

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING MINUTES OF JANUARY 8, 2018**

The Elizabeth Township Board of Trustees held a Regular Meeting on January 8, 2018 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order. Fiscal Officer called the roll and the following members were present:

President	John R. Ryman	EMS	Steve Trusty	Keith Keyser
Vice Pres.	Greg D. Dilts	ETCC	Zlata Garrison	Kris Mick
Trustee	William D. Sutherly	FLP	Randy Mott	
Fiscal Officer	Mary Ann Mumford	Zoning	Paul Hershberger	

The following order of business was established:

- ITEM # 1 Meeting with representative from the Sheriff's Dept.
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Meeting with representative from Farmland Preservation
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Meeting Minutes of December 20, 2017 and December 28, 2017
- ITEM # 7 Presentation of Bills and Authorization for Payment.
- ITEM # 8 Fiscal Officer Report
- ITEM # 9 COMMITTEE REPORTS:
 - A. William D. Sutherly-Equipment and Cemeteries
 - B. John R. Ryman-Roads
 - C. Greg D. Dilts-Buildings and Personnel
- ITEM # 10 Any other business to be transacted.
- ITEM # 11 ADJOURNMENT

ITEM # 1 There was no representation from the Miami County Sheriff's Department present.

ITEM # 2 Mr. Trusty shared the December EMS report with the board. There were 20 EMS runs and no fire related calls during the month of December. Mr. Trusty said the increase in EMS is due to the number of runs in the city for over doses. Mr. Trusty reported a total of 155 runs were made in 2017, 122 EMS runs and 33 fire related runs. Mr. Trusty said Mr. Dilts delivered the new Dell Inspiron and it is up and running.

Mr. Trusty received a quote of \$436.17 to replace and install the hose tarp on the engine from Rainbow Industries, Inc. in Springfield. A Motion by Greg D. Dilts, Seconded by William D. Sutherly, was made to have Rainbow Industries, Inc. in Springfield replace and install the hose tarp on the engine for a cost of \$436.17. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Ryman asked Mr. Trusty to remind the employees at the EMS building to make sure the garage door goes down when they go on a run. Mr. Ryman said he found the door up and it was on one of coldest days we have had. Mr. Trusty said he would remind them.

ITEM # 3 Zlata reported receipts of \$6,279.50 from December 16, 2017-January 5, 2018. There are currently 379 members including spouses and dependents.

Zlata said she had a request from the seniors to bring back Bingo once a month. Zlata requested \$85.00 to purchase supplies for Bingo from S & G Education, and Bingo prizes at \$25.00 per

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month. Zlata was contacted by Deanna Wintrow to use the Multipurpose Room for the selecting of the 4-H queens and princesses for the fair at no charge. A Motion by John R. Ryman, Seconded by month. Zlata was contacted by Deanna Wintrow to use the Multipurpose Room for the selecting of the 4-H queens and princesses for the fair at no charge. A Motion by John R. Ryman, Seconded by William D. Sutherly, to reinstate Bingo at the ETCC, allow Zlata to purchase Bingo supplies in the amount of \$85.00 from S & G Education, a monthly allotment of \$25.00 to purchase Bingo prizes, to allow Deanna Wintrow to use the Multipurpose Room at no charge for the selecting of the 4-H queens and princesses for the fair. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Zlata requested to hire Connie Caldwell as a fill in at the ETCC. Zlata said Connie has no lifting restrictions and her background check has come back with no infractions. Zlata said Connie goes to Florida for a couple of months during the winter, but would like to fill in when needed. A Motion by John R. Ryman, Seconded by William D. Sutherly, was made to hire Connie Caldwell at \$8.50 per hour as fill in maintenance/front desk and \$15.00 per hour for after hours. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mary Ann reported the ETCC had a deficit of \$115,244.66 for 2017. Mr. Sutherly said residents need to be aware that it costs quite a bit to run the center, and the residents are not paying any taxes to operate the ETCC

