

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING MINUTES OF NOVEMBER 7, 2018**

The Elizabeth Township Board of Trustees held a Regular Meeting on November 7, 2018 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	John R. Ryman	EMS	Steve Trusty	Kris Mick
Vice Pres.	Greg D. Dilts	ETCC	Zlata Garrison	Ron Swallow
Trustee	William D. Sutherly	FRPP	Randy Mott	Dep. Brandon Force
Fiscal Officer	Mary Ann Mumford	Zoning	Paul Hershberger	Keith Keyser
				Laura Sutherly

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 2A Laura Sutherly,-dba Agtivation
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Meeting with representative from Farmland Preservation
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes of the previous Meeting of October 17, 2018
- ITEM # 7 Presentation of Bills and Authorization for Payment
- ITEM # 8 Fiscal Officer Report
- ITEM # 9 COMMITTEE REPORTS:
 - A. William D. Sutherly-Equipment and Cemeteries
 - B. John R. Ryman- Buildings and Personnel
 - C. Greg D. Dilts-Roads
- ITEM # 10 Any other business to be transacted. Approval/Discussion of Children's Home Property Purchase Contract
- ITEM # 11 ADJOURNMENT

ITEM # 1 Deputy Force had no new business for the township.

ITEM # 2 Mr. Trusty shared the October 2018 EMS Report with the board. There were Eight EMS and One Fire run during the month. The ladder test was completed with no issues. All equipment tests are completed. The transfer box on the engine is not working properly. It may have to go in for service if it cannot be fixed from within the department. Mr. Trusty said he would be going to Indianapolis, to pick up six new mattresses from Sealy. Three mattresses will go to the City of New Carlisle, and three will go to Elizabeth Township EMS, with no cost to the township. Mr. Trusty asked to purchase three new bed bug covers from Able Pest Control at no more than \$250.00. A Motion by Greg D. Dilts, Seconded by William D. Sutherly was made to allow Mr. Trust to purchase three new bed bug mattress covers from Able Pest Control at a cost no to exceed \$250.00. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 2A Laura Sutherly was present to inform the board that the township's current website platform and hosting will be discontinued in June of 2019. Laura explained our current website could be rolled over for migration at an approximate cost of \$1,800.00 and will take her approximately 30-50 hours to complete. Laura said the board could add some options to the existing platform for a cost of \$3,000.00, which would include the migration. A nice freshen up for the township would cost approximately \$5,000.00 to update the website. Mr. Ryman said he would like to meet with the ETCC committee to hear their ideas on what direction they see the website going, before making a commitment.

ITEM # 3 Zlata reported receipts from October 13-November 2, 2018 totaled \$3,022.50. There are currently 384 members, including spouses and dependents.

ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 7, 2018, CONTINUED

Zlata said a pedal has broken off the Star Trec upright and cannot be fixed. A new pedal would cost \$576.33 and a new bike would cost approximately \$3,000.00. Zlata reported the alarm went off due to a malfunction and Ovis was in today to repair the alarm. Mr. Dilts said unit B was replaced and Ovis will be back to test again.

Mr. Ryman said he received a retirement/resignation letter from Zlata. Zlata's last day will be January 31, 2019. Zlata is currently working on a phone list of companies/people she has dealt with over the years. The board discussed having two individuals split Zlata's duties. The board discussed the need to ensure all shifts are covered and the management of staff continues. Mr. Ryman asked Zlata to make a list of duties, so those taking over her position can cover them. Zlata said she would get pricing for replacing the upright bike and will report back to the board.

ITEM # 4 Mr. Mott had no new business to discuss. Mr. Swallow shared an article regarding the Tecumseh Land Trust with the board.

ITEM # 5 Mr. Hershberger said Wilbert Hershberger and Amy Eidemiller will remain on the Zoning Board of Commission.

ITEM # 6 The Meeting Minutes of October 17, 2018 were approved as presented.

ITEM # 7 Bills submitted for payment totaled \$24,745.60. A Motion by Greg D. Dilts, Seconded by William D. Sutherly to approve the payment of bills for \$24,745.60 as submitted per attachment. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 8 Various financial reports were shared with the board and were duly noted. Mary Ann shared the balanced October 2018 with the board. Mary Ann requested to transfer \$175,000.00 from the Minster Bank Investment Account to the Minster Bank Checking Account General Fund. Mary Ann said the last draw was made from the usbank Investment. A Motion by William D. Sutherly, Seconded by Greg D. Dilts was made to allow Mary Ann to request a transfer from the Minster Bank Investment Account, for \$175,000.00 to the Minster Bank Checking Account General Fund. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 9 COMMITTEE REPORTS

- A. William D. Sutherly-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts-Roads

Mr. Sutherly said the tractor is at Wagner Service having the front wheel bolts fixed on both sides. Both sets of bolts were corroded on the front wheels. Mr. Sutherly said the dump truck was taken to Howard Truck Repair in Tipp City. The truck had several things repaired and they also fixed the driver's door. Mr. Sutherly suggested if they are certified we could take the engine there to be repaired. Frank and Dale said the caulking on the roof of the ETCC seems to have helped. There is damage to the brick that needs repaired that they can fix, but a man lift will be needed. Zlata said the aerobic floor has shrunk back down.

Mr. Ryman said we can post Paul's job anytime.

Mr. Dilts said he had a report of a light flickering in Shaggbark. Mr. Dilts said Miami Valley Lighting will be out to fix it. The new lights will be installed in 2019. Mr. Dilts said a tree fell on Gearhart Road and he was able to cut it up himself.

ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 7, 2018, CONTINUED

ITEM # 10 The trustees discussed accepting the Children's Home Purchase Agreement as presented by the Miami County Commissioners. After discussing that the board and residents' desire to preserve farmland, the possibility that several homes could be built on the Children's Home property, and the Miami County Prosecutor, Chris Englert, has reviewed the agreement, and found no warranted concerns with the contract, A Motion by William D. Sutherly, Seconded by John R. Ryman, was made to pass **RESOLUTION NUMBER 2018-009** to accept the Children's Home Agreement to Purchase from the Miami County Commissioners in the amount of \$1,200,000.00. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared RESOLUTION NUMBER 2018-009 passed. Resolution Number 2018-009 can be found in its entirety in the Elizabeth Township Book of Resolutions.

A Motion by John R. Ryman, Seconded by William D. Sutherly to contact Tim Evans at Evans Title to begin work on the title paperwork. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion passed.

A Motion by Greg D. Dilts, Seconded by John R. Ryman to have Turn-Key Environmental Consultants begin the Phase I Site Inspection of the Children's Home property at a cost of \$2,850.00, with \$1,425.00 due at onset of inspection and \$1,425.00 due at completion of the inspection. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion passed.

A Motion by Greg D. Dilts, Seconded by William D. Sutherly was made to move the Regular Scheduled November 21, 2018 meeting to Monday, November 19, 2018 at 7:00 p.m. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. Mary Ann will post the meeting date change.

ITEM # 11 With no other business to be transacted a Motion by John R. Ryman, Seconded by William D. Sutherly was made to adjourn. The meeting adjourned at 8:37 p.m.

APPROVED: NOVEMBER 19, 2018

John R. Ryman, President

Greg D. Dilts, Vice President

William D. Sutherly, Trustee

Mary Ann Mumford, Fiscal Officer

