

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING MINUTES OF SEPTEMBER 19, 2018**

The Elizabeth Township Board of Trustees held a Regular Meeting on September 19, 2018 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	John R. Ryman	EMS	Steve Trusty	Kris Mick
Vice Pres.	Greg D. Dilts	ETCC	Zlata Garrison	
Trustee	William D. Sutherly	Zoning	Paul Hershberger-Absent	
Fiscal Officer	Mary Ann Mumford			

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Meeting with representative from Farmland Preservation
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes of the previous Meeting of September 5, 2018
- ITEM # 7 Presentation of Bills and Authorization for Payment
- ITEM # 8 Fiscal Officer Report
- ITEM # 9 COMMITTEE REPORTS:
  - A. William D. Sutherly-Equipment and Cemeteries
  - B. John R. Ryman- Buildings and Personnel
  - C. Greg D. Dilts-Roads
- ITEM # 10 Any other business to be transacted.
- ITEM # 11 ADJOURNMENT

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**ITEM # 1** There was no representative present from the sheriff's department.

**ITEM # 2** There was no representative present form EMS.

**ITEM # 3** Zlata reported receipts from September 1, - September 14, 2018 totaled \$1,867.00. There are currently 372 members, including spouses and dependents.

Zlata is waiting for quotes from Bud Polley's in Tipp City and Premier Flooring in Troy on 20 mil water proof vinyl floor planks for the ETCC. When Bud Polley's were out to measure the ETCC, they said they would not lay any flooring until the leaks were repaired.

The board discussed that there are several wet areas in the building. Mr. Sutherly said we need to get someone in who knows what is going on. Midwest is expensive but they know what they are doing. John said he and Frank have called Rich Roofing numerous times, but they will not return their calls. Mr. Ryman said all he needs, is to have Rich put a piece of spouting on to keep the water from dripping in the flowerbed. Mr. Ryman said Frank might know someone who could come out and look at the building. Mr. Sutherly said Holzen does excellent work and knows the right people. James Miller on Rakestraw Road is good too. Mr. Sutherly suggested we start asking around for opinions and collect information and bring it back to the board. Mr. Ryman said he would call Holzen's. Mr. Sutherly said Zimmerman's might be able to help with the water problem too. Zlata said the gym floor would need resurfaced next year.

Zlata reported that the middle Precor treadmill needs a new running belt and drive belt. Estimated cost to repair is \$837.64 by the Fitness Doctor. The bike's heart rate monitor needs checked also.

## ELIZABETH TOWNSHIP MEETING MINUTES OF SEPTEMBER 19, 2018, CONTINUED

Stephanie Richardson and Megan Crawford would like Face Book Live for our Face Book presence. Zlata would like to transfer it from her name to someone else. The board decided on setting the name to Elizabeth Center for Face Book Live. A Motion by Greg D. Dilts, Seconded by John R. Ryman to allow Fitness Doctor to repair the Precor treadmill belts in the amount of \$837.64, check the heart rate monitor on the bike, and change the Face Book Live administrator name to Elizabeth Center. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Ryman said he has had some interest in ETCC members wanting T-Shirts. Jeff McCuistion has offered to submit a quote for a design and screening for the T-Shirts. John said we could get 50 in light blue for women and 50 in dark blue for men and see how well they sell. Mr. Ryman will share the design and cost with the board.

**ITEM # 4** Mr. Mott was absent.

**ITEM # 5** Mr. Hershberger was absent. Mr. Ryman read a letter of resignation from Mr. Hershberger, effective December 31, 2018. Mr. Sutherly said a resident contacted him about someone building on Alcony Conover Road on a lot that is not ten acres. Mr. Sutherly contacted Mr. Hershberger and Mr. Hershberger said he issued a building permit for the property on Alcony Conover. Mr. Sutherly said we need to follow the zoning laws when building permits are issued. Mr. Sutherly said he would like to see a job description added to our handbook for the zoning inspector. Mr. Sutherly said he would like to see something in writing, so the new inspector has guidelines to follow. The board discussed starting rates and posting the job at the ETCC. A Motion by John R. Ryman, Seconded by Greg D. Dilts to accept Paul Hershberger's resignation, effective December 31, 2018. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 6** The Meeting Minutes of September 5, 2018 were approved as presented.

**ITEM # 7** Bills submitted for payment totaled \$16,526.74. A Motion by Greg D. Dilts, Seconded by John R. Ryman to approve the payment of bills for \$16,526.74 as submitted per attachment. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 8** Various financial reports were shared with the board and were duly noted. Mary Ann shared the balanced August bank rec. Mary Ann asked board approval to transfer \$25,000.00 from General Fund Other Expenses to General Fund ETCC Repairs and Maintenance, and transfer \$10,000.00 from General Fund Other Expenses to General Fund ETCC Other Expenses. A Motion by William D. Sutherly, Seconded by Greg D. Dilts to allow Mary Ann to transfer \$25,000.00 from General Fund Other Expenses to General Fund ETCC Repairs and Maintenance, and transfer \$10,000.00 from General Fund Other Expenses to General Fund ETCC Other Expenses. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

### **ITEM # 9 COMMITTEE REPORTS**

- A William D. Sutherly-Cemeteries/Equipment
- B. Greg D. Dilts-Roads
- C. John R. Ryman-Buildings and Personnel

Mr. Sutherly said the blades on the mower are beat up and need replaced.

Mr. Ryman said he is going to try to meet with the ETCC Committee next week to review the recommendations received in the recent survey.

Mr. Dilts said Mrs. Ewing called the weekend we had all the rain, that water was standing on Sanders Road. Chad Reece met with Bill and Greg and saw the water was slowly draining. Mr. Dilts said he would keep an eye on it.

Mr. Ryman said we need to fill the salt bin as soon as possible, because salt may be hard to come by this winter. Mr. Sutherly said he would check with Jim Sutherly about getting it hauled from the river. A truck hauling grain to the river may be able to bring back a load of salt.

**ELIZABETH TOWNSHIP MEETING MINUTES OF SEPTEMBER 19, 2018, CONTINUED**

**ITEM # 10** The board discussed posting town hall meeting signs at various locations in the township, to inform residents of the purchase of the Children's Home property. Mr. Ryman will get pricing on signs from Western Ohio Graphics. The board discussed the need for the zoning inspector and president of the zoning board of appeals to be present at the town hall meeting. Mr. Sutherly said there is a local guy interested in the property, who needs space to park trucks and equipment for his business.

**ITEM # 11** With no other business to be transacted a Motion by John R. Ryman, Seconded by William D. Sutherly was made to adjourn. The meeting adjourned at 8:12 p.m.

**APPROVED: OCTOBER 3, 2018**

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John R. Ryman, President

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Greg D. Dilts, Vice President

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William D. Sutherly, Trustee

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Mary Ann Mumford, Fiscal Officer