

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING MINUTES OF OCTOBER 3, 2018**

The Elizabeth Township Board of Trustees held a Regular Meeting on October 3, 2018 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	John R. Ryman	EMS	Steve Trusty	Kris Mick
Vice Pres.	Greg D. Dilts	ETCC	Zlata Garrison	Keith Keyser
Trustee	William D. Sutherly	FRPP	Randy Mott	Dep. Stanaford
Fiscal Officer	Mary Ann Mumford	Zoning	Paul Hershberger-Absent	

ITEM # 1 Meeting with representative from Miami County Sheriff's Department

ITEM # 2 Meeting with representative from EMS

ITEM # 3 Meeting with representative from ETCC

ITEM # 4 Meeting with representative from Farmland Preservation

ITEM # 5 Meeting with representative from Zoning

ITEM # 6 Presentation of the Minutes of the previous Meeting of September 19, 2018

ITEM # 7 Presentation of Bills and Authorization for Payment

ITEM # 8 Fiscal Officer Report

ITEM # 9 COMMITTEE REPORTS:

- A. William D. Sutherly-Equipment and Cemeteries
- B. John R. Ryman- Buildings and Personnel
- C. Greg D. Dilts-Roads

ITEM # 10 Any other business to be transacted.

ITEM # 11 ADJOURNMENT

ITEM # 1 There was no new business to report.

ITEM # 2 Mr. Trusty shared the September EMS report with the board. There were four EMS runs for the month. Mr. Trusty said ladder testing will be done on November 6, 2018, by National Hose Testing. The medic will be at the fall fest on October 13 & 14. Mr. Trusty said the MARCs radios will be re-touched at no cost to the township. Frank has been working on the overhead garage door and a new spring has been ordered.

ITEM # 3 Zlata reported receipts from September 15 - September 30, 2018 totaled \$802.90. There are currently 383 members, including spouses and dependents.

Zlata shared a quote of \$2,277.80 from Bud Polley's for 20 mil waterproof vinyl floor planks for the ETCC office and elevator. A Motion by John R. Ryman, Seconded by Greg D. Dilts to accept the quote of \$2,277.80 from Bud Polley's for 20mil waterproof vinyl floor planks for the office and elevator at the ETCC. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Zlata shared a request from the Miami East High School Yearbook Committee to place an ad in the 2018/2109 high school yearbook. A Motion by Greg D. Dilts, Seconded by John R. Ryman was made to place a ¼-page ad in the Miami East 2018/2019 Yearbook at a cost of \$100.00. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Ryman said Mr. Holzen suggested using a hydro-vac around the foundation at the ETCC. Mr. Sutherly said he and Mr. Holzen discussed digging around the form and put in a catch

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basin, and pump the water out. Mr. Keyser asked if the board has blue prints of the building to refer back to. Mr. Ryman said Rich Roofing is still not returning any phone calls.

Zlata said she will check and see if she ordered the handles for the cross over machine because they have not been received.

Mr. Ryman said he has another ETCC focus group meeting scheduled for October 25, 2018. The focus group thought it would be a good idea to have a real breakfast with Santa rather than donuts, juice and milk. The focus group talked about having a full breakfast with Santa, rather than donuts and juice. The focus group discussed having a spaghetti dinner with a craft show.

ITEM # 4 Mr. Mott submitted a quote of \$3,275.00 to complete the 2018 FRPP Annual Monitoring Report. The board discussed the amount of work that goes into the completion of the report and a Motion by Greg D. Dilts, Seconded by William D. Sutherly, to pay Mr. Mott \$4,000.00 to complete the 2018 FRPP Annual Monitoring Report. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Mott said Matt Gearhardt's farm on Walnut Grove is almost finalized through ODA, and he is not sure if funds have been dispersed yet.

ITEM # 5 Mr. Hershberger was absent. The board discussed where the zoning minutes and zoning documents are filed.

ITEM # 6 The Meeting Minutes of September 19, 2018 were approved as presented.

ITEM # 7 Bills submitted for payment totaled \$38,750.06. A Motion by Greg D. Dilts, Seconded by John R. Ryman to approve the payment of bills for \$38,750.06 as submitted per attachment. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 8 Various financial reports were shared with the board and were duly noted. Mary Ann submitted Blanket Certificates 124-2018 ETCC Repairs and Maintenance and 125-2018 ETCC Other Expenses for approval. A Motion by William D. Sutherly, Seconded by John R. Ryman to approve Blanket Certificates 124-2018 and 125-2018 as presented. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 9 COMMITTEE REPORTS

- A. William D. Sutherly-Cemeteries/Equipment
- B. Greg D. Dilts-Roads
- C. John R. Ryman-Buildings and Personnel

Mr. Sutherly had no new business.

Mr. Ryman said the repairs to the ETCC by Stump's seem to be working.

Mr. Dilts said the final mow of the roads would take place next week. Green Tech will be out afterward to spray.

ITEM # 10 The board received a Purchase/Sales Agreement from the Miami County Commissioners for the purchase of the Children's Home property. The board will take time to review the contract and reach out to legal counsel on the matter. Trustees discussed getting the word out to the community about the purchase of the property and gather ideas for the property. Mr. Ryman will gather estimates for having a Phase I Environmental Inspection done on the property. The board discussed whether they would require a new title search and whether title insurance is necessary. Mr. Sutherly said a title search has already been completed, and he does not feel another one is needed. Mr. Ryman said Ohio Western quoted \$12.00 per sign and stake advertising the township community meeting.

ITEM # 11 With no other business to be transacted a Motion by Greg D. Dilts, Seconded by John R. Ryman was made to adjourn. The meeting adjourned at 8:28 p.m.

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APPROVED: OCTOBER 17, 2018

John R. Ryman, President

Greg D. Dilts, Vice President

William D. Sutherly, Trustee

Mary Ann Mumford, Fiscal Officer