

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING MINUTES OF DECEMBER 19, 2018**

The Elizabeth Township Board of Trustees held a Regular Meeting on December 19, 2018 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	John R. Ryman	EMS	Steve Trusty-Absent	Kris Mick
Vice Pres.	Greg D. Dilts	ETCC	Zlata Garrison	Steve Lavender
Trustee	William D. Sutherly	FRPP	Randy Mott	Dep. Brian Lyons
Fiscal Officer	Mary Ann Mumford	Zoning	Paul Hershberger	Brenda Overholser
			Mike Godfrey	Sam O'Neal

ITEM # 1 Meeting with representative from Miami County Sheriff's Department

ITEM # 2 Meeting with representative from EMS

ITEM # 3 Meeting with representative from ETCC

ITEM # 4 Meeting with representative from Farmland Preservation

ITEM # 5 Meeting with representative from Zoning

ITEM # 6 Presentation of the Minutes of the previous Meeting of December 5, 2018

ITEM # 7 Presentation of Bills and Authorization for Payment

ITEM # 8 Fiscal Officer Report

ITEM # 9 COMMITTEE REPORTS:

- A. William D. Sutherly-Equipment and Cemeteries
- B. John R. Ryman- Buildings and Personnel
- C. Greg D. Dilts-Roads

ITEM # 10 Any other business to be transacted

ITEM # 11 ADJOURNMENT

ITEM # 1 Deputy Lyons had no new business to discuss. Deputy Lyons reported that there was no black markings sprayed over township road signs as previously reported by Mr. Hershberger.

ITEM # 2 Mr. Trusty was absent-there was no new business to discuss.

ITEM # 3 Zlata reported receipts from December 1 - December 14, 2018 totaled \$1,947.50. There are currently 357 members, including spouses and dependents. Mr. Ryman asked why the numbers were so low and Zlata said people are not renewing their memberships like they have in the past.

Zlata requested purchasing a chlorine meter and test packets for the water system tests at the ETCC. USA Bluebook has the meter for \$463.00, the test packets run \$186.00 each. Total for the water testing supplies is \$862.14 including shipping. A 40" TV for the aerobic room would cost around \$200.00 at Walmart. Zlata asked for ETCC staff to receive a raise from the board. Zlata requested 4 days of bereavement leave. A Motion by John R. Ryman, Seconded by Greg D. Dilts to allow Zlata to purchase the chlorine meter and two test packets from USA Bluebook for water system testing at the ETCC in the amount of \$862.14, up to \$225.00 to purchase a 40" TV from Walmart using the township credit card for the purchase, and allow Zlata 2 bereavement days of leave. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declare the Motion carried. The board will table ETCC raises until a later date.

ELIZABETH TOWNSHIP MEETING MINUTES OF DECEMBER 19, 2018, CONTINUED

ITEM # 4 Mr. Mott was absent-there was no new business to discuss.

ITEM # 5 Mr. Hershberger said the county auditor's office has requested a list of all permits issued in 2018. The board discussed Mr. Hershberger attending the 2019 Zoning Commission and Zoning Appeals Organizational Meeting in January. A Motion by John R. Ryman, Seconded by William D. Sutherly to pay Paul Hershberger \$50.00 for attending the 2019 Zoning Organizational Commission Meeting and \$50.00 to attend the 2019 Organizational Appeals Meeting to be held on January 8, 2019. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 6 The Meeting Minutes of December 5, 2018 were approved as presented.

ITEM # 7 Bills submitted for payment totaled \$38,373.34. A Motion by William D. Sutherly, Seconded by Greg D. Dilts, to approve the payment of bills for \$38,373.34 as submitted per attachment. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 8 Various financial reports were shared with the board and were duly noted.

ITEM # 9 COMMITTEE REPORTS

- A William D. Sutherly-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts-Roads

Mr. Sutherly said he was contacted by Reba Brown's daughter, who asked that the township pay for her mother's burial. Mr. Sutherly contacted Chris Englert at the county prosecutor's office for an opinion on the matter. Mr. Englert told Mr. Sutherly, if Mrs. Brown has living relatives who are not homeless, they are responsible for her burial and it would not be the township's financial responsibility.

A Motion by John R. Ryman, Seconded by William D. Sutherly to approve the Quote of \$16,321.00 from OTARMA for township insurance coverage. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

A Motion by Greg D. Dilts, Seconded by John R. Ryman was made to approve a 2 year contract with OVIS for building monitoring in the amount of \$590.00 per year. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

A Motion by John R. Ryman, Seconded by William D. Sutherly to allow Greg D. Dilts to purchase one additional \$50.00 gift card to Texas Roadhouse using the township credit card, due to being one card short. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Ryman said he found a used fire proof safe for \$1,600.00 that would hold the township Minute Books. Mr. Dilts' concern was the number of hours, and if the safe was truly certified. A Motion by John R. Ryman, Seconded by Greg D. Dilts to purchase the used safe for \$1,600.00, if Mr. Ryman and Mr. Dilts find the safe to be certified and in good shape from PeteSafe. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Dilts said Chad Reese is waiting to snake out the tile on Elizabeth Bethel Road and Rudy Road. Dan Baker told Mr. Dilts that it looks like at some time the ditch was filled in.

A Motion by Greg D. Dilts, Seconded by John R. Ryman to allow Frank to order high water and road-closed signs from Kleem Inc. up to \$1,000.00. The signs will qualify for the \$500.00 MORE Grant from Otarma, Otarma will pay \$500.00 of the cost to the township, once the MORE Grant application is submitted and processed. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. Mary Ann will submit the MORE Grant Application to OTARMA.

ELIZABETH TOWNSHIP MEETING MINUTES OF DECEMBER 19, 2018, CONTINUED

ITEM # 10 Sam O'Neal was present to introduce himself to the board. Mr. O'Neal said he was interested in the zoning inspector position. Mr. O'Neal told the board he has been a resident for one year.

Brenda Overholser was present to tell the board she was collecting donations for the Cruea Family who had a fire on Tipp Elizabeth Road. Mrs. Overholser gave her name and address of 6306 Tipp Elizabeth Road, Troy, OH 45373, if anyone wishes to send donations to her for the Cruea's. The board told Mrs. Overholser she could post notification on the ETCC bulletin board, to let residents know donations are being accepted for the Cruea's.

A Motion by John R. Ryman, Seconded by Greg D. Dilts to go into Executive Session at 7:39 p.m. for personnel matters. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. A Motion by John R. Ryman, Seconded by William D. Sutherly to return from Executive Session at 8:18 p.m. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. There was no action taken from the Executive Session.

A Motion by John R. Ryman, Seconded by Greg D. Dilts to pay Laura Sutherly, dba Agtivation for one year of web service for 2019, in the amount of \$1,000.00, rather than paying on a monthly basis. VOTE: Mr. Sutherly-Abstained, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Sutherly said the cattle at the Children's Home need out. The contract between Mr. Manuel and the county commissioner's expires on December 31, 2018. The site visit to the Children's Home Road property, found the facility to have a good shell. Turn Key Environmental did not test for asbestos, but said they did not see any. The water lines, electric and septic appear to be up to standards.

Mr. Sutherly said he does not think it will be long before we close on the property. The deadline to close the property is April 30, 2019.

ITEM # 11 With no other business to be transacted a Motion by John R. Ryman, Seconded by Greg D. Dilts was made to adjourn. The meeting adjourned at 8:27 p.m.

APPROVED: JANUARY 14, 2019

John R. Ryman, President

Greg D. Dilts, Vice President

William D. Sutherly, Trustee

Mary Ann Mumford, Fiscal Officer

