

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING MINUTES OF JUNE 6, 2018**

The Elizabeth Township Board of Trustees held a Regular Meeting on June 6, 2018 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order. Fiscal Officer called the roll and the following members were present:

President	John R. Ryman	EMS	Steve Trusty	Keith Keyser
Vice Pres.	Greg D. Dilts	ETCC	Zlata Garrison	Kris Mick
Trustee	William D. Sutherly	FLP	Randy Mott	Ronald Swallow
Fiscal Officer	Mary Ann Mumford	Zoning	Paul Hershberger	

- ITEM # 1A Meeting with Miami County Sheriff's Department
- ITEM # 1B Miami Valley Lighting
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Meeting with representative from Farmland Preservation
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes of the previous Meeting of May 16, 2018
- ITEM # 7 Presentation of Bills and Authorization for Payment
- ITEM # 8 Fiscal Officer Report
- ITEM # 9 COMMITTEE REPORTS:
  - A. William D. Sutherly-Equipment and Cemeteries
  - B. John R. Ryman- Buildings and Personnel
  - C. Greg D. Dilts-Roads
- ITEM # 10 Any other business to be transacted.
- ITEM # 11 ADJOURNMENT

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**ITEM # 1A** There was no representative from the sheriff's department present.

**ITEM # 1B** Rob from Miami Valley Lighting was ill and unable to attend the meeting.

**ITEM # 2** Mr. Trusty shared the May EMS report with the board. There were eight EMS and one Fire run during the month of May. Mr. Trusty said Frank fixed a leak in the stairwell at the EMS building. Mr. Trusty shared quotes from Ohio Cat for pump testing and quotes from National Hose Testing for ladder and hose testing. The board reviewed the quotes for both tests. Mr. Trusty said that the five Scott Air Packs and one Scott Rit Pack are up for testing by Warren Fire Equipment. A Motion by Greg D. Dilts, Seconded by John R. Ryman was made to approve Ohio Cat for the testing of the pump at \$295.00. National Hose Testing for the hose testing at .27 cents per foot, ladder testing at \$2.50 per foot, and Warren Fire Equipment for \$362.75 for the testing of the five Scott Air Packs and one Scott Rit Pack. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mary Ann told the board and Mr. Trusty that the mail at the EMS building is not being turned in to the township in a timely manner. Mary Ann said she received February, March and April mail in May. Mary Ann asked Mr. Trusty if we could get the mail from EMS weekly, due to some of the mail being time sensitive. Mr. Trusty said he will personally start getting the mail and will drop it off at the ETCC for Mary Ann to pickup.

## **ELIZABETH TOWNSHIP MEETING MINUTES OF JUNE 6, 2018, CONTINUED**

Mr. Trusty said the equipment is in working order. The board discussed the recent accident at the corner of 41 and State Route 201 in which the Elizabeth Township Medic arrived approximately 45 minutes later. The 911 call went in as a four-car rollover so Bethel Miami and Casstown were dispatched due to the size of the accident that was called in. When the call was received at Elizabeth Township EMS, it was reported as a non-injury accident. The accident was a non-injury accident.

**ITEM # 3** Zlata reported there are currently 385 members including dependents and spouses. Zlata said Kim Heim reported that the corner of Walnut Grove Road and Hufford Road needs mowed. The board discussed that this location was the county's responsibility for mowing. The county only mows 3 times a year as required by ORC. Zlata asked board permission to use the township credit card to purchase a new pickle ball net for \$49.99 from Pickle Ball Central. A Motion by William D. Sutherly, Seconded by Greg D. Dilts to allow Zlata to use the township credit card to purchase a new pickle ball net for \$49.99 from Pickle Ball Central with applicable shipping costs. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Ryman said the price for the rubber flooring would be good through the fall of 2018. Mr. Ryman said that 36 percent of the employee time sheets turned in were incorrect. Zlata said she would be more careful when calculating employee time sheets.

**ITEM # 4** Mr. Mott said Amanda did a quick check on the ODA farm to see if there has been anything filed on the property. Amanda found a recorded on May 23, 2018, that states they are trying to make a farm sale after the First Right of Refusal is approved. If the First Right of Refusal goes through the sale of the property can go through satisfying the mortgage. Mr. Mott said it would not close through ODA. When the sale goes through it will be out of the state and township's hands. Mr. Mott has still not had any contact from the landowner.

Mr. Mott said Emily Akens contacted him to provide original deeds and Present Condition Reports for the 3 farms in the ODA program from 2004 and 2005, and the 4 farms from 2010 that had federal funds dispersed. Mr. Mott said he was able to locate all the requested documents. Mr. Mott said he would report back after the review is completed.

