

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING MINUTES OF MARCH 21, 2018**

The Elizabeth Township Board of Trustees held a Regular Meeting on March 21, 2018 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order. Fiscal Officer called the roll and the following members were present:

President	John R. Ryman	EMS	Steve Trusty	Keith Keyser
Vice Pres.	Greg D. Dilts	ETCC	Zlata Garrison	Kris Mick
Trustee	William D. Sutherly	FLP	Randy Mott	Dep. Thobe
Fiscal Officer	Mary Ann Mumford	Zoning	Paul Hershberger	Absent

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Meeting with representative from Farmland Preservation
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes of the previous Meeting of March 7, 2018
- ITEM # 7 Presentation of Bills and Authorization for Payment
- ITEM # 8 Fiscal Officer Report
- ITEM # 9 COMMITTEE REPORTS:
 - A. William D. Sutherly-Equipment and Cemeteries
 - B. John R. Ryman- Buildings and Personnel
 - C. Greg D. Dilts-Roads
- ITEM # 10 Any other business to be transacted.
- ITEM # 11 ADJOURNMENT

ITEM # 1 There was no new business to discuss.

ITEM # 2 There was no representative present from EMS.

ITEM # 3 Zlata reported there are currently 407 members including spouses and dependents. \$3,203.50 was received in from March 3, - March 16, 2018.

Zlata requested to purchase 3 anti-whip nylon basketball nets from Troy Sports Center for \$9.95 each. Zlata presented a quote from Digital Graphics to have the survey, survey envelopes and return survey envelopes printed for an approximate cost of \$1,400.00. Zlata shared a copy of the survey the ETCC Committee drafted for approval. Zlata requested \$766.00 in postage to mail the surveys and return envelopes. Mrs. Gudorf will print ETCC magnets to be mailed with the surveys and requested reimbursement for \$125.00 for the supplies to make the magnets. A Motion by John R. Ryman, Seconded by Greg D. Dilts was made to approve Zlata purchasing 3 anti-whip basketball nets at \$9.95 each from Troy Sports Center, accept the survey prepared by the ETCC Committee, \$1,400.00 in printing costs from Digital Graphics for the printing of the surveys and envelopes for the mailing, \$766.00 in postage to mail the surveys, up to \$125.00 for reimbursement of supplies to Sara Gudorf for the making of ETCC magnets; allowing Sara Gudorf to use the township Staples Credit Card for the purchase of supplies at tax exempt status for the township, if found to be cheaper at Staples. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

The board discussed the township website and that it is maintained by Laura Sutherly dba Agtivation. Laura Sutherly charges \$95.00 per month for the site, domain, and other technical services. Laura charges additional fees for all other maintenance/updates to the website.

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Zlata said the stain in the carpet upstairs did not come out. Mr. Dilts said he wiped down one of the walls at the ETCC and you can see a big difference. Mr. Dilts asked Zlata to have the staff start wiping down the walls to save money on painting the walls. Zlata said that is a heavy job that you are asking to be done. Mr. Dilts asked her what she meant by a heavy job. Zlata said it is heavy labor to reach up and get up and down from a ladder. Mr. Dilts asked Zlata to please have them reach half way up and wipe them down and you will see the difference. Zlata said if you want it done they will need extra hours to be able to wipe them down. Mr. Dilts said no extra hours should be necessary and he said he used Simple Green when he washed them down.

Zlata said Frank is not sure if the roof is fixed or not. Rick Ritter said he could bring the fire truck over, and spray some water on the area and see if it is still leaking.

Zlata said she would be out 5 days next week for vacation.

ITEM # 4 Mr. Mott had no new business to report.

ITEM # 5 Mr. Hershberger was absent, but left a report for the board. The 5-acre lots at the Kingrey property have been in the books since April 10, 1996. Mr. Hershberger emailed the sheriff deputy that handled the Loretta Taylor property, located at 2475 S. Dayton Brandt Road and the sheriff said that he had charged her with having junk cars and he thought she had taken care of it. Ms. Taylor received Mr. Hershberger's letter and asked for more time to get the cars removed. Mr. Hershberger said he filed an on line complaint about the conditions around the house with the Miami County Health Department. Mr. Hershberger has not heard anything back from the health department.

Mr. Sutherly said he read an article that the county commissioners are considering selling the children's home property.

TEM # 6 The meeting Minutes of the Regular Meeting on March 7, 2018 were approved as presented.

ITEM # 7 The fiscal officer submitted the bills for payment in the amount of \$23,920.18. A Motion by William D. Sutherly, Seconded by Greg D. Dilts, was made to approve payment of bills submitted for \$23,920.18, per attachment. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 8 Mary Ann shared various financial reports with the board and they were duly noted. Mary Ann shared **Resolution Number 2018-001** with the board. The Resolution is for having a Disaster Recovery Plan in place in the event a natural disaster or some other form of disaster destroys our UAN System. The board read over the proposed plan and a Motion by William D. Sutherly, Seconded by John R. Ryman was made to accept **RESOLUTION NUMBER 2018-001** as presented. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared **RESOLUTION NUMBER 2018-001** passed. A copy of the Resolution can be found in its entirety in the township Book of Resolutions.

