

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING MINUTES OF AUGUST 2, 2017**

The Elizabeth Township Board of Trustees held a Regular Meeting on August 2, 2017 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m.

The meeting was called to order by William D. Sutherly, President. Fiscal Officer called the roll and the following members were present:

President	William D. Sutherly	ETCC	Zlata Garrison
Vice Pres.	John R. Ryman	FRP	Randy Mott
Trustee	Greg D. Dilts		Steve Trusty
Fiscal Officer	Mary Ann Mumford		Mr. Mick

The following order of business was established:

- ITEM # 1 Meeting with representative from the sheriff's dept.
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Meeting with representative from Farmland Preservation
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Meeting Minutes of July 19, 2017
- ITEM # 7 Presentation of Bills and Authorization for Payment.
- ITEM # 8 Fiscal Officer Report
- ITEM # 9 COMMITTEE REPORTS:
  - A. William D. Sutherly-Equipment and Cemeteries
  - B. John R. Ryman-Roads
  - C. Greg D. Dilts-Buildings and Personnel
- ITEM # 10 Any other business to be transacted.
- ITEM # 11 ADJOURNMENT

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**ITEM # 1** There was no representative present from the sheriff's department.

**ITEM # 2** Steve Trusty was present and shared the July 2017 EMS/Fire Report. There were 9 EMS runs and no Fire related calls. The new air conditioning unit is in place and working. Physio control is repairing the LifePak15, which is under warranty.

Scott Donaldson from Miami East High School contacted the board about providing a medic for upcoming scrimmages and home football games as in the past at \$75.00 per event. A Motion by Greg D. Dilts, Seconded by John R. Ryman was made to allow the Elizabeth Township Medic to provide services for scrimmages and home football games at \$75.00 per event at Miami East High School. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

**ITEM # 3** Zlata shared the ETCC report with the board and it was duly noted. There are currently 412 members including spouses and dependents. The fall brochure was presented for approval with current classes, instructors, and fees. Zlata requested \$469.00 for printing, \$100.00 for postage, and \$50.00 for Jerry Hirt who will be doing Story time with Santa. A Motion by William D. Sutherly, Seconded by John R. Ryman was made to approve the 2017 Fall ETCC Brochure as presented, including classes, instructors, and fees, postage in the amount of \$100.00, printing in the amount of

**ELIZABETH TOWNSHIP REGULAR MEETING MINUTES OF AUGUST 2, 2017 CONTINUED:**

\$469.00 and Jerry Hirt \$50.00 for story time. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

**ITEM # 4** Mr. Mott said the Present Condition Report has been started. Mr. Mott said he received a reply from Columbus to fix a few things and they are working on the final file review. Mr. Mott said they are working around a gas and pipeline easement on one of the properties. Mr. Sutherly said a letter can be drafted and submitted. Mr. Mott said the federal program is moving toward closing but closings can't take place until the federal funding increase is in place.

**ITEM # 5** There was no zoning report.

**ITEM # 6** The presentation of the Minutes of the previous Regular Board Meeting of July 19, 2017 were read and approved as presented.

**ITEM # 7** The fiscal officer submitted the bills for payment in the amount of \$28,382.53. A Motion by Greg D. Dilts, Seconded by William D. Sutherly, was made to approve payment in the amount of \$28,382.53 for the payment of bills as presented. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

**ITEM # 8** Mary Ann shared various financial reports with the board and they were duly noted. Mary Ann said the audit is in process and the auditors will be here for a couple more weeks.

**ITEM # 9** COMMITTEE REPORTS

- A. William D. Sutherly -Equipment and Cemeteries
- B. John R. Ryman-Roads
- C. Greg D. Dilts-Buildings and Personnel

Mr. Sutherly had no new business to discuss.

Mr. Ryman said he'll check the ditches, some of them are being mowed 3-4' short and there have been some complaints. Mr. Ryman said the bushes at the township buildings have all been trimmed up. A Motion by John R. Ryman, Seconded by Greg D. Dilts, was made to purchase 20 cubic yards of mulch for \$680.00 from Ground Scape for the buildings in the township. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

Mr. Dilts said Sroufe's will be painting at the ETCC the week of August 14-18<sup>th</sup>.

**ITEM # 10** A Motion by John R. Ryman, Seconded by Greg D. Dilts, was made to move the meeting of August 16, 2017 at 7:00 p.m. to Monday, August 14, 2017 at 3:00 p.m.. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

**ITEM # 11** With no other business to be transacted a Motion by Greg D. Dilts, Seconded by William D. Sutherly, was made to adjourn. The meeting adjourned at 7:21 p.m.

**APPROVED: AUGUST 14, 2017**

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William D. Sutherly, President

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John R. Ryman Vice President

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Greg D. Dilts, Trustee

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Mary Ann Mumford, Fiscal Officer