**ITEM # 5** The board discussed the Dayton Brandt property and the fact that the Miami County Health Department is now involved. The health department came out, took pictures of the condition of the property, and gave the landowner one week to get it cleaned up. The board discussed the Campbell property on Walnut Grove Road. Campbell's say the property is not in the flood plain, but is listed as being in the flood plain. A neighbor beside the Campbell property has trash, cars, etc. and is keeping the Campbell lot from selling. Mr. Hershberger said he sent the landowner a letter last year to clean up his property and he did clean up a little. Mr. Hershberger said he would send him another letter. The board discussed mowing the lot next to Arlene Sparks, the lot on Alcony Conover Road and the lot on Rudy Road. An unofficial complaint from someone walking on Rudy Road was made concerning the odor coming from the Rudy Road property. Mr. Hershberger said Durst did some mowing on the foreclosure properties in the past.

**ITEM # 6** The Meeting Minutes of May 16, 2018 were approved as presented.

**ITEM # 7** The fiscal officer submitted the bills for payment for \$39,374.91. A Motion by William D. Sutherly, Seconded by Greg D. Dilts was made to approve the payment of bills for \$39,374.91 per attachment. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 8** Mary Ann shared various financial reports with the board and they were duly noted.

Mary Ann said a copy of the 2019 Budget she shared with the board at the last meeting on May 16, 2018 is available for viewing in the township office. Mary Ann will advertise the hearing for the 2019 Budget in the Troy Daily News and the budget can be approved at the July 4, 2018 meeting. A Motion by John R. Ryman, Seconded by Greg D. Dilts was made to move the June 20, 2018 meeting to Tuesday, June 19, 2018 at 7:00 p.m. and move the time of the July 4, 2018 meeting to 9:00 a.m. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes John R. Ryman, President, declared the Motion carried.

The board discussed the fact that the township has stayed above \$30,000,000.00. Mary Ann said maturing investments have the potential to renew at double the interest rates they are currently earning. Both Minster Bank and usbank are predicting rates to continue to move upward.

**ELIZABETH TOWNSHIP MEETING MINUTES OF JUNE 6, 2018, CONTINUED**

**ITEM # 9 COMMITTEE REPORTS**

- A William D. Sutherly-Cemeteries/Equipment
- B. Greg D. Dilts-Roads
- C. John R. Ryman-Buildings and Personnel

Mr. Sutherly said Frank is pleased with Noah's mowing. The grass is getting tall again and needs mowed. Mr. Sutherly said new blades were ordered for the mower. Frank asked Mr. Mitchell to take better care of the tractor when he has finished mowing. The trash in the tractor cab needs cleaned out, and the underneath of the mower needs cleaned out. Mr. Sutherly said he invited Mr. Mitchell to attend a meeting so expectations of the job can be discussed.

Mr. Sutherly said the Casstown Cemetery did not look bad on Memorial Day. He said the head stones needed trimmed between. Mr. Ryman said Nic Rice did some trimming in the cemetery. Mr. Ryman said Nic might come to the next township meeting, because he wants to clarify that the Casstown Cemetery Employee does do other jobs in the village. Mr. Sutherly said at our township meeting Nic Rice said he does do other things in the village and our meeting minutes reflect that comment. At the Casstown meeting, Nic said the cemetery employee does not do other things in the village, which our township meeting minutes reflect. Mr. Sutherly said it was the same meeting that the county prosecutor told both townships to wait and see what happens at the cemetery, before taking any action. The next Village of Casstown meeting will be held at the Lostcreek Township building on June 12, 2018 at 7:00 p.m.

Mr. Ryman received a proposal for \$2,300.37 from Rich Roofing for gutter repair at the ETCC. A proposal from OVIS for \$590.00 for the annual fire alarm system test at the ETCC. A proposal from Stum Masonry Inc. for \$14,700.00 which includes an estimated material total of \$3,200.00 and an estimated labor total of \$11,500.00, to repair the leaking windows at the ETCC. A Motion by John R. Ryman, Seconded by William D. Sutherly was made to accept the proposal from Rich Roofing for \$2,300.37 for gutter repair, accept the proposal from OVIS in the amount of \$590.00 for fire alarm system testing, and \$14,700.00 to Stum Masonry for the repair of the leaking windows at the ETCC. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Dilts said Wagner Paving submitted a proposal of \$21,850.00 for a full depth repair of Sayers Road and \$13,510.00 for a partial depth repair. R. B. Jurgens submitted a proposal of \$49,313.50 for a mill and overlay with subgrade repair and \$42,280.00 for a full depth reclamation on Sayers Road. A Motion by Greg D. Dilts, Seconded by John R. Ryman to have Wagner Paving complete a full depth repair on Sayers Road for \$21,850.00. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Dilts said he contacted two companies for weed spraying in the ditches, and is still waiting for them to call him back.

**ITEM # 10** There was no other business to be transacted.

**ITEM # 11** With no other business to be transacted a Motion by Greg D. Dilts, Seconded by William D. Sutherly was made to adjourn. The meeting adjourned at 7:58 p.m.

**APPROVED: JUNE 19, 2018**

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John R. Ryman, President

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Greg D. Dilts, Vice President

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William D. Sutherly, Trustee

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Mary Ann Mumford, Fiscal Officer

