mileage compensation is .58 per mile as of January 1, 2019. This rate may change at any time as set in the State Mandates, this Motion includes allowing Trustees and the Fiscal Officer to attend workshops that may further their development to perform their jobs with expenses reimbursed following the State Mandate allowances. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Resolution Number 2018-010 was previously passed on December 31, 2018 for authorization to participate in 2019 insurance reimbursements, per ORC.

ITEM # 7 A Motion by Greg D. Dilts, Seconded by William D. Sutherly to authorize the Fiscal Officer to pay Fire and EMS per contracted amounts. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 8 A Motion by William D. Sutherly, Seconded by John R. Ryman, was made to authorize the Fiscal Officer to issue Purchase Orders, Blanket Certificates and Then and Now Purchase Orders for township purchases, and to approve the 2019 Then and Now Purchase Orders and Blanket Certificates as presented by the fiscal officer. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 9 A Motion by Greg D. Dilts, Seconded by John R. Ryman, was made to allow the trustees to Authorize the investment of money certificates, CD's and other StarOhio Investments of money certificates and Treasury Notes, Bonds, and other to generate additional revenue in the township. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 10 A Motion by Greg D Dilts, Seconded by John R. Ryman to adopt the cemetery districts carried forward from 2018 as follows. Mr. Sutherly will be the contact for the cemeteries:

Dist. 1 Davis Cemetery (on Widener Road) & Davy Cemetery (on Rudy Road)

Dist. 2 Kyle Cemetery (on Tipp-Elizabeth Road) and Mann Cemetery (on Tipp Elizabeth Road)

Dist. 3 Hart Cemetery (on Walnut Grove Road)

VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 11 A Motion by John R. Ryman, Seconded by William D. Sutherly, that all meetings of the Elizabeth Township Board of Trustees be held in compliance with Section 121-122 of the Ohio Revised Code of the Sunshine Law and Non-Discrimination, handicapped, and elderly guidelines for the State of Ohio. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 12 There was no other business to be transacted

ITEM # 13 With no further business to be conducted a Motion by John R. Ryman, Seconded by Greg D. Dilts, was made to adjourn. The meeting adjourned at 6:39 p.m.

APPROVED: FEBRUARY 6, 2019

John R. Ryman, President

Greg D. Dilts, Vice President

William D. Sutherly, Trustee

Mary Ann Mumford, Fiscal Officer