

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING MINUTES OF NOVEMBER 19, 2018**

The Elizabeth Township Board of Trustees held a Regular Meeting on November 19, 2018 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	John R. Ryman	EMS	Steve Trusty-Absent	Kris Mick
Vice Pres.	Greg D. Dilts	ETCC	Zlata Garrison	Dep. Brandon Force
Trustee	William D. Sutherly	FRPP	Randy Mott	
Fiscal Officer	Mary Ann Mumford	Zoning	Paul Hershberger	

ITEM # 1 Meeting with representative from Miami County Sheriff's Department

ITEM # 2 Meeting with representative from EMS

ITEM # 3 Meeting with representative from ETCC

ITEM # 4 Meeting with representative from Farmland Preservation

ITEM # 5 Meeting with representative from Zoning

ITEM # 6 Presentation of the Minutes of the previous Meeting of November 7, 2018

ITEM # 7 Presentation of Bills and Authorization for Payment

ITEM # 8 Fiscal Officer Report/2019 Temporary Appropriation Budget

ITEM # 9 COMMITTEE REPORTS:

- A. William D. Sutherly-Equipment and Cemeteries
- B. John R. Ryman- Buildings and Personnel
- C. Greg D. Dilts-Roads

ITEM # 10 Any other business to be transacted

ITEM # 11 ADJOURNMENT

ITEM # 1 Deputy Force had no new business for the township.

ITEM # 2 Mr. Trusty was absent.

ITEM # 3 Zlata reported receipts from November 3 - November 16, 2018 totaled \$3,857.50. There are currently 384 members, including spouses and dependents.

Mr. Miller from G&G Fitness has a Life Fitness Integrity Upright bike for \$2,069.00 and a Light Commercial Life Fitness Activate Upright bike for \$1,609.00. It would take approximately 4 weeks to get either bike in. Mr. Ramage from Commercial Fitness Solutions has a Precor UBL 835 Upright bike for \$2,195.00 and a Precor Light Commercial UBK 615 for \$1,795.00. Both models are in stock. Commercial Fitness Solutions will haul the broken StarTrec bike and dispose of it for no charge.

Kyle from OTIS suggested that the carpet be removed from the elevator, sand the floor and install a leveler before the wood flooring is installed. Kyle and Bud Polley will talk on the best way to finish the elevator floor.

A Motion by John R. Ryman, Seconded by Greg D. Dilts to purchase the Precor UBL 835 from Commercial Fitness Solutions for \$2,195.00, and have them haul and dispose of the old Star Trec upright bike. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Zlata shared her duties with the board. Julio Herrera submitted a Cognitive Training Plan with Zlata. Mr. Herrera's plan is to offer different programs at the ETCC that range in cost from \$170.00 to \$90.00. The board discussed class pricing for members and non-members. A Motion by John R. Ryman, Seconded by William D. Sutherly to charge \$10.00 over Mr. Herrera's class fees for both members and non-members. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 19, 2018, CONTINUED

The Ohio State Extension Office has requested to use the ETCC free of charge to hold their cooking classes at the ETCC. A Motion by John R. Ryman, Seconded by William D. Sutherly, to allow the Ohio State Extension Office to use the ETCC free of charge for their upcoming cooking classes. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 4 Mr. Mott was absent.

ITEM # 5 Mr. Hershberger said the zoning commission board will remain the same and we will need to replace Gerald Elleman and possibly Deborah Skillings from the appeals board. Mr. Hershberger suggested that all permits go across the trustee table before approval by the new zoning inspector. Mr. Mick said he is interested in applying for the position of zoning inspector and he knows the expectations of the job. Zlata and Paul's positions will posted in the Troy Daily News and the township website.

ITEM # 6 The Meeting Minutes of November 7, 2018 were approved as presented.

ITEM # 7 Bills submitted for payment totaled \$167,170.25. A Motion by Greg D. Dilts, Seconded by William D. Sutherly to approve the payment of bills for \$167,170.25 as submitted per attachment. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 8 Various financial reports were shared with the board and were duly noted. Mary Ann shared the 2019 Temporary Appropriation Budget with the board. Mary Ann explained that it is 25% of the 2018 Appropriation Budget. A Motion by Greg D. Dilts, Seconded by William D. Sutherly to accept the 2019 Temporary Appropriation Budget as submitted. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 9 COMMITTEE REPORTS

- A William D. Sutherly-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts-Roads

Mr. Sutherly had no new business.

Mr. Ryman said Trojan Tree Care came out and removed the fallen limb at the ETCC. Mr. Ryman said he and Frank called Sunset Valley Tree Service, but they did not return their calls.

The board discussed ETCC employees taking on extra hours after Zlata retires and ways to consolidate the position. A Motion by Greg D. Dilts, Seconded by John R. Ryman to purchase \$50.00 Texas Roadhouse Gift Cards for ETCC/Maintenance employees (with the exception of class instructors and seasonal employees, who are non-scheduled employees) for staff appreciation, with Mr. Dilts purchasing the cards on the township credit card. VOTE-Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Dilts had no new business.

The board will hold a workshop meeting on Tuesday, November 27, 2018 at 6:30 to discuss job descriptions and expectations for the zoning inspector and ETCC director.

ITEM # 10 There was no other business to discuss.

ITEM # 11 With no other business to be transacted a Motion by John R. Ryman, Seconded by William D. Sutherly was made to adjourn. The meeting adjourned at 8:20 p.m.

APPROVED: DECEMBER 5, 2018

John R. Ryman, President

William D. Sutherly, Trustee

Greg D. Dilts, Vice President

Mary Ann Mumford, Fiscal Officer