Mr. Dilts asked Mary Ann if we have a copy of the Resolutions on file rather than having to go back through years of Minutes to find them. Mary Ann said she has prepared a Resolution Book that has Resolutions broken down by year and Resolution Number, along with a copy of each Resolution.

ITEM # 9 COMMITTEE REPORTS

- A William D. Sutherly-Cemeteries/Equipment
- B. Greg D. Dilts-Roads
- C. John R. Ryman-Buildings and Personnel

Mr. Mott said he has talked to the commissioners and they are having the children's home property surveyed in various ways and will decide how they are going to sell the property. Mr. Mott said Mr. O'Brien prefers talking to us first about buying the property. Mr. Sutherly said Bob Baird approached him and Mr. Baird said he recommends that it be sold privately and not sold to the township, because we do not need it. Mr. Sutherly said he told him our concern is to keep it from being developed and we do not want it either, but we do want to stop the sale, so it is not developed.

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Mr. Sutherly said the Hensley's are interested in buying the parcel that adjoins their property. Mr. Sutherly said the cost doesn't matter to them, and Tim said he would tear out the woods and farm it. Mr. Sutherly said Tim Hensley has approached him several times about the parcel. Mr. Ryman said it comes down to how greedy the commissioners want to be. The board discussed the sale of property from government entity to government entity, and it may not require sealed bids, but individual sell would. Anthony Kendell and Chris Englert are looking in to the matter.

Mr. Sutherly said he heard rates are going up and Mr. Ryman said that could be good for us, but maybe not in other ways. Mr. Sutherly said salt is still on the truck and Frank said the brakes will need checked. The board discussed that the paint is bubbling up on the salt truck and Cron's painted it last time.

Mr. Dilts shared a quote from Ohio Cat in the amount of \$1,391.00 for the generator preventative maintenance plan. The ETCC plan is \$756.00 and the EMS plan is \$635.00 for the year. A Motion by John R. Ryman, Seconded by Greg D. Dilts was made to accept the quote of \$1,391.00 for the Annual Preventative Maintenance Plan on the ETCC and EMS generators. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Dilts said he and Justin Hines from J & A Construction would be riding the roads on Friday to check roads and berms.

ITEM # 10 Mr. Mott said he talked at the last meeting about spreading manure and sewage. Mr. Mott said he has done more research and wanted to share it with the board. First, in land application of animal manure the spreading of frozen manure depends on ODNR and whether it is a distressed county or not. At this time, the only distressed counties are those that are surrounding Grand Lake St. Mary's and those counties surrounding Lake Erie in Toledo. Secondly, providing the manure stock pile does not have liquid going into a stream or tile there are no restrictions. For septic spreading the local health district is to approve on private land. There are rules to follow one being written permission from the landowner, and no spreading near ditches, streams, creeks, etc. Local health departments are to follow up on a yearly basis if all criteria is being met. Mr. Mott shared the 2017 Miami County Health Department Annual Report with the board. Mr. Sutherly said you have to go on line to make complaints to the Miami County Health Department, but you can call the Miami County Soil and Water Conservation to make a complaint and it is checked out.

Mr. Dilts said he received a complaint about the woman who was repairing the bike at the ETCC. The individual wanted to know who the crazy woman was hitting, kicking, cussing, and angry when she was repairing the bike. Zlata said it would have been Kathy Kaufman. Zlata said Kim Heim was working in the office and did not hear anything. Zlata said she has never had a problem with Kathy in 25 years. Mr. Dilts said the member who complained, was in the room at the time and he wanted to follow up on the member's complaint.

The board discussed the need to hire someone to mow the ditches. Mr. Ryman suggested we advertise in the paper. Mary Ann said advertising would be a good practice to follow. Zlata said she mentioned it to Dan Danielson and Mr. Mott said he would be good because that is what he does at the county. The board discussed that Dan Danielson is currently not working back at county due to shoulder surgery, and he may not be able to do our mowing due to his surgery.

Mr. Keyser asked if the cameras work at the ETCC, and thought it might be possible that the woman working on the bike may have been caught on camera. Zlata said images are kept for 30 days.

ITEM # 11 With no other business to be transacted a Motion by John R. Ryman, Seconded by Greg D. Dilts was made to adjourn. The meeting adjourned at 8:12 p.m.

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APPROVED: APRIL 4, 2018

John R. Ryman, President

Greg D. Dilts, Vice President

William D. Sutherly, Trustee

Mary Ann Mumford, Fiscal Officer