

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING MINUTES OF MAY 2, 2018**

The Elizabeth Township Board of Trustees held a Regular Meeting on May 2, 2018 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order. Fiscal Officer called the roll and the following members were present:

President	John R. Ryman	EMS	Steve Trusty	Keith Keyser
Vice Pres.	Greg D. Dilts	ETCC	Zlata Garrison	Kris Mick
Trustee	William D. Sutherly	FLP	Randy Mott	
Fiscal Officer	Mary Ann Mumford	Zoning	Paul Hershberger	

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Meeting with representative from Farmland Preservation
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes of the previous Meeting of April 18, 2018
- ITEM # 7 Presentation of Bills and Authorization for Payment
- ITEM # 8 Fiscal Officer Report
- ITEM # 9 COMMITTEE REPORTS:
  - A. William D. Sutherly-Equipment and Cemeteries
  - B. John R. Ryman- Buildings and Personnel
  - C. Greg D. Dilts-Roads
- ITEM # 10 Any other business to be transacted.
- ITEM # 11 ADJOURNMENT

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**ITEM # 1** There was no representative from the sheriff's department present.

**ITEM # 2** Mr. Trusty said the vacuum cleaner has been replaced. The new hose cover has been installed on the engine. Mr. Trusty said the pump and hose tests for 2018 will be done sometime this summer, along with the required yearly test for the SCBAS.

**ITEM # 3** Zlata reported there are currently 398 members including spouses and dependents. \$2,756.50 was receipted in from April 14, - April 27, 2018. Zlata said the Fitness Doctor submitted a quote of \$187.37 to inspect 24 machines in the weight room. In the inspection they will check belts, bolts, etc. A Motion by John R. Ryman, Seconded by Greg D. Dilts to have the Fitness Doctor inspect the 24 machines in the weight room for \$187.37. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 4** Mr. Mott had no new business to discuss.

**ITEM # 5** Mr. Hershberger had no new business. Mr. Sutherly said he received a complaint from the neighbor across the road from the Dayton Brandt property. The neighbor said when it rained the trash from the property ran down the creek to his property and now he will have to clean it up. The board discussed the property and asked Mr. Hershberger to send her a letter giving her until May 31, 2018 to clean it up.

## ELIZABETH TOWNSHIP MEETING MINUTES OF MAY 2, 2018, CONTINUED

**ITEM # 6** The meeting Minutes of the Regular Meeting on April 18, 2018 were approved as presented.

**ITEM # 7** The fiscal officer submitted the bills for payment in the amount of \$24,313.29. A Motion by William D. Sutherly, Seconded by Greg D. Dilts, to approve payment of bills in the amount of \$24,313.29 per attachment. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mary Ann asked permission to use the township credit card to pay the Verizon phone bill, due to the due date being today (to avoid a late fee). A Motion by Greg D. Dilts, Seconded by John R. Ryman to allow Mary Ann to use the township credit card to pay township bills when necessary to avoid late fees. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 8** Mary Ann shared various financial reports with the board and they were duly noted.

### **ITEM # 9 COMMITTEE REPORTS**

- A William D. Sutherly-Cemeteries/Equipment
- B. Greg D. Dilts-Roads
- C. John R. Ryman-Buildings and Personnel

Mr. Sutherly said Noah Mitchell is interested in mowing the ditches for the 2018 mowing season. After discussing the rate and Mr. Mitchell's qualifications, a Motion by William D. Sutherly, Seconded by Greg D. Dilts to hire Noah Mitchell for seasonal mowing at a rate of \$14.00 per hour for one year, pending his background check. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Sutherly said Marshall's in Covington replaced the tires on the truck for under \$300.00.

Mr. Ryman said he had a couple of quotes for rubber flooring. Spectra Contract Flooring quoted \$12,335.00 and G & G Fitness quoted \$2,832.00, installed over the carpet. Mr. Ryman will gather additional information from G & G regarding moving equipment fees, and what they would charge if the matting was installed with the carpet removed. Mr. Ryman said Jason Sroufe quoted \$2,753.00 to paint one coat of paint in the entry area of the ETCC. Mr. Sroufe's quote was tabled until leaks in the building have been repaired. Mr. Ryman said he received a quote from Midwest Maintenance for the infill of existing windows, flashing windows, window repairs, installing gutter, fixing the leaks above the stair well in two locations, sheet rock and mobilization for the project. Mr. Ryman said there are various charges for completing each of the repairs. Mr. Ryman said he is going to get more details regarding the quote. Mr. Ryman said Midwest Maintenance has worked on multiple old buildings, and are very reputable. Cove Spring Church had them do repairs on the church and they did a good job.

Mr. Dilts said Shaggy Bark might end up being a bigger project than first expected. After talking with the county engineer's office Mr. Dilts said it would be a separate project from the county. The engineers will prepare a bid package for the scope of the work. The engineers will stop by from time to time to check the project. Wagner Paving said it could be a total re-build project installing 6" under drains to carry the water away for better water flow. Mr. Dilts will continue to collect information, estimates, etc. on the project and report back to the board.

Mr. Dilts said Jeff Cron told him Lostcreek Township filled a hole on Sayers Road. Mr. Dilts said a section of the road is tearing down and will not make it through the summer. The board discussed that it is a verbal agreement that Lostcreek would plow and mow Sayers Road and Elizabeth Township would maintain the road. Mr. Dilts said he would contact Wagner Paving and Butler Asphalt and Paving for estimates. The board discussed that Jurgensen's reside in the township and Mr. Dilts will contact them for an estimate as well. Mr. Dilts said Lostcreek used crushed asphalt in the washout area of the road.

**ITEM # 10** There was no other business to discuss.

**ITEM # 11** With no other business to be transacted a Motion by John R. Ryman, Seconded by William D. Sutherly was made to adjourn. The meeting adjourned at 7:43 p.m.

**ELIZABETH TOWNSHIP MEETING MINUTES OF MAY 2, 2018, CONTINUED**

**APPROVED: MAY 16, 2018**

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John R. Ryman, President

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Greg D. Dilts, Vice President

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William D. Sutherly, Trustee

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Mary Ann Mumford, Fiscal Officer