ITEM # 4 Mr. Sutherly asked Mr. Mott if he found out anything on farmland money for the Children's Home property. Mr. Mott has not found out any information yet. Mr. Mott said it might be possible to obtain funds from the Miami County Water and Soil Conservation District. Mr. Sutherly said Mr. Dilts told him that Sheriff Dave Duchak said they will have to sell the property at auction, and gave a figure that Mr. Sutherly said the board could justify for the purchase. Mr. Simmons said that they may make it three different parcels, or sell as one parcel. The board discussed that they may lot it off into 10-acre lots first and then sell the property.

ITEM # 5 Mr. Hershberger shared the 2017 Zoning Report with the board. There was a total of \$3,172,350.00 issued building permits for 2017. The township is averaging 4.5 homes per year, and the total building permits issued from January 2013-December 17 total 9.5 million dollars.

TEM # 6 The meeting Minutes of December 20, 2017 and December 28, 2017 were approved as presented.

ITEM # 7 The fiscal officer submitted the bills for payment in the amount of \$5,269.44. A Motion by William D. Sutherly, Seconded by Greg D. Dilts, was made to approve payment of bills submitted in the amount of \$5,269.44, per attachment. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 8 Mary Ann shared various year-end financial reports with the board and they were duly noted. Mary Ann noted to the board that EMS realized a deficit of \$429,062.39 for 2017. Mary Ann reported interest revenue receipted in was just over \$408,000.00, which is more than 2016. Mary Ann said interest revenue for 2018 should continue to rise, based on current investment markets and interest rate trends.

Mary Ann said that the auditors are still working to finish our audit. Senior Management is currently reviewing the audit. Mary Ann has been in contact with both the Miami County Prosecutor's Office and Miami County Auditor's Office with follow up questions for the auditors. Both departments have expressed surprise and disbelief that the auditors are taking so long to complete an audit. Mary Ann said we have never experienced this type of delay in an audit.

Mary Ann expressed her concern to the board that we are at \$6,006.00 in audit fees. Mary Ann has requested a post audit meeting to discuss her concerns over the amount of the audit. Mr. Sutherly said he would like the Minutes to reflect that the audit has taken months to be completed, and the costs to our taxpayers continues to rise. Mr. Dilts thanked Mary Ann for being conscience in keeping the board in check, and continuing to do a great job.

ITEM # 9 COMMITTEE REPORTS

- A. William D. Sutherly-Cemeteries/Equipment
- B. Greg D. Dilts-Roads
- C. John R. Ryman-Buildings and Personnel

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Mr. Sutherly had no new business to discuss.

Mr. Ryman said we need to have the lights on the snowplow updated to LED lights. The lights that are on it are old and it is hard to see. Mr. Ryman said Frank can replace them, it cost \$150.00 for each housing, and we will need four, so right at \$600.00. A Motion by John R. Ryman, Seconded by William D. Sutherly, was made to purchase four snowplow light housing units at \$150.00 from NAPA for a total amount of \$600.00. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Ryman said he had two loads of salt from the county delivered by R&G Trucking.

Mr. Dilts said Jerry Davis can come out and cleanup the contacts on the controls for the music at the ETCC for an approximate cost of \$150.00. A Motion by Greg D. Dilts, Seconded by William D. Sutherly, was made to have Jerry Davis come out and cleanup the contacts on the controls for the music at the ETCC at a rate of \$150.00. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Dilts suggested that Tiger Joe's might be able to install a mat floor in the strengthening room.

ITEM # 10 There was no other business to be transacted.

ITEM # 11 With no other business to be transacted a Motion by John R. Ryman, Seconded by William D. Sutherly, was made to adjourn. The meeting adjourned at 7:48 p.m.

APPROVED: JANUARY 17, 2018

John R. Ryman, President

Greg D. Dilts, Vice President

William D. Sutherly, Trustee

Mary Ann Mumford, Fiscal Officer