

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING MINUTES OF DECEMBER 5, 2018**

The Elizabeth Township Board of Trustees held a Regular Meeting on December 5, 2018 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	John R. Ryman	EMS	Steve Trusty	Kris Mick
Vice Pres.	Greg D. Dilts	ETCC	Zlata Garrison-absent	Steve Lavender
Trustee	William D. Sutherly	FRPP	Randy Mott	Dep. Maguire
Fiscal Officer	Mary Ann Mumford	Zoning	Paul Hershberger	

ITEM # 1 Meeting with representative from Miami County Sheriff's Department

ITEM # 2 Meeting with representative from EMS

ITEM # 2A Steve Lavender-Zoning Applicant

ITEM # 3 Meeting with representative from ETCC

ITEM # 4 Meeting with representative from Farmland Preservation

ITEM # 5 Meeting with representative from Zoning

ITEM # 6 Presentation of the Minutes of the previous Meeting of November 19, 2018

ITEM # 7 Presentation of Bills and Authorization for Payment

ITEM # 8 Fiscal Officer Report

ITEM # 9 COMMITTEE REPORTS:

- A. William D. Sutherly-Equipment and Cemeteries
- B. John R. Ryman- Buildings and Personnel
- C. Greg D. Dilts-Roads

ITEM # 10 Any other business to be transacted

ITEM # 11 ADJOURNMENT

ITEM # 1 Deputy Maguire had no new business to discuss.

ITEM # 2 Mr. Trusty shared the November EMS report with the board. There were 16 EMS runs and 5 Fire runs. The air pac battery needs replaced, and should fall under warranty. The back door to the EMS building was found unsecure. Mr. Trusty will have the staff do a walk around each night to ensure all doors are secured. Mr. Trusty will be purchasing two programmable locks for the cabinet door on the medic. Mr. Bridge from the City of New Carlisle would like to meet with the trustees to discuss the renewal of the EMS/Fire Contract. Mr. Trusty said he feels the city will be asking for an increase to cover hourly wages. Mr. Trusty said our hourly wages are lower in the township, than those in surrounding areas. Mr. Trusty told the board that the New Carlisle City Council approves raises for medics, but the township can deny approval. The board compared the number of runs to date is 77, and the current cost of the contract.

ITEM # 2A Steve Lavender was present to introduce himself to the board. Mr. Lavender said he was interested in the open zoning inspector position. Mr. Lavender shared experience, qualifications, and the fact that he would be available any time, due to being self-employed.

ITEM # 3 Zlata was absent. Mr. Ryman shared the ETCC report with the board. Receipts from November 17, - November 30, 2018 totaled \$4,891.00. There are currently 390 members, including spouses and dependents.

Mr. Ryman shared the Winter ETCC brochure with the board including classes, instructors, and fees. A Motion by John R. Ryman, Seconded by Greg D. Dilts to approve the Winter brochure as presented with classes, instructors, and fees. Approve \$100.00 for postage, allowing Zlata to use the township credit card for the purchase, \$489.00 to Digital Graphics for the printing of the

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brochures. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

A Motion by Greg D. Dilts, Seconded by John R. Ryman to hire Amberly Mitchell as an instructor teaching Senior Fitness at a rate of \$10.00 per hour and a free Individual Fitness Membership to the ETCC, providing she passes her background check. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 4 Mr. Mott said the 2019 FRPP Monitoring Report is completed. There was nothing out of the ordinary found with any of the properties in the program. Mr. Mott shared a generic conservation easement document with the board.

ITEM # 5 Mr. Hershberger said Jim Brumbaugh is interested in serving on the Zoning Board of Appeals. A Motion by John R. Ryman, Seconded by Greg D. Dilts to accept Jim Brumbaugh to serve on the Elizabeth Township Board of Zoning Appeals. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Hershberger has scheduled the 2019 Zoning Organizational Meeting for the Elizabeth Township Board of Appeals for Tuesday, January 8, 2019 at 7:00 p.m. Followed by the Organizational Meeting for the Elizabeth Township Commission Board at 7:30 p.m. Both meetings will take place at the ETCC.

A Motion by Greg D. Dilts, Seconded by John R. Ryman to hold the Elizabeth Township Organizational Meeting on Monday, January 14, 2019 at 6:30 p.m. The Annual Inventory Meeting on Monday, January 14, 2019 at 6:45 p.m. and the Regular Scheduled Township Meeting of January 2, 2019 on Monday, January 14, 2019 at 7:00 p.m. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. All meetings will be held at the township building. Mary Ann will post the Meeting dates in the TDN

ITEM # 6 The Meeting Minutes of November 19, 2018 were approved as presented.

ITEM # 7 Bills submitted for payment totaled \$24,668.05. A Motion by William D. Sutherly Seconded by Greg D. Dilts, to approve the payment of bills for \$24,668.05 as submitted per attachment. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 8 Various financial reports were shared with the board and were duly noted.

ITEM # 9 COMMITTEE REPORTS

- A William D. Sutherly-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts-Roads

Mr. Sutherly had no new business.

Mr. Ryman said Zlata is out for the week due to her mother passing away. Zlata will make up her five days away from the ETCC, due to her leave being exhausted for 2018.

Dan Sutherly has requested a TV put back in the aerobics room, because he needs it for his workout program. Zlata will check on a TV when she returns.

Mr. Ryman said he is checking on a fire proof cabinet/area for the township Minute Books to be stored. Mr. Ryman spoke to Laura Sutherly on the website renewal. It will be better to pay for the year, rather than by the month. The renewal is in January of 2019.

Mr. Dilts said water is standing at the corner of Rudy and Elizabeth Bethel Road. Dan Baker is working with Greg on solutions. The board discussed having Chad Reese come out and look at it and if needed have the culvert jetted out.

A Motion by Greg D. Dilts, Seconded by John R. Ryman to have Greentech spray the side ditches in the spring and fall of 2019 at a cost of \$5,200.00 for the year. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

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ITEM # 10 Mr. Ryman said we received the signed Agreement back from the Miami County Commissioners for the purchase of the Children's Home property. Mr. Ryman said the Phase I Site Assessment is completed. There were no real issues found in the assessment.

ITEM # 11 With no other business to be transacted a Motion by John R. Ryman, Seconded by Greg D. Dilts was made to adjourn. The meeting adjourned at 8:33 p.m.

APPROVED: DECEMBER 19, 2018

John R. Ryman, President

Greg D. Dilts, Vice President

William D. Sutherly, Trustee

Mary Ann Mumford, Fiscal Officer