

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING MINUTES OF NOVEMBER 1, 2017**

The Elizabeth Township Board of Trustees held a Regular Meeting on November 1, 2017 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. William D. Sutherly, President, called the meeting to order. Fiscal Officer called the roll and the following members were present:

President	William D. Sutherly	ETCC	Zlata Garrison	Keith Keyser
Vice Pres.	John R. Ryman	FLP	Randy Mott	Kris Mick
Trustee	Greg D. Dilts	Zoning	Paul Hershberger	
Fiscal Officer	Mary Ann Mumford			

The following order of business was established:

- ITEM # 1 Meeting with representative from the Sheriff's Dept.
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Meeting with representative from Farmland Preservation
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Meeting Minutes of October 18, 2017
- ITEM # 7 Presentation of Bills and Authorization for Payment.
- ITEM # 8 Fiscal Officer Report
- ITEM # 9 COMMITTEE REPORTS:
  - A. William D. Sutherly-Equipment and Cemeteries
  - B. John R. Ryman-Roads
  - C. Greg D. Dilts-Buildings and Personnel
- ITEM # 10 Any other business to be transacted.
- ITEM # 11 ADJOURNMENT

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**ITEM # 1** There was no representative present from the sheriff's department.

**ITEM # 2** Mr. Trusty said the batteries on engine 3 need checked. Mr. Dilts or Mr. Ritter will take engine 3 to Kirk Nationalease to have the batteries checked. Mr. Trusty told the board that the engine does not have a hose cover and they have lost it a few time going down the road. The board discussed where to have a cover made to fit the hose. Mr. Trusty will contact Rainbow Industries in Springfield for an estimate and will report back to the board. Mr. Trusty said the blinds that were installed at the EMS building are great. Mr. Trusty said if Issue 4 passes in the City it will not effect EMS services in the township, but will hurt city funds.

**ITEM # 3** Zlata reported receipts of \$1,521.50.00 from October 16, - October 27, 2017. There are currently 410 members including spouses and dependents. Zlata said phone line 1 at the ETCC is acting up and she contacted Dan Blair to check the phone line. Mr. Blair determined that the problem was outside of the building and Frontier has been notified of the problem. Zlata asked if the board decided on the raises for herself and the ETCC staff. A Motion by William D. Sutherly, Seconded by John R. Ryman was made to go into Executive Session to discuss staff raises at 7:16 p.m. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried. A Motion by John R. Ryman, Seconded by William D. Sutherly was made to return from Executive Session at 7:32. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried. A Motion by Greg D. Dilts, Seconded by John R. Ryman was made to hold a workshop meeting on November 6, 2017 at 6:00 to discuss the direction of the ETCC and pay scales. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried. Zlata said she would like to submit a couple of things for the board to consider.

**ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 1, 2017 CONTINUED:**

**ITEM # 4** Mr. Mott said Mr. Cozatt completed the survey for the ODA farm and it should be recorded on Friday or Monday. Mr. Mott said we are moving forward to close the USDA farms and a closing date of November 22, 2017 at 1:00 has been set for both of the farms. Mr. Mott said township funds for both of the properties is \$454,106.25. Mary Ann requested permission to transfer \$250,000.00 from the usbank investment account and \$250,000.00 from the Minster investment account to the Minster Bank checking account General Fund to cover the FRPP closings for both farms. A Motion by William D. Sutherly, Seconded by John R. Ryman was made to allow Mary Ann to transfer \$250,000.00 from both the usbank investment account and Minster Bank investment account to the Minster Bank checking account General Fund to cover the FRPP closings. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried. Mary Ann will request the transfer by the next meeting of November 15<sup>th</sup>, so the checks are ready for closing on November 22, 2017.

Mr. Mott said he's not sure when the ODA closing will take place, due to complications and possible foreclosure proceedings, but feels that it will still close.

The board discussed that one of the preserved farms is going up for auction. Mr. Mott said the auctioneer has a copy of the easement deed posted on his website showing that the farm is currently preserved. The easement deed explains what would be required to try to have the easement removed. Mr. Mott said it is not a cheap or easy task to complete.

Mr. Mott submitted his quote of \$3,025.00 to complete the 2017 Annual Monitoring Report for the township. Mr. Mott quoted the same amount as last year. A Motion by Greg D. Dilts, Seconded by William D. Sutherly was made to approve Mr. Mott's quote of \$3,025.00 to complete the 2017 Annual Monitoring Report for the township. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried. Mr. Mott said the report is due on the First Friday in December for ODA and is due anytime during the year for the USDA program.

**ITEM # 5** Mr. Sutherly said Barb Berezky contacted him that people are still going through the alley at 30 mph and are still parking in the alley. Mr. Hershberger said there is nothing he can do. It is considered a street, so signs and maintenance of the street would be required. Mary Ann said one street is Hart Street, which is .17 miles, and Cramer Street is .36 miles. The board discussed that Berezky parks on Hart Street blocking the street with his semi. Mr. Sutherly said he would approach the Berezkys about parking on Hart Street, and the fact that they will have to remove their semi and quit parking on Hart Street as well, if the issue is pushed regarding their neighbor. The board tabled the matter until Mr. Sutherly talks to the Berezkys.

**ITEM # 6** The meeting Minutes of October 18, 2017 were approved as presented.

**ITEM # 7** The fiscal officer submitted the bills for payment in the amount of \$21,881.20. A Motion by Greg D. Dilts, Seconded by John R. Ryman, was made to approve payment in the amount of \$21,881.20 for the payment of bills as presented. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

**ITEM # 8** Mary Ann shared various financial reports with the board and they were duly noted.

Mary Ann said she called Earhart to compare propane pricing with RD Holder Oil. Earhart has not sold the propane side of their business to Mansfield as reported at the last meeting, and will continue as in the past. RD Holder was .03 cents cheaper on propane than Earhart, and RD Holder will charge \$35.00 each time they fill, if under 150 gallons is delivered.

**ITEM # 9** COMMITTEE REPORTS

- A William D. Sutherly-Equipment and Cemeteries
- B. John R. Ryman-Roads
- C. Greg D. Dilts-Buildings and Personnel

Mr. Sutherly said the latest article in the Troy Daily News said the county commissioners found some money to fix up the Children's Home, and will continue to do something with the property. Mr. Sutherly said the title company found that there were actually three different owners who donated land to the Children's Home. Both Andrew Johnston and William McGraw believe that it would go back to the families who donated the land. The search did not produce any

**ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 1, 2017 CONTINUED:**

supporting evidence that the Children's Home would go to Elizabeth Township. Mr. Sutherly said it looks like the commissioners will keep it, and there is nothing left for the township to do.

Mr. Ryman said BJ finished mowing the ditches and the mower has been removed from the tractor.

**ITEM # 10** There was no other business to discuss.

**ITEM # 11** With no other business to be transacted a Motion by William D. Sutherly, Seconded by Greg D. Dilts, was made to adjourn. The meeting adjourned at 8:10 p.m.

**APPROVED: NOVEMBER 15, 2017**

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William D. Sutherly, President

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John R. Ryman, Vice President

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Greg D. Dilts, Trustee

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Mary Ann Mumford, Fiscal Officer