

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING MINUTES OF NOVEMBER 15, 2017**

The Elizabeth Township Board of Trustees held a Regular Meeting on November 15, 2017 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. William D. Sutherly, President, called the meeting to order. Fiscal Officer called the roll and the following members were present:

President	William D. Sutherly	ETCC	Zlata Garrison	Dep. J. Martin
Vice Pres.	John R. Ryman	FLP	Randy Mott	
Trustee	Greg D. Dilts		Pam Ramey	
Fiscal Officer	Mary Ann Mumford			

The following order of business was established:

- ITEM # 1 Meeting with representative from the Sheriff's Dept.
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Meeting with representative from Farmland Preservation
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Meeting Minutes of November 1, 2017
- ITEM # 7 Presentation of Bills and Authorization for Payment.
- ITEM # 8 Fiscal Officer Report
- ITEM # 9 COMMITTEE REPORTS:
 - A. William D. Sutherly-Equipment and Cemeteries
 - B. John R. Ryman-Roads
 - C. Greg D. Dilts-Buildings and Personnel
- ITEM # 10 Any other business to be transacted.
- ITEM # 11 ADJOURNMENT

ITEM # 1 Deputy Martin said there was nothing major to report for the month of October. Mr. Sutherly said we have two related families in Alcony complaining about the other.

ITEM # 2 There was no representative present from EMS.

ITEM # 3 Zlata reported receipts of \$2,480.00 from October 28-November 10, 2017. There are currently 400 members including spouses and dependents. Zlata reported the cable on her computer was bad and Kris Lauck replaced it for her. Zlata asked the board if they made a decision on the ETCC employee raises, and a raise for herself. Mr. Sutherly said the board held a workshop on November 6, 2017 and discussed the direction of the ETCC. The trustees talked about putting a committee together to get input on the programs and events at the center. The committee would be made-up of diversified age groups and township residents. Mr. Ryman said the community could share their ideas of classes, programs, etc., that we may be overlooking. Mr. Sutherly said it is costing the township roughly \$110,000.00 over and beyond the receipts received in a year, from the General Fund to cover expenses of the ETCC. Zlata said the CPR class held by New Carlisle, was attended by 15-18 people. The feedback from the class was that the instructors were not very helpful. Zlata said the township website is definitely being visited. The trustees said they would like to generate revenue for the center, and cut back on some of the expenses. Mr. Ryman said we could work on getting a committee together over the next couple of weeks. Mr. Dilts said we might have to dig out around the center to keep the water from coming in. Zlata asked the board where they stood on raises. The trustees said they looked at current wages and job descriptions. A Motion by Greg D. Dilts, Seconded by John R. Ryman was made to give Frank Bowman, Connie Bruggeman, Dale Puchalski, Kim Heim, and Kim Seitz a \$.30 per hour raise beginning December 2, 2017, and keep Zlata at her current rate, with the notation she was given an additional \$1,405.00 (2015) and \$2,810 (2016) when the insurance

ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 15, 2017 CONTINUED:

reimbursement was abolished for full time employees and elected officials. After Hour rates and instructor rates will remain the same. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried. Zlata will pick-up on the reinstatement of insurance reimbursements following current ORC.

ITEM # 4 Mr. Mott said the closings are a go for November 22, 2017. Mr. Mott said Evan's Title will issue IRS statements for both parties to complete. Mr. Mott said a final title exam will be completed for both properties right before the closing.

Mr. Mott said the ODA survey is completed, the legal is completed and the county map has been signed off. Attorney Lagos, is watching over the landowner's foreclosure and has the foreclosure stalled until next year, so they have time to work with.

ITEM # 5 Mr. Hershberger was absent.

ITEM # 6 The meeting Minutes of November 1, 2017 were approved as presented.

ITEM # 7 The fiscal officer submitted the bills for payment in the amount of \$458,735.55. A Motion by Greg D. Dilts, Seconded by William D. Sutherly, was made to approve payment in the amount of \$458,735.55 for the payment of bills as presented. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

ITEM # 8 Mary Ann shared various financial reports with the board and they were duly noted. The November bank rec was balanced and duly noted. OTARMA renewal for insurance for 2018 is \$15,981.00 for coverage. Mary Ann explained going from guaranteed replacement costs, to stated amounts and how the differences can be made up, by paying more in premiums. Additional liability insurance may be purchased at variable amounts, depending on the dollar amount of additional liability that is purchased. The board will review the changes and act at a later date.

ITEM # 9 COMMITTEE REPORTS

- A William D. Sutherly-Equipment and Cemeteries
- B. John R. Ryman-Roads
- C. Greg D. Dilts-Buildings and Personnel

Mr. Sutherly said the rest of the retainer for Andrew Johnson has been used and an additional \$500.00 plus was paid tonight for the legal advice on the children's home. Mr. Sutherly said a silent deed was to have taken place in 1971, but was not found in the recent title search that was conducted. The silent deed allowed the county commissioners to lay claim to the facility and the land, but it's unclear if they completed it properly. The board will keep an eye on it and Mr. Sutherly said the township could buy it, put it in farmland preservation and then sell it.

Mr. Ryman and the board discussed the families arguing in Alcony, and a Motion by John R. Ryman, Seconded by Greg D. Dilts was made to have 2 No Parking signs made and posted in Alcony at the areas in question. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried. Frank will get the signs made and posted.

Mr. Dilts said the three batteries have been replaced on the engine from Ohio Cat in Troy. The board discussed the need to load the truck with salt, or wait until the weather turns. Mr. Dilts said the Ohio Township Conference will be held January 31-February 3, 2018.

ITEM # 10 Pam Ramey was present from the Miami County Health Department to share with the board what they do and what programs they provide the residents of Miami County. Mrs. Ramey said the health department received a mosquito grant last year to track Zika. Mr. Mott said he was glad to see Pam at our meeting, and the health department really does try to meet the resident's needs. They are currently working on a three-year accreditation to meet the highest standards in the state.

ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 15, 2017 CONTINUED:

ITEM # 11 With no other business to be transacted a Motion by William D. Sutherly, Seconded by Greg D. Dilts, was made to adjourn. The meeting adjourned at 8:14 p.m.

APPROVED: DECEMBER 6, 2017

William D. Sutherly, President

John R. Ryman, Vice President

Greg D. Dilts, Trustee

Mary Ann Mumford, Fiscal Officer