

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
2018 ORGANIZATIONAL MEETING MINUTES
OF JANUARY 8, 2018-6:30 P.M.**

The Elizabeth Township Board of Trustees held an Organizational Meeting on January 8, 2018 at 5710 E. Walnut Grove Road, Troy, Ohio at 6:30 p.m.

The meeting was called to order by William D. Sutherly, President. The Fiscal Officer called the roll and the following members were present:

President	William D. Sutherly	FLP	Randy Mott
Vice Pres.	John R. Ryman	FLP	
	Greg D. Dilts		
Fiscal Officer	Mary Ann Mumford		

The following order of business was established:

- ITEM # 1 Organization of the Board of Trustees for 2018
 Acceptance of compensation for the board
- ITEM # 2 Recording of Zoning Board Members and Expiration Dates
- ITEM # 3 Adopt Zoning Board Compensation for 2018
- ITEM # 4 Schedule Dates of 2018 Meetings
- ITEM # 5 Road Assignments for 2018-Authorization to maintain roads
 through Force Account
- ITEM # 6 Authorize Expenditures for Fiscal Officer and Trustees to attend
 Workshops-Mileage Reimbursement guidelines/Medical Insurance
 Premium Reimbursement
- ITEM # 7 Authorize Fiscal Officer to make payments for EMS and Fire Dept. for
 2018 at contracted amounts
- ITEM # 8 Authorize the issuance of 2018 Blanket Certificates
- ITEM # 9 Authorize the investment of money certificates, CD's and other StarOhio
 Investments of money certificates and Treasury Notes, Bonds, and other
 to generate additional revenue in the township
- ITEM # 10 Adoption of Cemetery Superintendent and Division of Cemeteries
- ITEM # 11 Compliance of Sunshine Law and Non-Discrimination, handicapped, and
 elderly
- ITEM # 12 Any other business to be transacted
- ITEM # 13 Adjournment

ITEM # 1 A Motion by William D. Sutherly, Seconded by Greg D. Dilts was made to move John R. Ryman to President, Greg D. Dilts to Vice President, and William D. Sutherly to third trustee. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

A Motion by William D. Sutherly, Seconded by Greg D. Dilts, was made to assign Greg D. Dilts to Roads, John R. Ryman to Buildings and Personnel, and William D. Sutherly to Cemeteries and Equipment. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

A Motion by Greg D. Dilts, Seconded by John R. Ryman, was made to accept the ORC 505.24 and 507.09 2018 Compensation of the board of trustees at \$22,676.00 per year and fiscal officer at \$31,064.00 as presented. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ELIZABETH TOWNSHIP ORGANIZATIONAL MEETING MINUTES OF JANUARY 8, 2018
CONTINUED:**

ITEM # 2 Mary Ann shared the current members of the Zoning Board of Appeals and Zoning Commission Boards with their respective boards and expiration dates. A Motion by Greg D. Dilts, Seconded by William D. Sutherly was made to accept the Zoning Board of Appeals and Zoning Commission Boards as presented. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

<u>Zoning Commission Board</u>	<u>Expiration Date</u>
Amy Eidemiller	2018
William Hamiel	2018
Wilbert Hershberger	2018
Thomas Wallace	2019
Donald Hiegel	2018
Teena Hensley, Secretary	
<u>Zoning Board of Appeals</u>	<u>Expiration Date</u>
Gerald Elleman	2018
Robert Quinton	2018
Robert J. Benham	2019
Randy Mott	2019
Deborah Skillings	2018
Teena Hensley, Secretary	

ITEM # 3 A Motion by Greg D. Dilts, Seconded by John R. Ryman, was made to keep Paul Hershberger Zoning Inspector at \$550.00 per month, the Zoning Commission Board Members and Zoning Board of Appeals compensation rates at \$50.00 per each meeting attended and \$75.00 per meeting attended for the Zoning Board of Appeals and Zoning Commission Board Secretary. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 4 A Motion by William D. Sutherly, Seconded by Greg D Dilts, was made to hold township meetings on the First and Third Wednesdays of the month, beginning at 7:00 p.m. Work Shop Meetings will be held on an as needed basis. All meetings will be held at the Township Building 5710 E. Walnut Grove Road, Troy, Ohio 45373. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Ryman-yes. John R. Ryman, President, declared the Motion carried

