

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING MINUTES OF SEPTEMBER 6, 2017**

The Elizabeth Township Board of Trustees held a Regular Meeting on September 6, 2017 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m.

The meeting was called to order by William D. Sutherly, President. Fiscal Officer called the roll and the following members were present:

President	William D. Sutherly	EMS	Steve Trusty	Sgt. Randy Slusher
Vice Pres.	John R. Ryman	ETCC	Zlata Garrison	Keith Keyser
Trustee	Greg D. Dilts	FRP	Randy Mott	Kris Mick
Fiscal Officer	Mary Ann Mumford	Zoning	Paul Hershberger	

The following order of business was established:

- ITEM # 1 Meeting with representative from the Sheriff's Dept.
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Meeting with representative from Farmland Preservation
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Meeting Minutes of August 14, 2017
- ITEM # 7 Presentation of Bills and Authorization for Payment.
- ITEM # 8 Fiscal Officer Report
- ITEM # 9 COMMITTEE REPORTS:
 - A. William D. Sutherly-Equipment and Cemeteries
 - B. John R. Ryman-Roads
 - C. Greg D. Dilts-Buildings and Personnel
- ITEM # 10 Any other business to be transacted.
- ITEM # 11 ADJOURNMENT

ITEM # 1 Discussion of the white Mustang with a blue/black stripe speeding in the township was revisited.

ITEM # 2 Mr. Trusty presented the August EMS/Fire Report with the board. There were 12 EMS related calls and 1 fire run. All power equipment has passed inspection. Mr. Trusty told the board that we will need to replace some of the hose next year and the hose could be replaced in sections. Mr. Trusty also asked the board to purchase a new stair chair in 2018 for the medic. Mr. Trusty asked the board to approve adding three additional cable boxes at the EMS building. The cost for install is \$300.00 and there will be no additional monthly costs for the extra boxes. Mary Ann will contact Directv to get all of the details and will report back to the board.

A Motion by John R. Ryman, Seconded by William D. Sutherly was made to have Lt. Anderson from the City of New Carlisle fix the oil dipstick on the medic, if he is able to make the repair. If not, approve sending the medic to Troy Ford for repair. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

Mr. Trusty said a small piece of roof blew off in the last storm. Greg will have someone come out and look at it.

ELIZABETH TOWNSHIP MEETING MINUTES OF SEPTEMBER 6, 2017 CONTINUED:

ITEM # 3 Zlata reported receipts of \$1,870.00 from August 12, - September 1, 2017. There are currently 412 members including spouses and dependents. The bench is here and has been placed under the Tree on the walking path. The painting at the ETCC is complete and looks good.

ITEM # 4 Mr. Mott had no business to discuss.

ITEM # 5 Mr. Hershberger said he noticed the property on Walnut Grove Road has been cleared and at this time no one has applied for a building permit. The board suggested he send a friendly letter explaining zoning procedures. Mr. Sutherly told Paul to contact the prosecutor to see what our options are and if he doesn't respond contact Andrew Johnston about the matter. A Motion by William D. Sutherly, Seconded by John R. Ryman was made to allow Paul Hershberger contact Andrew Johnston if needed. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

Mr. Hershberger said the property on LeFevre Road has requested a building permit, but have not had their septic/sewage system approved yet and he cannot issue a permit until it has been approved. Mr. Whitman on Casstown Clark Road was sent a letter due to debris on his property. The property is being mowed but there was a neighbor complaint regarding the debris.

Mr. Hershberger said he has issued several building permits for new/replacement barns and houses in the township.

ITEM # 6 The meeting Minutes of August 14, 2017 were approved as presented.

ITEM # 7 The fiscal officer submitted the bills for payment in the amount of \$106,726.48. A Motion by Greg D. Dilts, Seconded by William D. Sutherly, was made to approve payment in the amount of \$106,726.48 for the payment of bills as presented. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

ITEM # 8 Mary Ann shared various financial reports with the board and they were duly noted. The balanced September bank reconciliation was presented for approval. Mary Ann reported that the audit has been completed and we have currently spent \$4,735.50 in auditing fees. A rough draft has been submitted for review. Mary Ann said there were no Findings for Recovery, and she should receive a final report by September 29th. Mary Ann told the board the auditors did a full audit and more auditing fees are yet to come, due to Minster Bank and usbank handling our investment accounts. Mary Ann discussed possible comments that may be high-lighted, but are not definite until the final report is issued.

ITEM # 9 COMMITTEE REPORTS

- A. William D. Sutherly-Equipment and Cemeteries
- B. John R. Ryman-Roads
- C. Greg D. Dilts-Buildings and Personnel

Mr. Sutherly said the tractor was serviced by Bob Oakes after mowing season was over. Mr. Sutherly thought we could contact Mr. Oakes and see if he would be interested in doing it again this year as an individual contractor, rather than an employee. The board discussed he made \$15.00 per hour last year. Mary Ann said he could be paid by the hour or set a set rate for the maintenance. Mr. Sutherly will check with him and report back to the board. Mr. Dilts said if he doesn't want to, maybe Dave Wagner will.

Mr. Ryman said BJ Curtis is still mowing and the weed eating still needs done around the bridges.

Mr. Sutherly said he can see dead trees/limbs in the township right of ways becoming an issue. The board discussed options and Mr. Dilts suggested we let Mother Nature take its course. Mr. Ryman said the county and state both wait for them to fall before cutting them down.

Mr. Dilts had no new business.

John said he would like Frank and Dale to power wash the mildew off the township building.

ELIZABETH TOWNSHIP MEETING MINUTES OF SEPTEMBER 6, 2017 CONTINUED:

ITEM # 10 Mr. Dilts said the next Miami County Township Association Meeting will be held on September 14th. Both Miami County Prosecutors will be in attendance to discuss Medical Marijuana and insurance reimbursements.

Mr. Sutherly said he would be out of town September 15-25, 2017.

The board discussed that we have a good salt supply to get started with the winter season, and the county will be sending salt rates soon.

ITEM # 11 With no other business to be transacted a Motion by William D. Sutherly, Seconded by Greg D. Dilts, was made to adjourn. The meeting adjourned at 8:01 p.m.

APPROVED: SEPTEMBER 20, 2017

William D. Sutherly, President

John R. Ryman Vice President

Greg D. Dilts, Trustee

Mary Ann Mumford, Fiscal Officer