

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING MINUTES OF APRIL 5, 2017**

The Elizabeth Township Board of Trustees held a Regular Meeting on April 5, 2017 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m.

The meeting was called to order by William D. Sutherly, President. The Fiscal Officer called the roll and the following members were present:

President	William D. Sutherly	EMS	Steven Trusty	Keith Keyser
Vice Pres.	John R. Ryman	ETCC	Zlata Garrison	Deputy David Walker
Trustee	Greg D. Dilts	FRPP	Randy Mott	
Fiscal Officer	Mary Ann Mumford	Zoning	Paul Hershberger	

The following order of business was established:

- ITEM # 1 Meeting with representative from the sheriff's dept.
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Meeting with representative from Farmland Preservation
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Meeting Minutes of March 15, 2017
- ITEM # 7 Presentation of Bills and Authorization for Payment.
- ITEM # 8 Fiscal Officer Report
- ITEM # 9 COMMITTEE REPORTS:
 - A. William D. Sutherly-Equipment and Cemeteries
 - B. John R. Ryman-Roads
 - C. Greg D. Dilts-Buildings and Personnel
- ITEM # 10 Any other business to be transacted.
- ITEM # 11 ADJOURNMENT

ITEM # 4 Mr. Mott was moved to the top of the Agenda. Mr. Mott reported that he received an email from NRCS and the two reviews are good to go. Mr. Mott said he would like the trustees to think about options for moving forward.

ITEM # 1 There was no business to discuss.

ITEM # 2 Mr. Trusty shared the March EMS report with the board. There were 11 EMS runs and 7 Fire runs during the month. The air paks are in service and the laptop is in the process of being programmed. The medic may have a relay switch problem and the headlights need replaced. The headlights can be purchased at Auto Zone. Mr. Trusty said the relay could be repaired sooner at Fire Apparatus instead of Troy Ford. Mr. Dilts asked Mr. Trusty about Fire Apparatus wanting \$10,000.00 for a repair that we had done for only \$1,500.00. Mr. Trusty said we could call Troy Ford and see how soon we could get the medic in. Mr. Trusty said Horton will have 2 medics for display in May.

Greg asked Steve where we stand on having a CPR class for staff. Mr. Trusty said that Diane is currently the only trainer, and there are two others who are going to go to get certified. Mr. Dilts asked Steve if an employee of the ETCC could get certified while the guys are on duty. Mr. Dilts said he realizes that they may get interrupted if they get a call. Mr. Trusty said that will work.

Mr. Trusty said the extended warranty on the LifePak is coming up. The board had previously approved the extended warranty, but has not been invoiced yet.

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ITEM # 3 Zlata reported that receipts from March 11-31, 2017 totaled \$2,046.25. There are currently 392 members including spouses and dependents. Zlata presented the ETCC Summer Brochure for approval, requested \$100.00 for postage and \$469.00 to Digital Graphics for printing expenses. Zlata asked the board if they would be interested in having a community picnic on June 25, 2017. We could keep it simple with hot dogs and chips. A Motion by John R. Ryman, Seconded by William D. Sutherly was made to accept the ETCC Summer Brochure as presented with classes, instructors, and fees, \$100.00 postage, \$469.00 to Digital Graphics for printing and approved June 25, 2017 for the community picnic. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

Mr. Dilts made a Motion, Seconded by John R. Ryman to purchase a hex bar from Power Systems for \$170.00 plus shipping to help people with back problems when doing squats. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

ITEM # 4 See previous notes.

ITEM # 5 Mr. Hershberger said his certified letter to the Dayton Brandt residence has been refused. The party barn issue in the township is going to be coming back sooner or later. There are a couple more in the neighborhood. Mr. Sutherly said if we would receive a complaint from someone we will follow up on it. Mr. Ryman said there's bound to be a paper trail if they're running a business. The board discussed that Sam Kingrey has already been approved for sanitation, fire code, and electric.

ITEM # 6 The presentation of the Minutes of the previous Regular Board Meeting of March 15, 2017 were read and approved as presented.

ITEM # 7 The fiscal officer submitted the bills for payment in the amount of \$109,410.40. A Motion by William D. Sutherly, Seconded by Greg D. Dilts was made to approve payment in the amount of \$109,410.40 for the payment of bills as presented. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

ITEM # 8 Mary Ann shared various financial reports with the trustees and they were duly noted. The April Bank Rec was balanced and ready for approval. The board discussed New Carlisle's contract in the amount of \$313,999.20 per year. Mary Ann shared the EMS reports with the board that showed expenses for 2016 for Fire/EMS for New Carlisle, Casstown, and Christiansburg.

ITEM # 9 COMMITTEE REPORTS

- A. William D. Sutherly -Equipment and Cemeteries
- B. John R. Ryman-Roads
- C. Greg D. Dilts-Buildings and Personnel

Mr. Sutherly said he has two bids for a new mower. Koenig has a 48" cutting width, a 15' Flail for \$19,590.00. Koenig will give us \$3,000.00 for a trade on our mower. Apple Farm Service is basically the same mower we have. It has a 60" cutting width, it's 100-150 pounds heavier than the mower at Koenig's and the price is \$10,550.00. The Apple Farm Service mower will go up 7-8' and the flail will go up to 15'. The board discussed how often the flail would be used up to 15', cutting back brush. The board discussed using the gator to spray the weeds and use the Apple Farm mower at the 7-8' range for trimming. Mr. Sutherly said the flail mower would be more maintenance and the bush hog from Apple's would be easier to store, and easier for hooking and unhooking. Apple Farm Service can order a mower and it will take approximately 90 days to get it in. The board discussed that BJ Curtis can learn to mow the side ditches with the old mower and then transition over to the new mower. Mr. Sutherly will check with Apple's on a trade value for our bush hog and report back to the board before making a decision.

Mr. Ryman said he is still waiting to hear from Beth Township for brush trimming.

Mr. Dilts presented the new updated Policy/Procedure Manuals. A Motion by Greg D. Dilts, Seconded by William D. Sutherly was made to accept the Policy/Procedure Manual as presented with the updated changes as noted. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

Mr. Ryman said Josh from Imagine Network can get us up and running for \$733.65 at the ETCC with better Wi-Fi. A Dual band AP E400US \$425.00, a high performance router \$128.75 and labor for installation \$179.90 for a total of \$733.65. A Motion By John R. Ryman, Seconded by Greg D. Dilts was made to allow Imagine Network to upgrade our Wi-Fi at the ETCC in the amount of

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\$733.65. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried. The board discussed putting a password on the ETCC computer. The board will collect more information on issuing passwords.

Mr. Dilts said he and Frank removed 33 internet signs and they're still popping up.

ITEM # 10 Mr. Keyser asked if the county was doing the ditch work on LeFevre. Yes, the county is doing the ditch work on LeFevre.

ITEM # 11 With no other business to be transacted a Motion by John R. Ryman, Seconded by Greg D. Dilts, was made to adjourn. The meeting adjourned at 8:10 p.m.

APPROVED: April 19, 2017

William D. Sutherly, President

John R. Ryman Vice President

Greg D. Dilts, Trustee

Mary Ann Mumford, Fiscal Officer