ITEM # 5 A Motion by Greg D. Dilts, Seconded by William D. Sutherly, all road assignments remain the same for 2018 and maintain roads through force account. The Assignments are as follows:

<u>William D. Sutherly</u>	<u>John R. Ryman</u>
Mill Road .78 miles	Rudy Road 2.58 miles
Dayton Brandt	Benham Road .36 miles
Widener Road 1.40 miles	Gearhar
t Road .98 miles	Shaggy Bark Road .31 miles
<u>Haven View Plat</u>	Hickory Hollow Road .30 miles
Marshall Road .16 miles	Cedar Cove Road .31 miles
Lehman Road .16 miles	<u>Total Miles Dist. 2 4.84 miles</u>
Sanders Road .21 miles	
Adams Road .15 miles	<u>Greg D. Dilts</u>
<u>Alcony</u>	Hufford Road 2.99 miles
Hart Street .17 miles	McCandliss Road 1.28 miles
Cramer Street .36 miles	
<u>Total Miles Dist. 1 4.28 miles</u>	Weddle Road 1.02 miles
	E. ½ Sayers Road .47 miles
	<u>Total Miles Dist. 3 5.76 miles</u>
<u>Total Township Miles 13.99</u>	

VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ELIZABETH TOWNSHIP ORGANIZATIONAL MEETING MINUTES OF JANUARY 8, 2018
CONTINUED:**

ITEM # 6 A Motion by Greg D. Dilts, Seconded by John R. Ryman was made to allow mileage reimbursement at a rate to follow the State Mandates. Mileage reimbursement is offered to employees of the township who are using their own personal vehicle for the purpose of conducting township business. The mileage reimbursement policy can be viewed in the Elizabeth Township Policy Manual in detail. The current mileage reimbursement rate for mileage compensation is .535 per mile as of January 1, 2018. This rate may change at any time as set in the State Mandates this Motion includes allowing Trustees and the Fiscal Officer to attend workshops that may further their development to perform their jobs with expenses reimbursed following the State Mandate allowances. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Resolution Number 2017-007 was previously passed on December 28, 2017 for authorization to participate in 2018 insurance reimbursements.

ITEM # 7 A Motion by Greg D. Dilts, Seconded by William D. Sutherly was made to made to authorize the Fiscal Officer to pay Fire and EMS per contracted amounts. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 8 A Motion by Greg D. Dilts, Seconded by John R. Ryman, was made to authorize the Fiscal Officer to issue Blanket Certificates for township purchases, and to approve the 2018 Blanket Certificates as presented by the fiscal officer. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 9 A Motion by Greg D. Dilts, Seconded by William D. Sutherly, was made to allow the trustees to Authorize the investment of money certificates, CD's and other StarOhio Investments of money certificates and Treasury Notes, Bonds, and other to generate additional revenue in the township. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 10 A Motion by Greg D Dilts, Seconded by William D. Sutherly was made to adopt the cemetery districts carried forward from 2017. Mr. Sutherly will be the trustee contact for the cemeteries
Dist. 1 Davis Cemetery (on Widener Road) & Davy Cemetery (on Rudy Road)
Dist. 2 Kyle Cemetery (on Tipp-Elizabeth Road) and Mann Cemetery (on Tipp Elizabeth Road)
Dist. 3 Hart Cemetery (on Walnut Grove Road)
VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 11 A Motion by Greg D. Dilts, Seconded by William D. Sutherly, that all meetings of the Elizabeth Township Board of Trustees will be held in compliance with Section 121-122 of the Ohio Revised Code of the Sunshine Law and Non-Discrimination, handicapped, and elderly guidelines for the State of Ohio. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 12 There was no other business to be transacted

ITEM # 13 With no further business to be conducted a Motion by John R. Ryman, Seconded by Greg D. Dilts, was made to adjourn. The meeting adjourned at 6:38 p.m.

APPROVED: JANUARY 17, 2018

John R. Ryman, President

Greg D. Dilts, Vice President

William D. Sutherly, Trustee

Mary Ann Mumford, Fiscal Officer